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ANNUAL REPORT  
OF THE MUNICIPAL OFFICERS  
OF THE TOWN OF  
**GORHAM, N.H.**

FOR THE YEAR ENDING  
DECEMBER THIRTY-FIRST

**1993**



Printed on Recycled Paper

## **SPECIAL SERVICES NEEDED ? ?**

Please contact the Gorham Town Manager at 466-3322 as soon as possible if you are a person with disabilities or require special services to fully participate in the annual town meeting to be held on Saturday, March 12, 1994.

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Moose River in Gorham

Photo Courtesy Berlin Reporter



## **TOWN WARRANT**

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**1994 TOWN WARRANT  
TOWN OF GORHAM  
STATE OF NEW HAMPSHIRE**

To the inhabitants of the Town of Gorham, in the County of Coos, in said State, qualified to vote in Town affairs.

Your are hereby notified to meet at the locations in the Town of Gorham hereinafter places named on Tuesday, March 8, 1994 at nine o'clock in the forenoon to act, by written ballot, upon Articles 1 & 2 of the 1994 Town Warrant. The polls shall remain open for this purpose from 9:00 A.M. to 7:00 P.M.

Residents living on Lajoie Garden Center property northward will vote at the Cascade Fire Station in said Gorham. Those living southward will vote at the Gorham High School Gymnasium in said Town.

On Saturday, March 12, 1994 the Annual Town Meeting will be held at the GORHAM HIGH SCHOOL GYMNASIUM beginning at 10:00 A.M. to act upon the remaining articles.

**Article 1.** To elect one Selectman for a term of three years, one Moderator for a term of two years, one Town Treasurer for a term of three years, one Library Trustee for a term of three years, one Water and Sewer Commissioner for a term of three years, one Supervisor of the Checklist for a term of six years, one Trustee of Trust Funds for a term of two years, one Trustee of Trust Funds for a term of three years, two Budget Committee Members for terms of two years, three Budget Committee Members for terms of three years, one Planning Board Member for a term of two years, two Planning Board Members for terms of three years.

**Article 2.** "Are you in favor of the adoption of the amendments to the Town of Gorham's flood ordinance which are encompassed in the Town of Gorham's Zoning Ordinance as proposed by the Planning Board for the Town?" (To be voted on by written ballot while the polls are open for receipt of same).

**Article 3.** To see if the Town will vote to raise and appropriate the sum of \$22,620 for the purpose of funding the 1994 contract for District Nurse and Home Health Services. (Recommended by Board of Selectmen. Recommended by Budget Committee).

## TOWN WARRANT

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Article 4. To see if the Town will vote to raise and appropriate the sum of \$121,499 as Gorham's share of the Androscoggin Valley Regional Refuse Disposal District budget for fiscal year 1994. This amount is the Town's prorated share based upon 1993 solid waste tonnage. The District's 1994 net budget is \$ 339,073.66. (Recommended by Board of Selectmen. Recommended by Budget Committee)

Article 5. To see if the Town will vote to raise and appropriate the sum of \$ 20,000 to be added to the East Milan Closure Capital Reserve Fund. (Recommended by Board of Selectmen. Recommended by Budget Committee)

Article 6. To see if the Town will vote to raise and appropriate the sum of \$ 239,173 for the operations of the Water Department. Recommended by the Water & Sewer Commission. (Recommended by Board of Selectmen. Recommended by Budget Committee)

Article 7. To see if the Town will vote to raise and appropriate the sum of \$319,974 for the operations of the Sewer Department. Recommended by the Water & Sewer Commission. (Recommended by Board of Selectmen. Recommended by Budget Committee)

Article 8. To see if the Town will vote to raise and appropriate the sum of \$550,000 for the purpose of constructing a new Sludge Dewatering System and appurtenances at the Wastewater Treatment Facility, said construction to provide new equipment capable of dewatering sewage sludge adequately to permit its disposal at the Mt. Carberry Landfill, and authorize the Selectmen to issue Bonds or Notes in the sum of \$375,000 under and in compliance with the provisions of the Municipal Finance Act and authorize the Selectmen and/or the Water and Sewer Commissioners to accept Federal Grants in the amount of \$125,000 for said project, the balance of \$50,000 to be funded from Sewer Capital Reserve Funds, and to further authorize the Water and Sewer Commissioners to apply for and expend such monies as become available for the Federal Government or any other applicable source, and to pass any vote relating thereto. (Recommended by Water & Sewer Commission, Board of Selectmen, and the Budget Committee). ( 2/3 Majority ballot vote required).

Article 9. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of funding the removal of the Town Hall Fuel Tank and to raise and appropriate the sum of \$10,000 to be placed in such fund and to designate the Board of Selectmen as agents to expend. (Recommended by Board of Selectmen. Recommended by Budget Committee)

## TOWN WARRANT

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**Article 10.** To see if the Town will vote to raise and appropriate the sum of \$20,000 to be added to the Cascade Bridge Replacement Capital Reserve Fund previously established. (Recommended by Board of Selectmen. Recommended by Budget Committee)

**Article 11.** To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Fire Truck Capital Reserve Fund previously established. (Recommended by Board of Selectmen. Recommended by Budget Committee)

**Article 12.** To see if the Town will vote to ratify the financial terms of the collective bargaining agreement reached between the Board of Selectmen and AFSCME- Local 3657 Police Employees, which calls for a 2.5% wage adjustment for 1994 and the elimination of time and one half on Sundays and to raise and appropriate the sum of \$ 11,706.39 for the calendar year 1994. Such sum to be distributed as follows and in accordance with the agreement. (Recommended by Board of Selectmen. Recommended by Budget Committee)

Police Department	\$ 10,544.52
Dispatch	638.41
Fourth of July	51.85
Fica	39.58
Medicaid Tax	64.34
NH Retirement Police	<u>367.69</u>
Total	\$ 11,706.39

**Article 13.** To see if the Town will vote to ratify the financial terms of the collective bargaining agreement reached between the Board of Selectmen and AFSCME - Local 1444 Public Works Employees, which calls for a 2.5% raise adjustment for 1994; a 50% contribution towards a standardized uniform and labor grade adjustments; and furthermore to raise and appropriate the sum of \$ 9,782.31 for the calendar year 1994. Such sum to be distributed as follows and in accordance with the agreement. (Recommended by Board of Selectmen. Recommended by Budget Committee)

Uniforms	\$ 2,184.00
Highway Department	4,222.59
Sanitation	1,125.79
Recycling	1,174.56
Cemetery	350.87
Fica	426.18
Medicaid Tax	99.67
NH Retirement Employees	<u>198.65</u>
Total	\$ 9,782.31

## TOWN WARRANT

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**Article 14.** To see if the Town shall vote to withhold its support and endorsement of the final Northern Forest Lands Council Report unless the recommendations in the final report specifically state that the concept of greenlining or its application is not recommended nor is it an option that should even be considered within the geographic area of Coos County.

**Article 15.** To see if the Town shall vote to instruct its selectmen to withhold support and endorsement of the final Northern Forest Lands Council Report unless the recommendations in the final report specifically state that any method of acquisition of land that goes into public ownership whether it be by a Federal Agency, State Agency or any entity acting on behalf of the Federal or State Government must have the prior approval of the Legislative Body of the Town of Gorham.

**Article 16.** To see if the Town will vote to raise and appropriate the sum of \$2,360,368.91 for general Town operations and charges. (Recommended by Board of Selectmen. Recommended by the Budget Committee).

Recommended by:	Budget Committee
General Government	\$ 840,959.98
Public Safety	558,433.52
Highways, Streets & Bridges	398,906.32
Sanitation/Recycling	107,732.52
Health Purposes	1,730.44
Welfare	18,000.00
Recreation, Parks & Skating Rink	84,590.89
Information Booth	10,742.32
Conservation Commission	350.00
Patriotic Purposes	9,073.92
Debt Purposes	<u>329,849.00</u>
Total	\$ 2,360,368.91

**Article 17.** To see if the Town will vote to raise and appropriate the sum of \$44,378 for the operations of the Gorham Library. Recommended by Library Trustees. (Recommended by Board of Selectmen. Recommended by Budget Committee)

**Article 18.** To see if the Town will vote to raise and appropriate the sum of \$50,000 for highway and sidewalk asphalt repaving and curbing projects. (Recommended by Board of Selectmen. Recommended by Budget Committee)



**TOWN WARRANT**

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**Article 19.** To see if the Town will vote to continue to hold the Town Meeting on the second Saturday in March after the first Monday .

**Article 20.** To see if the Town will vote to raise and appropriate the sum of \$3,092 for the purposes of supporting emergency and outpatient mental health services provided by Androscoggin Valley Mental Health and Development Services. (By petition of Christine Rhoderick & Others). (Recommended by Board of Selectmen. Recommended by Budget Committee)

**Article 21.** To see if the Town will vote to raise and appropriate the sum of \$ 2,400 for support of the Community Action Outreach Program. (By petition of Mary Lou Demers & Others). (Recommended by Board of Selectmen. Recommended by Budget Committee)

**Article 22.** To see if the Town will vote to raise and appropriate the sum of \$17,034 for the purchase of a Police Cruiser. (Recommended by Board of Selectmen. Recommended by Budget Committee)

**Article 23.** To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Stony Brook Road Capital Reserve Fund previously established. (Recommended by Board of Selectmen. Recommended by the Budget Committee).

**Article 24.** To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Old Glen Road Capital Reserve Fund previously established. (Recommended by Board of Selectmen. Recommended by the Budget Committee).

**Article 25.** To see if the Town will vote to raise and appropriate the sum of \$30,000 for repairs to the Town of Gorham's drainage system to include replacement and repairs of culverts and catch basins. (Recommended by Board of Selectmen. Recommended by Budget Committee)

**Article 26.** To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in the Town Hall Renovations and Repairs Capital Reserve Fund previously established. (Recommended by Board of Selectmen.)

**Article 27.** To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Ambulance Capital Reserve Fund previously established. (Recommended by Board of Selectmen. Recommended by Budget Committee)

**TOWN WARRANT**

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**Article 28.** To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of funding the reconstruction of the Washington Street right-of-way access and to raise and appropriate the sum of \$30,000 to be placed in such fund and to designate the Board of Selectmen as agents to expend. (Recommended by Board of Selectmen. Recommended by Budget Committee).

**Article 29.** Shall the town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend, without further action, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year? This authorization will remain in effect until rescinded by a vote of the municipal meeting. (Majority vote required).

**Article 30.** To see if the Town will vote to raise and appropriate the sum of \$17,000 towards the implementation of a Town Wide Geographic Information System. This represents the first year cost of a four year program where the cost in the subsequent years has been established as follows: Year 2: \$19,000; Year 3: \$25,000; and Year 4: \$20,000. (Recommended by Board of Selectmen. Not recommended by Budget Committee).

**Article 31.** To see if the Town will vote to raise and appropriate the sum of \$20,000 to be added to the Highway Heavy Equipment Capital Reserve Fund previously established. (Recommended by Board of Selectmen).

**Article 32.** To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, to be known as the Special Insurance Fund, for purposes as previously established by action of the 1989 Town Meeting, and furthermore to appoint the Board of Selectmen as agents and to raise and appropriate the sum of \$2,000 toward this purpose. (Recommended by Board of Selectmen).

**Article 33.** To see if the Town will authorize the Gorham Town Forest Management Committee to negotiate with Mr. Lionel Roy for the purchase of Randolph Lot #1, Range 9 said lot if purchased shall become part of the Town Forest and furthermore to authorize funding for this purchase from the Special Forest Management Fund. The Town Forest Management Committee is also authorized to accept and use any state or federal funds that might be available towards the purchase of said lot.

## **TOWN WARRANT**

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**Article 34.** To see if the Town will vote to accept 3,022.42 feet of Gorham Heights Road as referenced on the location site plan dated December 11, 1985 as a public road and as accepted by the Planning Board on Thursday, December 9, 1993.

**Article 35.** To see if the Town will vote to provide for the appointment of not more than 3 alternate members to the Planning Board, who shall be appointed by the Planning Board in accordance with RSA 673:6 The terms of alternate members shall be three years.

**Article 36.** Shall the Town accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes? (Majority Vote Required)

**Article 37.** To see if the Town will vote to authorize the Selectmen to convey any real estate acquired by the Town by Tax Collector's Deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, or as may be otherwise disposed of as justice may require pursuant to RSA 80:80. This authorization will remain in effect until rescinded by a vote of the municipal meeting.

**Article 38.** To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the Town for any public purpose, pursuant to RSA 31:95-C. The Selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate and expend any public funds for the operation. (This authorization in accordance with RSA 31:95-e shall remain in effect until rescinded by a vote of the municipal meeting). (Majority vote required).

**Article 39.** Shall the town accept the provision of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? (Majority vote required).

**Article 40.** To hear reports of any Town Officers, Agents, committees heretofore chosen and to pass any votes related thereto.

**Article 41.** To transact any other business that may legally come before this meeting.

## TOWN WARRANT

Given under our hands and seals the 7th day of February, 1994.

Glen L. Eastman

Glen Eastman

Yves Zornio

Yves Zornio

Michael Waddell

Michael Waddell

Selectmen of Gorham, N.H.

A True Copy Attest

Glen L. Eastman

Glen Eastman

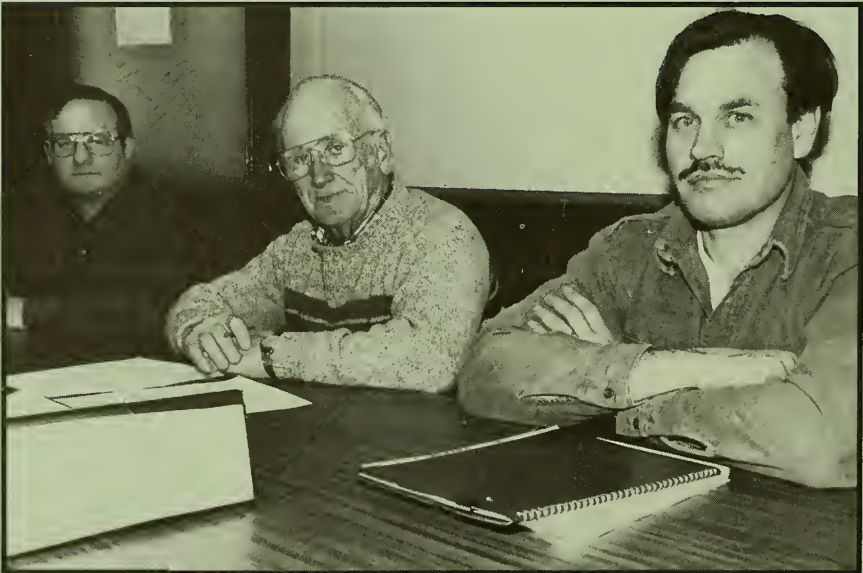
Yves Zornio

Yves Zornio

Michael Waddell

Michael Waddell

Selectmen of Gorham, N.H.



Selectmen Yves Zornio, Glen Eastman & Michael Waddell



## PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE

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### ARTICLE 2 ON TOWN WARRANT

New Hampshire Model Floodplain Development Ordinance For Communities with Special Flood Hazard Areas Meets the Minimum Requirements of Section 60.3 (d) of the National Flood Insurance Program Regulations.

This ordinance, adopted pursuant to the authority of RSA 674:16, shall be known as the Town of Gorham Floodplain Development Ordinance. If the town has a zoning ordinance insert the following: The regulations in this ordinance shall overlay and supplement the regulations in the Town of Gorham Zoning Ordinance, and shall be considered part of the Zoning Ordinance for purposes of administration and appeal under state law. If any provisions of this ordinance differs or appears to conflict with any provisions of the Zoning Ordinance or other ordinance or regulation, the provision imposing the greater restriction or more stringent standard shall be controlling.

The following regulations in this ordinance shall apply to all lands designated as special flood hazard areas by the Federal Emergency Management Agency (FEMA) in its "Flood Insurance Study for the Town of Gorham, NH" together with the associated Flood Insurance Rate Maps, and Flood Boundary & Floodway Map and study of the town dated \_\_\_\_\_ and as amended from time to time, which are hereby incorporated by reference.

Item 1 Definition of Terms: The following definitions shall apply only to this Floodplain Development Ordinance, and shall not be affected by, the provisions of any other ordinance of the Town of Gorham.

"Area of Shallow Flooding" means a designated AO, AH, or VO zone on the flood Insurance Rate Map (FIRM) with a one-percent or greater annual possibility of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheetflow.

"Area of Special Flood Hazard" is the land in the floodplain within the Town of Gorham subject to a one-percent or greater possibility of flooding in any given year. The area is designated as zone A.

## **PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE**

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"Base Flood" means the flood having a one-percent possibility of being equalled or exceeded in any given year.

"Basement" means any area of a building having its floor subgrade on all sides.

"Building" - See "structure"

"Breakaway wall" means a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation.

"Development" means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operation.

"FEMA" means the Federal Emergency Management Agency.

"Flood" or "Flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) the overflow of inland or tidal waters.
- (2) the unusual and rapid accumulation or runoff of surface waters from any source.

"Flood Boundary and Floodway Maps" (Floodway Map) is an official map of the Town of Gorham, on which FEMA has delineated the "Regulatory Floodway". This map should not be used to determine the correct flood hazard zone or base flood elevation, the Flood Insurance Rate Map (FIRM) will be used to make determinations of flood hazard zones and base flood elevations.

"Flood Insurance Rate Map" (FIRM) means an official map incorporated with this ordinance, on which FEMA has delineated both the special flood hazard areas and the risk premium zone applicable to the Town of Gorham.

"Flood Insurance Study" - see "Flood elevation study".

## **PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE**

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"Floodplain" or "Flood-prone area" means any land area susceptible to being inundated by water from any source (see definition of "Flooding").

"Flood proofing" means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitation facilities, structures and their contents.

"Floodway" - see "Regulatory Floodway".

"Functionally dependent use" means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking and port facilities that are necessary for the loading/unloading of cargo or passengers, and ship building/repair facilities but does not include long-term storage or related manufacturing facilities.

"Highest adjacent grade" means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

"Historic Structure" means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (d) Individually listed on local inventory of historic places in communities with historic preservation programs that have been certified either:

## **PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE**

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- 1) By an approved state program as determined by the Secretary of the Interior, or
- 2) Directly by the Secretary of the Interior in states without approved programs.

"Lowest Floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance.

"Manufactured Home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufacture home" includes part trailers, travel trailers, and other similar vehicles placed on site for greater than 180 days.

"Mean sea level" means the National Geodetic Vertical Datum (MGVD) of 1929 or other datum, to which base flood elevations shown on a communities Flood Insurance Rate Map are referenced.

"100-year flood" - see "base flood"

"Recreational vehicle" means a vehicle which is (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self propelled or permanently towable by a light duty truck; and (d) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.

"Regulatory floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without increasing the water surface elevation. These areas are designated as floodways on the Flood Boundary and Floodway Map.

"Special flood hazard area" means an area having flood, mudslide, and/or flood-related erosion hazards, and shown on an FHBM or FIRM as zone A, AO, A1-30, AE, A99, AH, VO, V1-30, VE, V,M or E. (see - "Area of Special Flood Hazard")



## **PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE**

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"Structure" means for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

"Start of Construction" include substantial improvements, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or part of the main structure.

"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damage condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

"Substantial Improvement" means any combination of repairs, reconstruction, alterations, or improvements to a structure in which the cumulative cost equals or exceeds fifty percent of the market value of the structure. The market value of the structure should equal: (1) the appraised value prior to the start of the initial repair or improvement, or (2) in the case of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. This term includes structures which have incurred substantial damage, regardless of actual repair work performed. The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

## PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE

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### Item II

All proposed development in any special flood hazard areas shall require a permit.

### Item III

The Building Inspector shall review all building permit applications for new construction or substantial improvements to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is located in a special flood hazard area, all new construction or substantial improvements shall:

- (i) be designed (or modified) and adequately anchored to prevent floatation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy,
- (ii) be constructed with materials resistant to flood damage,
- (iii) be constructed by methods and practices that minimize flood damages,
- (iv) be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment, and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

### Item IV

Where new or replacement water and sewer systems (including on-site systems) are proposed in a special flood hazard area the applicant shall provide the Building Inspector with assurance that these systems will be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters, and on-site waste disposal systems will be located to avoid impairment to them or contamination from them during periods of flooding.

## **PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE**

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### **Item V**

For all new or substantially improved structures located in zones A, A1-30, AE, AO or AH, the applicant shall furnish the following information to the building inspector:

- (a) The as-built elevation (in relation to NGVD) of the lowest floor (including basement) and include whether or not such structures contain a basement.
- (b) if the structure has been floodproofed, the as-built elevation (in relation to NGVD) to which the structure was floodproofed.
- (c) any certification of floodproofing.

The Building Inspector shall maintain for public inspection, and shall furnish such information upon request.

### **Item VI**

The Building Inspector shall not grant a building permit until the applicant certifies that all necessary permits have been received from those governmental agencies from which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.

### **Item VII**

1. In riverain situations, prior to the alteration or relocation of watercourse the applicant for such authorization shall notify the Wetlands Board of the New Hampshire Environmental Services Department and submit copies of such notification to the Building Inspector, in addition to the copies required by the RSA 483-A:1-b. Further the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Building Inspector, including notice of all scheduled hearings before the Wetlands Board.
2. The applicant shall submit to the Building Inspector, certification provided by a registered professional engineer, assuring that the flood carrying capacity of an altered or relocated watercourse can and will be maintained.

## **PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE**

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3. Along watercourses with a designated Regulatory Floodway no encroachments, including fill, new construction, substantial improvements, and other development are allowed within the floodway that would result in any increase in flood levels within the community during the abase flood discharge. In zone A the Building Inspector shall obtain, review, and reasonably utilize any floodway data available from Federal, State, or other sources as criteria for requiring that development meet the floodway requirements of this section.
4. Along watercourses that have not had a Regulatory Floodway designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within zones A1-30 and AE on the FIRM, unless it is demonstrated by the applicant that the cumulative effect of the proposed development when combined with all existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

### **Item VIII**

1. In the special flood hazard areas the Building Inspector shall determine the 100 year flood elevation in the following order of precedence according to the data available:
  - a. In zones A1-30, AH, AE, V1-30, and VE refer to the elevation data provided in the community's Flood Insurance Study and accompanying FIRM or FHBM.
  - b. In unnumbered A zones the Building Inspector shall obtain, review, and reasonably utilize any 100 year flood elevation data available from any federal, state or other source including data submitted for development proposals submitted to the community (i.e. subdivisions, site approvals).
  - c. In zone AO the flood elevation is determined by adding the elevation of the highest adjacent grade to the depth number specified on the FIRM or if no depth number is specified on the FIRM at least 2 feet.



## PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE

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2. The Building Inspector's 100 year flood elevation determination will be used as criteria for requiring in zones A, A1-30, AE, AH, AO, and A that:
  - a. all new construction or substantial improvement of residential structures have the lowest floor (including basement) elevated to or above the 100 year flood elevation;
  - b. that all new construction or substantial improvements of non-residential structures have the lowest floor (including basement) elevated to or above the 100 year flood level; or together with attendant utility and sanitary facilities, shall:
    - (i) be floodproofed so that below the 100 year flood elevation the structure is watertight with walls substantially impermeable to the passage of water;
    - (ii) have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and
    - (iii) be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section;
  - c. Recreational vehicles placed on sites within Zones A1-30, AH, and AE shall either (i) be on the site for fewer than 180 consecutive days, (ii) be fully licensed and ready for highway use, or (iii) meet all standards of Section 60.3 (b) (1) of the National Flood Insurance Program Regulations and the elevation and anchoring requirements for "manufacture homes" in Paragraph (c) (6) of Section 60.3.
  - d. all manufacture homes to be placed or substantially improved within special flood hazard areas shall be elevated on a permanent foundation such that the lowest floor of the

**PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE**

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manufactured home is at or above the base flood level; and be securely anchored to resist floatation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces;

- e. for all new construction and substantial improvements fully enclosed areas below the lowest floor that are subject to flooding are permitted provided they meet the following requirements: (1) the enclosed area is unfinished or flood resistant, usable solely for the parking of vehicles, building access or storage; (2) the area is not a basement; (3) shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one foot above grade. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.
- f. proposed structures to be located on slopes in special flood hazard area, zone AH and AO shall include adequate drainage paths to guide flood waters around and away from the proposed structures.

**Item IX Variances and Appeals:**

- 1. Any order, requirement, decision or determination of the building inspector made under this ordinance may be appealed to the Zoning Board of Adjustment as set forth in RSA 676:5.
- 2. If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I(b), the applicant shall have the burden of showing in addition to the usual variance standards under state law:

## **PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE**

- (a) that the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense.
  - (b) That if the requested variance is for activity within a designated regulatory floodway, no increase in flood levels during the base flood discharge will result.
  - (c) that the variance is the minimum necessary, considering the flood hazard, to afford relief.
3. The Zoning Board of Adjustment shall notify the applicant in writing that: (i) the issuance of a variance to construct below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$1000 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.
4. The community shall (i) maintain a record of all variance actions, including their justification for their issuance, and (ii) reports such variances issued in this annual or biennial report submitted to FEMA's Federal Insurance Administrator.

This is to certify that the above Flood Plan Development Ordinance was adopted at the Official Town Meeting on March 12, 1994.

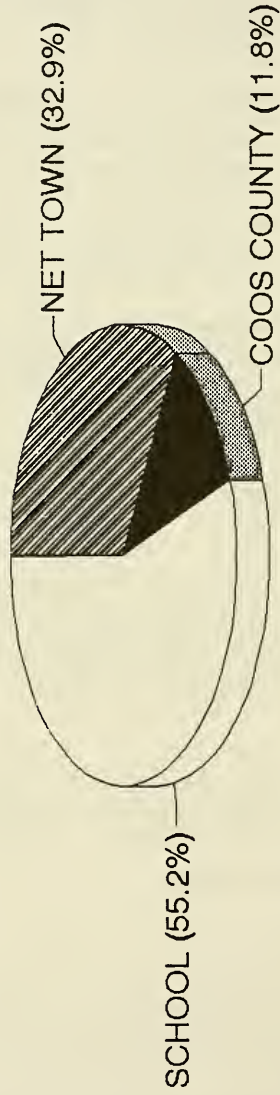
Grace Savage, Town Clerk

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This is to certify that the original Floodplain Development Ordinance was adopted at the official Town Meeting on March 13, 1990, and dated this 5th day of April 1990 in said Town of Gorham.

# TOWN OF GORHAM

## 1994 APPROPRIATIONS





**BUDGET OF THE TOWN**

STATE OF NEW HAMPSHIRE  
 DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. Box 457  
 Concord, NH 03302-0457  
 (603) 271-3397

Form MS-7

**BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE  
 PROVISIONS OF THE MUNICIPAL BUDGET LAW**

**BUDGET OF THE TOWN**

**OF** GORHAM **N.H.**

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1994 to December 31, 1994 or for Fiscal Year

From \_\_\_\_\_ 19 \_\_\_\_ to \_\_\_\_\_ 19 \_\_\_\_

**IMPORTANT:** Please read the new RSA 32:5 applicable to all municipalities.

It requires this budget be prepared on a "gross" basis, showing all revenues and appropriations. At least one public hearing must be held on this budget.

When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

RSA 31:95 and 32:5

Budget Committee: (Please sign in ink)

John J. Laporte  
David W. Murphy  
Michael J. Poirer  
Clinton J. Savage  
Dan Roddy

Date February 1, 1994

Marlene Marchand  
David A. McQueen

## BUDGET OF THE TOWN

MS-7

		1	2	3	4	5
PURPOSE OF APPROPRIATION (RSA 31:4)		Actual Appropriations Prior Year (omit cents)	Actual Expenditures Prior Year (omit cents)	Selectmen's Recommended Budget	Budget Committee	
Acct. No.	GENERAL GOVERNMENT	W.A. No.			Recommended Ensuing Fiscal Year (omit cents)	Not Recommended (omit cents)
4130	Executive		41,985	41,275	46,815	46,815
4140	Elec., Reg., & Vital Stat.		19,030	18,842	20,955	20,955
4150	Financial Administration		141,631	144,698	152,544	152,544
4152	Revaluation of Property					
4153	Legal Expense		15,000	15,838	26,500	26,500
4155	Personnel Administration		330,529	308,615	320,793	320,793
4191	Planning and Zoning		13,800	13,075	9,800	9,800
4154	General Government Bldg.		32,522	31,622	33,152	33,152
4195	Cemeteries		15,016	14,595	15,416	15,416
4196	Insurance		62,023	59,564	76,236	76,236
4197	Advertising and Reg. Assoc.		4,631	5,119	4,749	4,749
4199	Other General Government					
PUBLIC SAFETY						
4210	Police		287,259	286,812	285,222	285,222
4215	Ambulance		66,023	64,170	69,172	69,172
4220	Fire		96,996	88,928	98,145	98,145
4240	Building Inspection		5,658	4,922	6,274	6,274
4290	Emergency Management		7,084	7,303	18,384	18,384
4299	Other Public Safety Dispatch		82,909	80,568	81,236	81,236
HIGHWAYS AND STREETS						
4312	Highways and Streets		340,789	326,455	354,606	354,606
4313	Bridges					
4316	Street Lighting		37,000	35,648	37,000	37,000
	Gas		7,300	-1,662	7,300	7,300
SANITATION						
4323	Solid Waste Collection		66,845	55,079	66,845	66,845
4324	Solid Waste Disposal Recycling		40,811	36,921	40,888	40,888
4326	Sewage Collection & Disposal					
	Sludge Dewatering System				550,000	
WATER DISTRIBUTION & TREATMENT						
4332	Water Services		241,006	281,939	239,173	239,173
4335	Water Treatment Sewer		287,663	317,103	319,974	319,974
HEALTH						
4414	Pest Control		600	315	600	600
4415	Health Agencies and Hospitals					
	Health Officer		618	598	1,130	1,130
WELFARE						
4442	Direct Assistance		18,000	13,169	18,000	18,000
4444	Intergovernmental Welf. Pay'ts.					
4445	Vendor Payments					
Sub-Totals (carry to top of page 3)			2,262,728	2,251,511	2,350,909	2,900,909

## BUDGET OF THE TOWN

MS-7

PURPOSE OF APPROPRIATION (Continued)		Budget Committee				
Acct. No.	W.A. No.	1 Actual Appropriations Prior Year (omit cents)	2 Actual Expenditures Prior Year (omit cents)	3 Selectmen's Recommended Budget	4 Recommended Ensnring Fiscal Year (omit cents)	5 Not Recommended (omit cents)
Sub-Totals (from page 2)		2,262,728	2,251,511	2,350,909	2,900,909	
CULTURE AND RECREATION						
4520	Parks and Recreation	93,308	95,675	82,372	82,372	
4550	Library	42,989	41,922	44,378	44,378	
4583	Patriotic Purposes	9,074	9,074	9,074	9,074	
4589	Other Culture and Recreation	10,290	7,694	12,961	12,961	
CONSERVATION						
4612	Purchase of Natural Resources					
4619	Other Conservation	350	158	350	350	
REDEVELOPMENT AND HOUSING						
ECONOMIC DEVELOPMENT						
DEBT SERVICE						
4711	Princ.-Long Term Bonds & Notes	221,614	221,614	194,160	194,160	
4721	Int.-Long Term Bonds & Notes	143,944	143,570	130,689	130,689	
4723	Interest on TAN	10,000	2,811	5,000	5,000	
CAPITAL OUTLAY						
4901	Land and Improvements	129,000	116,223	80,000	80,000	
4902	Mach., Veh., & Equip.	66,284	66,284	17,034	17,034	
4903	Buildings					
4909	Improvements Other than Bldgs.	127,399	95,223	161,119	149,611	17,000
Union Contract				21,488	21,488	
OPERATING TRANSFERS OUT						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
Sewer —						
Water —						
Electric —						
4915	To Capital Reserve Fund	115,000	115,000	160,000	160,000	
4916	To Trust and Agency Funds			2,000	2,000	
TOTAL APPROPRIATIONS		3,231,980	3,166,759	3,271,534	3,810,036	17,000

\* Enter in these columns the numbers which were revised and approved by DRA and which appear on the prior tax rate papers.

## 10% LIMITATION OF APPROPRIATIONS

(SEE RSA 32:18, 19 &amp; 21)

Please disclose the following items (to be excluded from the 10% calculation)

\$ 21,488 Recommended Amount of Collective Bargaining Cost Items. \$ Amount of Mandatory Water & Waste Treatment Facilities. (RSA 32:21).

RSA 273-A:1,IV "'Cost Item' means any benefit acquired through collective bargaining whose implementation requires an appropriation by the legislative body of the public employer with which negotiations are being conducted."

## \*\* Amounts Not Recommended by Selectmen \*\*

These amounts are not included in the recommended column.

Warrant Article #	\$ Amount	Warrant Article #	\$ Amount

## BUDGET OF THE TOWN

MS-7

SOURCE OF REVENUE		1	2	3	4	
Acct. No.	TAXES	W.A. No.	*Estimated Revenues Prior Year (omit cents)	Actual Revenues Prior Year (omit cents)	Selectmen's Budget Ensuing Fiscal Year (omit cents)	Estimated Revenues Ensuing Fiscal Year (omit cents)
3120	Land Use Change Taxes					
3180	Resident Taxes		17,580	18,090	17,580	17,580
3185	Yield Taxes		11,406	11,406	6,500	6,500
3186	Payment in Lieu of Taxes		5,124	0	7,655	7,655
3189	Other Taxes (Specify Bank Stock Tax Amt. \$)		801	1,692	1,600	1,600
3190	Interest & Penalties on Delinquent Taxes					
	Inventory Penalties		56,150	73,557	56,150	56,150
	LICENSES, PERMITS AND FEES					
3210	Business Licenses and Permits		3,500	4,828	3,500	3,500
3220	Motor Vehicle Permit Fees		298,300	299,485	298,300	298,300
3230	Building Permits		1,500	655	1,000	1,000
3290	Other Licenses, Permits & Fees		23,302	24,465	23,702	23,702
	FROM FEDERAL GOVERNMENT					
3319	Other					
	FROM STATE					
3351	Shared Revenue		226,967	653,640	231,967	231,967
3353	Highway Block Grant		40,198	40,198	39,528	39,528
3354	Water Pollution Grants		125,670	125,670	120,715	120,715
3355	Housing and Community Development					
3356	State & Federal Forest Land Reimbursement		9,191	9,825	9,191	9,191
3357	Flood Control Reimbursement					
3359	Other (Including Railroad Tax)		9,668	13,852	13,968	13,968
	FROM OTHER GOVERNMENT					
3379	Intergovernmental Revenues					
	CHARGES FOR SERVICES					
3401	Income from Departments		79,792	84,188	76,742	76,742
3409	Other Charges		62,437	32,856	74,351	74,351
	MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		500	1,751	500	500
3502	Interest on Investments		17,220	17,596	15,720	15,720
3509	Other		83,075	101,974	81,995	81,995
	INTERFUND OPERATING TRANSFERS IN					
3912	Special Revenue Fund		125,296	116,983	125,296	125,296
3913	Capital Projects Fund					
3914	Enterprise Fund					
	Sewer —		287,663	317,103	319,974	319,974
	Water —		241,006	281,939	239,173	239,173
	Electric —					
3915	Capital Reserve Fund		25,000	25,000		
3916	Trust and Agency Funds		4,600	2,584	4,600	4,600
	OTHER FINANCING SOURCES					
3934	Proc. from Long Term Notes & Bonds					550,000
General Fund Balance		For Municipal Use				
Unreserved Fund Balance		< \$ >	xxx	xxx	xxx	xxx
Fund Balance Voted From Surplus		< \$ >				
Fund Balance to be Retained		\$246,385	xxx	xxx	xxx	xxx
Fund Balance Remaining to Reduce Taxes		\$				
TOTAL REVENUES AND CREDITS			1,755,946	2,259,337	1,769,707	2,319,707
*Enter in this column the numbers which were revised and approved by DRA and which appear on the MS-4 form.						
Total Appropriations			3,810,026.00			
Less: Amount of Estimated Revenues, Exclusive of Property Taxes			2,319,707.00			
Amount of Taxes to be Raised (Exclusive of School and County Taxes)			1,490,319			
BUDGET OF THE TOWN OF			GORHAM		, N.H.	



**BUDGET OF THE TOWN**

SUPPLEMENTAL SCHEDULE - MBA  
(RSA 32:18, 19, & 32:21)

VERSION #2  
Rev. 1993

LOCAL GOVERNMENTAL UNIT: Town of Gorham FISCAL YEAR ENDING: 1993 :mba2  
A B C

	RECOMMENDED AMOUNT	AMOUNT VOTED Complete @ meeting	DIFFERENCE (Col. B minus A)
1. Total RECOMMENDED by Budget Comm.	3,271,534	3,810,026	538,492
LESS EXCLUSIONS:			
2. Principle: Long-Term Bonds & Notes	194,160	194,160	
3. Interest: Long-Term Bonds & Notes	135,689	135,689	
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.			
5. Mandatory Assessments	121,499	121,499	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	451,348	451,348	
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less line 6)	2,820,186	3,358,678	538,492
8. Line 7 times 10%	282,018	335,867	53,849
9. MAX. ALLOWABLE APPR. PRIOR TO VOTE	3,102,204	3,694,545	592,341
10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV, RECOMMENDED & VOTED. (Complete Col.A prior to meeting & Col.B and Col.C at meeting)	21,488	21,488	
11. Mandatory Water & Waste Treatment Facilities (RSA 32:21). RECOMMENDED & VOTED. (Complete Col.A prior to meeting & Col.B and Col.C at meeting)			

**MAXIMUM ALLOWABLE APPROPRIATIONS VOTED**

(At meeting, add Col.A, line 9 + Col.C,  
line 10 and amount in Col.C, line 11).

NOTE: Add Col. C amounts only if positive.

\$ 3,102,204

## 1994 BUDGET SUMMARY

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### OVERVIEW

The expenditure side of the 1994 budget is \$ 8,389.56 above the 1993 gross expenditures . The Revenue side of the 1994 budget is projected at this time to fall approximately \$16,714.84 short of the 1993 level. The net impact is a projected net increase in the 1994 budget of approximately \$25,104.40. This equates to a \$0.17 increase in the 1994 tax rate. These estimates are subject to change upon the determination of the final 1993 fund balance and the audited financial statements. Below I will begin to highlight many of the key items within the 1994 Budget. I believe you find that collectively the Board of Selectmen and myself are strongly advocating long range financial planning that will hopefully bring some stability to the tax base and service delivery patterns.

### OPERATING BUDGET

#### SALARY POSITIONS

Eleven salary positions have been studied and compared to comparable positions in communities of similar size to the Town of Gorham. Several of the salary levels being paid by the Town of Gorham were determined to be on the low end particularly when factoring in the number of duties and the number of subordinates that several of the department head level employees are responsible for. Thus, a range of adjustments have been included in the 1994 budget to bring the salary level for several of these positions in line with their duties, responsibilities and past performance levels. The adjustments made are not a straight across the board increase. For all eleven positions the average adjustment for the total group is 4.05%. These adjustment are in addition to the 2.5% cost of living adjustment that has also been included in the 1994 budget.

#### EXECUTIVE OFFICE

You will note an increase of approximately \$4,830.50, 50% of this is due to a wage adjustment. The remaining increase is a result of a transfer of several line items from the Financial Administration Budget to the Executive Office. Several line items have been specialized and tied directly to key positions in an attempt to track cost more accurately.

## 1994 BUDGET SUMMARY

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### FINANCIAL ADMINISTRATION

You will note again in this budget the transfer of several line items as mentioned above. The key increases in this budget is in the area of assessing. An additional \$9000.00 has been budgeted to cover the anticipated defense cost in one definite Superior Court Case and several additional abatement appeals that have been filed. A second area that is impacted is that of equipment purchases. I have identified a two to three year program that will begin to upgrade the Town Office's computer hardware to faster machines. Currently, several of the terminals are 286 machines. The upgrade when complete will have the entire office running on 486 machines. This will also allow for some software enhancements that are not possible at this time. The slower machines will be transferred to other departments where processing speed is not a deterrence.

### LEGAL EXPENSES

This budget reflects an increase of \$11,500.00. The increase is directly related to claims that have been filed against the Town. It is unknown at this time what the outcome or even possible outcome will be.

### PERSONNEL BENEFITS

The bottom line of this budget is down by \$9,736.12. This is primarily due to a decrease in the Town's Workers Compensation Premium. Technically this decrease could have been a substantial decrease, however during 1993 we restructured two positions which were full-time full benefit positions to permanent-part-time positions with limited benefits. Thus, although the health insurance rates increased by 11.8%, this line item only increased by 8.3%. Likewise, the workers compensation rates are projected to stay the same for 1994. The Town has experienced a decrease in cost in light of the level rates. The total wages and the Experience modification rate have both decreased thus insulating the Town from any cost increase.

### INSURANCE

Overall insurance rates for 1994 are projected to increase slightly and this is reflected in the 1994 budget. We will also be picking up some additional coverage for employment practices at an estimated price tag of \$8000.00. This coverage will fill a gap that exist in the areas of Discrimination, Sexual Harassment, Wrongful Termination, Failure to Employ/Promote and Wrongful Discipline.

### POLICE DEPARTMENT

The bottom line of this budget is down by \$2,038.00. Several factors result in this net impact. One is the reduction of the Full-time Secretary/Dispatch position to a permanent part-time Dispatch position and the transfer of the wages to the Dispatch Budget. A second impact is the removal of time and one half on Sunday which is

## 1994 BUDGET SUMMARY

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subject to contract ratification at Town Meeting. You will note that the overtime budget has been reduced by \$20,538.23 and the full-time regular pay has been increased by \$14,000.00 to reflect the change in Sunday overtime (NOTE: both the straight time and the overtime portion of the Sunday overtime was charged to the overtime account in the past). Thirdly, in 1994 we will be advocating the reduction of the use of auxiliary officers. The major driving factors behind this decision is the growing complexities of law enforcement in general and the increased liability exposure with the heavy reliance on auxiliary officers. Several options were reviewed and analyzed to determine the most effective way to cover the auxiliary shifts. After much deliberation the final decision was to shift the funding from the auxiliary officers account to the full-time officers account and to bring on an additional full-time officer to cover the shifts currently covered by the auxiliaries. This shift from auxiliaries to a full-time officer can be achieved without a major cost impact to the budget because of the reduction of the full-time Secretary/Dispatch position. The 1993 Police Department Budget included Eight Full-Time positions with benefits. The 1994 Police Department Budget includes Eight Full-Time positions with benefits. Under the new structure there are several benefits which I will go into full detail during my oral presentation and at the time we review the Police Department Budget.

### FEDERAL EMERGENCY MANAGEMENT

\$18,000.00 has been placed in this budget to cover the anticipated purchase of an on line generator unit for the Emergency Dispatch Center and Town Office. These facilities would be utilized as the Town's Emergency Operations Center in the event of a disaster. The generator unit will kick in automatically in the event of a power outage and will sustain the communications systems in the dispatch system. We will be applying for a \$6,500.00 grant to offset a portion of this cost.

### PUBLIC WORKS DEPARTMENT

The major shift in this department is the transfer of six months of wages for the Parks maintenance person from the Parks budget to the Public Works Budget. This is a paper transfer and does not change the physical operations or line of command. The second payroll shift is in the fact that the Public Works Director has been placed on salary thus, a transfer of \$10,000.00 from the overtime account to the full-time permanent position account.

### DEBT SERVICE

This budget has been reduced by \$45,708.69 as a result of the pay off of the plow truck bond issue. As of 1995 the Town of Gorham will have no outstanding debt with the exception of the Water and Sewer facilities bonds.



## 1994 BUDGET SUMMARY

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### 1994 COLLECTIVE BARGAINING AGREEMENTS

#### POLICE

A 2.5% cost of living adjustment has been tentatively agreed upon along with a buy out of the Sunday overtime, a reduction of call back pay from 3 hours to 2 hours and a slight shift in the vacation schedule for new hires. The agreement represent a balanced settlement that allows for greater flexibility on both the administration side and on the officers behalf.

#### PUBLIC WORKS

A 2.5 % cost of living adjustment has also been tentatively agreed upon along with a \$0.10 increase in the labor grades, a limitation of 3 weeks vacation time for all new hires and a 50% contribution towards a standard uniform. Again, I believe this agreement represents a positive settlement on behalf of both parties. The addition of uniforms standardized for all employees is a big step in many ways for the community and the employees. A greater degree of professionalism will be depicted to visitors within the community and our employees will clearly stand out as being a part of a profile oriented community.

#### CAPITAL ITEMS

Again, in 1994 a substantial portion of the budget is dedicated towards capital investments both in the short and long term. A draft capital improvements schedule has been included for your information. Once the program is finalized it will be presented to the Planning Board for final adoption. I will be sure to notice the Budget Committee members as we embark upon this process, as it is of importance to all parties.

Listed below is a summary of the 1994 Capital Items I will only touch on those that are new and different.

CULVERTS/CATCH BASIN REPAIR	\$30,000.00
HWY PAVING/ASPHALT PROGRAM	\$50,000.00
POLICE CRUISER PURCHASE	\$17,034.00
G.I.S. MAPPING PROGRAM	\$17,000.00
DISTRICT NURSE CONTRACT	\$22,620.00
SOLID WASTE DISTRICT	\$121,499.03

1994 BUDGET SUMMARY

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FIRE C.R.F.	\$ 10,000.00
TOWN HALL REPAIRS C.R.F.	\$ 20,000.00
AMBULANCE C.R.F.	\$ 10,000.00
CASCADE BRIDGE C.R.F.	\$ 20,000.00
TOWN HALL FUEL TANK C.R.F.	\$ 10,000.00
HIGHWAY HEAVY EQUIPMENT C.R.F.	\$ 20,000.00
EAST MILAN LANDFILL CLOSURE	\$ 20,000.00
STONY BROOK PAVING C.R.F.	\$ 10,000.00
OLD GLEN ROAD C.R.F.	\$ 10,000.00
WASHINGTON STREET C.R.F.	\$ 30,000.00
SPECIAL INSURANCE FUND	\$ 2,000.00

A major new initiative is the implementation of a Geographic Information System for the Town of Gorham. The entire needs analysis study is enclosed in the Budget document for your review. The initial up front cost will be spread over four to five years. The initial investment is a one time cost. Once completed the system will need to be updated to operate in real time. The results of the program will be that the Town's maps will be completely digitized and linked to an attribute database which will allow for the efficient retrieval of information. Included in the overall program cost are some computer hardware and software updates that will be necessary. However, some of these items will be covered by the equipment upgrades being proposed for 1994 under a separate budget. Attached in the budget document you will find a listing of communities that have begun this process along with some sample maps that are an end product of a G.I.S. System.

#### TOWN BUILDING FUEL TANK C.R.F.

We are advocating the establishment of a capital reserve fund for this item as the timing of the project is unknown. Available land space is a challenge for the placement of a new tank. We are positive that the Tanks will be removed and are studying some options for the replacement of same.

#### CASCADE BRIDGE C.R.F.

As many of you are aware the Town of Gorham has the authority to bond \$60,000.00 towards the eventual replacement of the Cascade Bridge. It is our intent to raise and appropriate the \$60,000.00 over the next 2-3 years thus eliminating the need to borrow and incur interest expense.

## 1994 BUDGET SUMMARY


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### HIGHWAY HEAVY EQUIPMENT C.R.F.

A capital schedule extending to the year 2002 has been established for the Public Works Department. In 1994 it will be necessary to purchase a spreader and replace the 1977 Dodge pick up truck. The \$20,000.00 to be placed in this fund in 1994 will cover the cost of these two items. Attached to the warrant article within the budget document you will find a complete funding and replacement schedule. Please keep in mind that the funding levels indicated are to replace items with new equipment which may not in fact be the case. Also, prior to some pieces of equipment being funded and or purchased the intent will be to evaluate the cost/benefit and utilization factors for the individual piece of equipment.

I believe you will find that the 1994 budget inclusive of both operating cost and capital cost covers a lot of territory with a growing amount of depth and breadth. Given the picture frame we are viewing today it appears to be a very stable financial picture for the community and the taxpayer. However, we must all keep in mind the variables such as the final fund balance, property assessments, court cases pending on assessment issues and the hydroelectric projects relicensing process which can quickly change the picture frame from one of stability to crisis.

On a final note you will find that the Town of Gorham's municipal tax rate has dropped by 14% or \$1.37 per \$1000.00 of assessed valuation since 1991. This is a direction that we would all endeavor to see continue without the erosion of the service base. However, many unsettling factors sometimes out of our control direct the final result. We are close to approaching the point in time when the operating budgets may not be able to sustain level funding or reduced funding without innovative approaches or decreased services. On the capital side of the budget we are near the implementation of a capital improvements program that will benefit all of us and the community. Long term capital planning although at times costly, will in the long run strongly position the community. The combination of these factors may indicate some future upward pressure on the expenditure side of the budget which may dictate some tough choices. With the implementation of the Capital Improvements Program we will be attempting to balance the sources and uses of funds to minimize the fluctuation and pressure on the tax rates. To a great degree how close we get to achieving this goal will be based on how well we are able to stabilize and diversify the environment in which we are all so much a part of.

  
Kelly A. Goddard  
Town Manager

**BUDGET COMMITTEE**

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**1993 REPORT**

The Gorham Budget Committee held its organizational meeting at the Gorham High School Home Economics Room on May 4, 1993 at 7:00 P.M. The following officers were elected: Chairman Patricia LaPointe; Vice Chairman Marlene Marchand; Secretary David Murphy.

Bruce Lary was elected to a 3 year term at the March Town Meeting; Debbie Therrien was appointed prior to the May 4 meeting and Ronald Baillargeon was appointed just prior to the January 18 meeting. The appointees serve until the March 1994 Town Meeting.

Meetings to review the School District and the Town budgets were held at the High School Home Economics Room on May 4, at the Selectmen's office on July 27 and October 26 at the High School Library. These meetings were called for 7:00 P.M.

At the October 26 meeting, Superintendent of Schools Daniel Whitaker spoke on the proposed Cooperative School District which would involve Grades 9, 10, 11, and 12 in the Towns of Dummer, Gorham, Milan, Shelburne and Randolph. The cost of this would be apportioned to the towns on the basis of daily attendance of pupils. The more pupils a town had in the Cooperative School the more it would have to pay. On October 26 dates were set for the budget preparation meetings. These were held at 7:00 P.M. at either the Gorham High School Library or the Gorham High School Home Economics Room on January 6, 11, 13, 18, 20 and 25. The public hearing was held on Tuesday, February 1, at 7:00 P.M. at the Gorham Municipal Auditorium (Gorham Town Hall, they are the same place), which was well attended -- about 75 in all.

Funding another police officer for the Police Department generated a lot of interest. This would give the Police Department eight full time officers.

Two sizable requests were presented and recommended. They were the boiler replacement at the Gorham Middle/High School. This will cost \$125,000 of which \$74,000 would come from the Boiler Capital Reserve Fund. The Sludge Dewatering Project at the Waste Water Plant which is budgeted for \$550,000 of which \$50,000 would come from the Sewer Capital Reserve and application could be made for a \$125,000 grant.



## BUDGET COMMITTEE

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After the hearing the School District and the Town budgets were voted on. The budgets were all recommended as presented except for the G.I.S. Computer System. The Library budget was not reduced but it was recommended that the salary increases be limited to 2 1/2%. It was recommended that "any savings that incur (happen) as a result of any public act or occurrence after this date will be used to reduce the school budget".

The detailed results of our deliberations will be found in the budget forms printed in the School District and the Town Annual Reports.

The Budget Committee wishes to thank the High School/Middle School for the use of the Home Economics Room and the Library for its meetings. It also wishes to thank the School District and Town officials and employees for their fine cooperation.

Respectfully submitted,

Gorham Budget Committee

Patricia A. LaPointe, Chairman

Marlene Marchand, Vice-Chairman

David W. Murphy, Secretary

Dennis Pednault

Debbie Therrien

Ronald A. Baillargeon

Reuben Rajala, School Board Representative

Michael Waddell, Selectmen's Representative

Clinton J. Savage

Bruce Lary

David Carlson

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NEEDS ANALYSIS STUDY  
FOR THE  
IMPLEMENTATION  
OF A  
GEOGRAPHIC INFORMATION SYSTEM  
FOR THE  
TOWN OF GORHAM, NEW HAMPSHIRE

October 21, 1993

**ARTICLE 30 ON TOWN WARRANT**

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Submitted By:

Cartographic Associates, Inc.

12 Pleasant Street

P.O. Box 267

Littleton, N.H. 03561

1-800-322-4540

NEEDS ANALYSIS STUDY FOR THE IMPLEMENTATION  
OF A  
GEOGRAPHIC INFORMATION SYSTEM  
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NEEDS ANALYSIS STUDY FOR THE IMPLEMENTATION  
OF A  
GEOGRAPHIC INFORMATION SYSTEM  
FOR THE  
TOWN OF GORHAM, NEW HAMPSHIRE

EXECUTIVE SUMMARY

The Town of Gorham, New Hampshire with a population of 3137 covers thirty square miles with 1721 land parcels. As part of a progressive initiative by the Town Manager to make government more responsive to the people's needs, the Town retained Cartographic Associates, Inc. (CAI) to conduct a needs analysis for the implementation of a Geographic Information System (GIS). This system applies modern computer graphics and database technology to the efficient, cost-effective management and planning of the Town's assets.

This report, entitled "Needs Analysis Study for the Implementation of a Geographic Information System for the Town of Gorham, New Hampshire", presents the details of a comprehensive study of department resources with respect to the eventual implementation of a GIS on a town-wide basis. Elements of the report are summarized in the remainder of this summary.

NEEDS ANALYSIS

CAI met with various department heads to determine their data resources, needs, and uses. The analysis revealed several problem areas including:

- Information is often not complete
- Information is often not current
- Information is often difficult to locate and retrieve
- Information is often difficult to manipulate in a manner that is meaningful

To a large degree, this is due to the manner in which data are maintained and stored. It is not uncommon for data to be stored on cards or other paper media, or in the minds of those actually doing the work. This makes it difficult for other personnel to find or manipulate the data.

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The proposed, properly designed GIS will assist in addressing these problems. For example, it can be used to:

- Maintain information in real time when data are changed
- Gain access to common data sets
- Track, in real time, situation status such as building permits
- Design standard report generation routines for easy access to data
- Ensure data quality by the introduction of data validation routines

Some potential applications of the GIS include assisting in:

- Maintaining ownership records
- Maintaining maps
- Maintaining zoning records
- Managing utilities
- Managing the assessment process
- Managing the public safety program
- Emergency management planning
- Producing specialty maps
- Presenting information for public meetings

With the proper design and implementation of a GIS, these various issues can be addressed and the system can become a valuable resource tool for the Town of Gorham. Other applications will emerge as the system's use increases.

### RESOURCES

Data, human, and hardware/software resources were reviewed for amount, accuracy, completeness, and usefulness. Data types were broken into two categories: maps and tabular.

Gorham is fortunate to have tax maps that can be used as the graphic database map for the system. They have been diligently maintained so they can also be used as the source for parcel data. Very accurate ancillary information can be taken from the Water and Sewer Department's engineering maps.

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Assessment data are up-to-date and can be linked to the tax maps. Currently, the Fire Department does not use a database. While the Ambulance Department has one, there is no present way of linking it to the graphic database. Other than instituting a system to input all "Call For Service" cards, the Police Department does not use a database for data storage.

The Water and Sewer Department, a quasi-independent department, operates and maintains a very sophisticated system. It has become a model for other towns to emulate because of its efficient use of resources. They possess a number of engineering quality maps containing a wealth of ancillary information that could be incorporated into the overall system.

### NEEDS AND USES

With the exception of the Assessing Department, all three branches of emergency services would benefit the most from a GIS. The ability to track daily activities, both spatially and analytically, would be greatly enhanced. Currently, this tracking function presents a difficult problem for both the Fire and Police departments due to how their data are stored.

The Assessing Department needs the ability to see and retrieve data as a function of geographic proximity. Abutter's lists, building placement in relation to the parcel, and set backs are all data queries that could increase the responsiveness of the service provided to the citizens of Gorham.

Public works, by using an automated pavement management system tied into the GIS, could quickly estimate the cost of salting or repairing a section of a road in a fraction of the time it now takes. Questions about parameters such as road width or street light location could be answered promptly.

The Water and Sewer Department needs the ability to quickly find the location of water mains, their size and pressure, and when they were installed.

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### RECOMMENDATIONS and IMPLEMENTATION

It is recommended that Gorham proceed with a five year program that would gradually phase in the GIS. Costs would be spread out to minimize the annual impact on property owners.

In the first year, the tax maps would be digitized, loaded into the spatial database, and linked to the attribute database. The ambulance database would be altered by adding a linking field. At the end of the first year, the Town would have the foundation upon which the GIS would be built. All parcels would be tied to the attribute database and queries could be made on parcel related data. All work would be completed and stored at the consultant's office.

During the second year, part of the hardware and all the software would be purchased. Police and ambulance databases would be linked to the spatial framework. Water and sewer data would be added. Custom queries and menus would be created. Assessing, ambulance, and police will have their databases linked to the spatial database. A committee will be set up to study who will manage the new system and where it will be located. The consultant would still be the curators of the information, and the Town would make requests to the consultant.

The third year would end with the purchase of computers for the Town Clerk, Ambulance, Fire, Highway, Police and Water Departments. Added to this purchase would be the hardware to link the Fire, Highway and Sewer Departments to the file server. All software and data would be loaded onto the Town's computers giving the various departments the ability to make queries.

During the fourth year output capabilities would be added with the purchase of a plotter. Printers and necessary equipment would be purchased to ride in the emergency vehicles and could be accessed remotely and "on the fly".

During year five, the Town would elect to retain the consultant to update data, customize specific queries as requested by the various departments, and be available to serve the Town on an "as needed" basis, or elect to hire database and CAD/GIS managers, at which time all data would be turned over to the Town. The Town would then train the designated people on the system and would have complete control of and responsibility for all aspects of the system including maintenance and customization.



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### INTRODUCTION

A Geographic Information System (GIS) is the integration of graphic and tabular data for the purposes of input, retrieval, manipulation, and analysis of those data. A GIS consists of hardware, software, and data, along with the personnel necessary to manage it.

The process of implementing a Geographic Information System should be undertaken carefully. Knowing the importance of such a project, the Town of Gorham contracted with Cartographic Associates, Inc. to undertake a needs analysis which would provide a foundation upon which an orderly implementation could proceed. Current and future needs were identified using an inventory of existing resources, data, hardware, and software. These data were compiled and analyzed, resulting in the recommendations which have been generated in this report.

The recommendations herein are departmentally driven and are specific for a GIS implementation only. This report is not intended to be an analysis of Town government or unjustly critical of existing operations. The two basic assumptions upon which the recommendations are based are that the Town desires to implement a GIS and that it desires to create value and utility during the process, rather than upon completion of the entire program.

The information and data in this needs analysis report were gathered from in-depth interviews with department heads and detailed questionnaires. All data were collected and analyzed with an emphasis on summarized department needs, uses, problems, and solutions. The departments interviewed included Ambulance, Assessing, Fire, Police, Highway, Recreation, Town Manager, and Water and Sewer.

Throughout this report, the term Town Office represents the collective departments of the Assessing Office, Town Clerk, Finance Office, Tax Collector, and Town Manager. These represent the basic administration/operation responsibilities of municipal government.

Due to the part-time nature of the Planning and Zoning Boards, they did not participate in the interview/questionnaire process. As a result of this, the many applications and uses of GIS for planning, zoning, etc. are not identified herein. Certainly these will be addressed as the project evolves.

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**MUNICIPAL RESOURCES**HUMAN RESOURCES (Diagram 1)

Although department heads and supporting staff are highly qualified in their respective fields, there is an overall lack of computer skills. This is not uncommon in small local governments such as Gorham. Symptoms of this deficiency are characterized by a thorough knowledge of specific components in an application, but not the fundamentals of either the application or the operating system under which the application is running. This limitation can be overcome with the effective use of menuing.

The interviews revealed a refreshing enthusiasm on the part of each participating department administrator to learn and adapt to new ways of accomplishing their daily tasks. This was repeated often during the interview process. Historically, it has been organizational and institutional problems, rather than technical problems, that have caused most Geographic Information Systems to fail, so the attitudes exhibited by Gorham's municipal staff will be an advantage as the Town implements its GIS.

Computer use in Gorham is now limited to secretarial functions with little involvement by department heads. The notable exception is the Water and Sewer Department.

DATA RESOURCES

Data resources are grouped into two categories: maps or graphics and tabular or character based (see Diagram 2). These data are the basic building blocks of the GIS. Without a review of all municipal data sources, it is difficult to determine its usefulness as measured by how current, complete, and correct they are.

Maps are any product that graphically define an entity or feature. They may be highly accurate documents produced by digital photogrammetric methods or GPS surveys, or low accuracy documents such as manual sketches showing the location of some entity such as a fire hydrant or utility pole.

Accurate base map data must be used as the foundation upon which all subsequent graphic information will be projected and referenced. This is of critical importance, for a GIS is a tool based on spatial relationships. If those relationships are distorted or inaccurate, and decisions are made and based upon those distortions and inaccuracies, then those decisions will probably be incorrect, possibly resulting in economic, political, and legal problems.

Additionally, another related base map concern is the accuracy, completeness, and correctness of the ancillary information shown thereon. This ancillary information might include fire hydrants,

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telephone poles, catch basins, building footprints, water lines, zoning polygons, and soil polygons.

Tabular or attribute information and data is character based. It can be stored digitally in a database, spreadsheet, ASCII file, word processor, etc. or it is printed and found on assessment cards, call for service cards, work orders, etc. These data give the who, what, when, and where answers to GIS queries. It is important to determine if and how the data can be integrated into the GIS.

Related tabular data issues are whether, if digital, it is accessible by other systems, is it current, correct, complete, and whether there is a unique identifier allowing it to be linked with a geographic location?

### MAPPING (GRAPHIC) RESOURCES

#### TOWN OFFICE

The Town's tax maps, prepared in 1972, were reviewed for accuracy and completeness and are acceptable as the source maps for the Town's GIS graphic database. The maps have been updated yearly and the information contained on them is considered to be up-to-date, although there are some discrepancies in frontages and parcel acreages. These discrepancies are not uncommon with municipal tax maps, and Gorham is fortunate to have tax maps which were properly prepared and are able to be used for present and future GIS uses.

Topographic maps, photogrammetrically prepared by Metcalf and Eddy in 1967, show contours and planimetric details including catch basins, hydrants, poles, and building footprints. They can be used as an ancillary data source. They cover the downtown area and the area along Route 16 to the Berlin/Gorham line included on tax maps U-13 through U-17.

Also available are hand drawn maps locating all fire hydrants. These maps are of low accuracy, but they are complete.

#### AMBULANCE DEPARTMENT

The Gorham Ambulance Department uses, when necessary, commercial street maps, therefore no mapping data are available.



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### FIRE DEPARTMENT

The Fire Department uses, when necessary, commercial street maps, therefore no mapping data are available.

### POLICE DEPARTMENT

The only mapping information available from the Police Department is a low accuracy base map showing all street intersections with a unique number for each intersection. The intersection numbers are used in compiling accident reports.

### HIGHWAY DEPARTMENT

New maps are not created by the Highway Department, which uses both tax maps and maps from the Water and Sewer Department, therefore no mapping data are available.

### WATER AND SEWER DEPARTMENT

Topographic maps, photogrammetrically prepared by Weston and Sampson in 1972, show contours and planimetric details including catch basins, hydrants, poles, and building footprints. These maps can be used as an ancillary data source, however their coverage is limited to the area from the fire station to the Berlin City line along Route 16. These maps would supersede the Metcalf and Eddy in 1967 where data are redundant.

Topographic maps, photogrammetrically prepared by Metcalf and Eddy in 1977, show contours and planimetric details including catch basins, hydrants, poles, and building footprints, as well as sill elevations. They can be used as an ancillary data source. This geographic coverage includes the downtown area and the area to the Berlin City line. These maps would supersede those previously mentioned where data are redundant.

A number of "as built" plans are filed in the Water and Sewer Department. These can be used to fill in areas not covered in the map sheets mentioned above or to update existing information.

### TABULAR (ATTRIBUTE) RESOURCES

#### TOWN OFFICE

The Assessing Department's data reside in two separate proprietary databases. The first is the PC Mitas Appraisal System by MMC, Chelmsford, Massachusetts. This package



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contains legal, appraisal, and sales analysis data such as owner name and address, land and building values, zoning codes, building permits, construction details like type of roof, siding, and other data pertinent to the Assessor's office.

The second database is the Municipal Tax Billing System by Business Management Systems, Franconia, New Hampshire. This database contains data such as the map and lot number, assessed value of the land and building, exemption codes, land use code, and serial number. Also included in this database is voter registration data supplied by the Town Clerk.

Data in both databases are up-to-date and accurate.

### **AMBULANCE DEPARTMENT**

Ambulance calls are logged on Run Sheets that include data such as name, address, call time, arrival time, mileage, and procedure used. These data, with the exception of the address, are loaded into Quattro Pro. At the present time, there is no way of linking and geo-referencing the data in a GIS because the address is not entered into the database.

While the accuracy of the data is considered to be high, the possibility of typographical errors is present, and should be addressed in data validation routines. Data integrity is sound.

### **FIRE DEPARTMENT**

A street log listing is generated and used by the Fire Department which tabulates all streets and directions to them. This log could be entered into a database and returned as part of a query.

The Material Safety Data Sheet (MSDS) is an inventory, supplied by James River Corporation, that contains a list of all the hazardous materials used and stored at the James River Cascade complex. Data contained on these sheets include product name, chemical make up, compatibility or incompatibility with other chemicals, and how to treat exposure to the chemical. The accuracy and integrity of the data are good.

### **POLICE DEPARTMENT**

The Call For Service (CFS) card is filled out as calls are received by the Police Department dispatcher. Information contained on this card includes date reported, type of incident, location of incident, complainant, dispatcher,

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officer assigned, time arrived, and victim name, address, telephone number, etc..

While the accuracy of the data is considered high, the possibility of typographical errors is present, and should be addressed in data validation routines. Data integrity is sound.

### HIGHWAY DEPARTMENT

The street inventory is compiled on a sheet using a spreadsheet format. It contains the street name, condition, date paved, and work to be done. It is up-to-date and could be loaded into a database and geo referenced.

The Equipment Management Program, which contains data on vehicle maintenance and use, is out of date and inaccurate.

### WATER AND SEWER DEPARTMENT

The shut off cards show the location of shut off valves for each house. Although representing an incomplete data set, they could be scanned and geo-referenced to the map and lot upon which the house sits.

Billing information is stored in Business Management Systems' database. Data include address, amount of usage, and amount of bill. These data are accurate and up-to-date.

### HARDWARE/SOFTWARE RESOURCES

Gorham's current hardware inventory is comprised of 8088 (XT), 286, 386, and 486 (AT) class IBM compatible machines (see Diagram 3). Although the XT, 286, and 386 class machines are effective for secretarial and most spreadsheet/database functions, these machines do not have the computing power to adequately perform the functions required to operate a GIS.

The Town of Gorham currently uses a number of popular software packages for word processing, spreadsheet, and database functions (see Diagram 2). Each will be listed by department later in this report. dBase IV, the database package common to the Ambulance and Highway Departments, is capable of creating compatible files that most GIS databases could read without further programming.

### TOWN OFFICE

The Town Office has two XTs, two 286s, one 386, and one 486 class machines. Two dot matrix printers and one HP LaserJet III are used for printing. Daily backup is performed using a

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Mountain tape drive. All machines are networked together on a Novell ELS Netware network.

Softwares used in the office include two word processors (WordStar 6.0 and WordPerfect 5.1), a spreadsheet (Quattro Pro 4.0), PC Mitas Appraisal System, and BMS Municipal Tax Billing. The later two programs are proprietary and represent the Town's appraisal and tax billing software. They will require some programming to download their data in a format that most "off the shelf" systems could use.

### AMBULANCE DEPARTMENT

The Ambulance Department uses one 386 machine interfaced to an Okidata dot matrix printer. The system is stand alone, not networked, and uses floppy disks for its weekly backup.

Software packages include Windows 3.1, a spreadsheet package (Quattro Pro 4.0), a database manager (dBase IV), a word processor (Professional Write), and a communications software package (ProComm).

### FIRE DEPARTMENT

The Fire Department currently has no hardware or software.

### POLICE DEPARTMENT

The Police Department uses one 386 class machine. WordStar is used for word processing, and dBase IV is used for database management. Although the department owns a dBase reporting package, it cannot be used because the departing Chief of Police no longer remembers the password to access it.

### HIGHWAY DEPARTMENT

The Highway Department uses one "stand alone" XT class machine and an Okidata 320 printer. Data are backed up daily by the secretary.

Software used include a graphing package (Harvard Graphics 4.0), a spreadsheet (Lotus 1-2-3), two word processors (WordStar and WordPerfect 5.1), dBase IV, Road Surface Management, and Municipal Equipment Management software.

The department plans to supersede the Municipal Equipment Management software with a new, yet to be specified, program. This is due to the software's difficulty of use and inaccessibility to the data.

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### WATER AND SEWER DEPARTMENT

The Water and Sewer Department uses two 386 machines. One is dedicated to the SCADA system (Supervisor Control And Data Acquisition) which controls all real time monitoring and downloading of data from the field recorders. The other computer is used for office functions such as billing and secretarial work.

Software packages include a word processor (WordStar), RMMS for manipulating the data downloaded from the field recorders, and an automated billing program.

### FINANCIAL RESOURCES

At the present time, each Town department's financial resources are allocated to existing operation/administration functions. Gorham's total Town budget is about 1.4 million dollars. There are various capital reserve funds, and the Town does have debt service obligations.

The Town's GIS implementation could be funded either departmentally or as one town-wide account item. Since the benefits and values of the system will accrue to all of Town government, the most logical method would be to establish a separate, distinct GIS account. This would allow for easier and more meaningful cost analysis and auditing.

Financially, GIS implementation can be funded as a one time event or phased in over a period of years. In either case, continuous system maintenance and training will be required. Much of this is already being funded and done, so the marginal cost of maintaining data in the GIS will not be great. This will depend, in part, on whether the Town elects to hire "in-house" CAD/GIS and database managers or to contract with a consultant. In fact, once the system is operational, the maintenance and refinement of the Town's data will become more efficient and less redundant, resulting in a slower rate of cost increase than if the GIS is not implemented.



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### DEPARTMENTS' NEEDS AND USES

#### TOWN OFFICE

The departmental responsibilities in the Town Office range from maintaining property assessment cards, property maps, the appraisal system, and filing building permits to municipal budgeting, accounting, and payroll. Also, as part of the Town Office, the Town Manager, has the responsibility as the administrative head of all Town departments.

Most of the daily work load in the Town Office is dependent upon parcel related information. That is, most operations involve spatially related data. Examples of these duties include:

- Maintaining property assessment cards
- Maintaining tax maps
- Maintaining the appraisal database

Gorham's maps are used extensively on a daily basis for many purposes, some of these include determining the width of a road, whether a parcel is served by Town water and sewer, the location of wetlands, and creating abutter's lists.

Some anticipated uses of a GIS in the Town Office are:

- Defining land in current use; who owns it, its value, size, frontage, etc.
- Retrieving and printing an abutter's list automatically
- Location of buildings on a parcel
- Where and how many building permits were issued in the last year
- Assessment analysis by neighborhood
- Emergency management scenarios
- The ability to analyze data by using a spatial query, such as the sales ratio of condos in a neighborhood
- Locating parcels with or without water and sewer connections

At present, to accomplish these tasks is a very time consuming effort, and subject to the risk of not finding valuable information and data. For example, to determine if a parcel has access to water and sewer connections requires contacting the Water and Sewer Department, which has to take time to research it. Emergency

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management scenarios are restricted by the limited availability of different scale maps showing relevant information.

### PUBLIC SAFETY

Public Safety is provided by three departments: Ambulance, Fire, and Police. Although somewhat interconnected, each has its own special needs and requirements.

#### AMBULANCE DEPARTMENT

The Gorham Ambulance Department has the responsibility to provide quick and efficient emergency medical services to not only the people of Gorham, but also those in Randolph and Shelburne. The department is also responsible for its own account billing.

Currently, the ambulance service uses maps only to locate unknown streets. When they are needed, commercial street maps, that may be bought at any convenience store, are used.

The department has taken the initiative to develop a database using information from the Run Sheets. Although this is a major step forward, the database does not have a unique field which enables it to be linked to any maps, a necessity for GIS.

Since Gorham has a large number of elderly citizens, a GIS would be of major assistance in designating and executing an Emergency Management Plan aimed at pinpointing locations where occupants are on oxygen or have a disability requiring special needs. This application has a clear emergency response impact.

Another application requested by the Gorham Ambulance Department is the ability to have prior directions to the specific street where they must respond. This becomes increasingly important as new people are hired who are not intimately familiar with Gorham's street layout.

#### FIRE DEPARTMENT

The Fire Department's responsibilities include the quick and immediate response to emergency calls in Gorham, Randolph, and Shelburne. Further, it assists in the preparation and execution of Emergency Management Plans.

Currently, the Fire Department uses maps only to locate unknown streets, similar to the Ambulance Department. However, the potential uses of maps and GIS for the department are significant. For example, when the Highway Department or Water and Sewer Department blocks off a section of road for

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construction, this information can be input into the GIS in real time, allowing all other departments to plan and respond accordingly. As with the ambulance service, it would be very helpful if specific directions to a street could be provided prior to beginning their run.

Other uses and benefits of a GIS that would benefit the Gorham Fire Department include the addition of a hazardous materials field in the database used by the Fire Department, the location of fire hydrants in relation to buildings, the size of water mains in relation to the response location, and the physical location of the building in relation to the street. These features would be useful for determining the most efficient and effective incident management strategy, as well as for improved public safety.

### POLICE DEPARTMENT

Benefits and uses of a GIS to the Police Department include the spatial analysis of crime patterns, accidents, and violations. These could be used to develop strategies for crime investigation and prevention, and detecting patterns or trends, useful for improved planning and enforcement purposes.

Statistical data analyses could be done on a monthly, yearly, or other regular basis, resulting in more efficient departmental management.

### HIGHWAY DEPARTMENT

The Highway Department has many responsibilities including managing the recycling program, highway maintenance, solid waste, and cemeteries.

Spatial queries of accurate infra-structure information could benefit the department by providing the width and length of a specific road segment. With these data linked to "look up" tables in the tabular database containing data on equipment, labor, and materials, project estimates could be produced in a fraction of the time they currently require.

The location of all telephone poles would be very useful for street light maintenance purposes. The poles are owned by Public Service Company of New Hampshire so department personnel must be sent into the field to log the pole identification number before requesting maintenance. If this information were available, the field trips would be unnecessary and the request could be made quickly from the office.

The use of "best route" routing algorithms could improve the efficiency of garbage pick up routes. These programs could also apply to other departments with "routing" operations.



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### WATER and SEWER DEPARTMENT

The Water and Sewer Department is an independent body answering to an elected Board of Commissioners. This department is one of the most automated and advanced Water and Sewer Departments in the North Country.

The department utilizes a number of leading edge technologies to enhance their efficiency including a SCADA system (Supervisory Control And Data Acquisition) that can remotely monitor water levels in real time at the Sugar Hill Reservoir, and manipulate valves and pumps from the main office.

Also, from outside a building, hand held data recorders retrieve information about inside power usage. These data are automatically linked to an account number. The water and sewer bill can be automatically generated from the data, and using this account number, bills can be linked to the address of the user and then automatically sorted by carrier, providing additional savings to the department.

The Water and Sewer Department has several highly accurate, but not necessarily current, maps. These paper maps were prepared manually and are beginning to show the effects of time and use. With the implementation of a GIS, these maps would be converted to a digital format, integrated into the Town's spatial database, and consistently maintained.

Priority uses of the system would include location of lines and valves, line pressure, type and material of pipe, and date installed.

Another valuable use would be the ability to view the shut off cards by picking the parcel related to them. Each shut off card could be scanned, creating a digital image of that card. The image could then be retrieved by simply picking a parcel from the screen. An added benefit of automating the cards would be the ability to identify any cards that are missing.

### RECREATION DEPARTMENT

One possible use of a GIS for the Recreation Department would be the demographic and land use analysis for new park placement. As the GIS becomes operational and used by other departments, it will undoubtedly create benefits for the Recreation Department. The main difference here is that the use would be more sporadic than in all other departments.



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### RECOMMENDATIONS/IMPLEMENTATION

Based on the questionnaires and interviews with department managers, and the Town's goal of implementing a GIS, CAI recommends the following strategy. It will create value and utility as the process evolves and, at the same time, minimize the financial impact to the taxpayers of Gorham.

#### DIGITIZING MAPS

The Town's original tax maps were constructed using a horizontally accurate base map and they have been regularly updated. Although there are a few discrepancies in dimensions and areas, the Town should use the current tax maps as the source for the GIS's graphic database. This database will be the foundation upon which all subsequent data layers such as zoning polygons, water and waste water information, telephone poles, etc., will be overlaid.

The tax maps should be digitized in a topologically correct format suitable for conversion into a Geographic Information System. This format would include seamless joins between map sheets and all lines "snapped", and all polygons closed. Also, the zoning lines and district designation would be digitized into the graphic database.

The 1977 and 1972 data from the Water and Sewer Department should be used to augment and add to the current tax map data in the digital database. These map sheets should be studied to determine which have the most current and reliable data. Data to be taken from them should include building footprints, contours, water and sewer lines, sill elevations, manholes, catch basins, telephone poles, and any other relevant data.

To augment these source data, the Town should obtain new, custom aerial photography. At a minimum, the aerial photos would produce photographs from which the building footprints could be updated. At an increased cost, highly accurate planimetric maps showing the location of telephone poles, manholes, fire hydrants, building footprints, and street signs could be produced. These options should be discussed prior to implementing the GIS, since other issues are involved and values other than those accruing to the GIS may be realized by the Town.

#### SOFTWARE

The Geographic Information System software is used to integrate or link the graphic and attribute databases for the purposes of maintaining, querying, and analyzing data. At a minimum, the GIS software should be capable of polygon overlay, network compatible, customizable, use an industry standard CAD package as its graphics input/output, use an industry standard database manager for

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attribute storage and retrieval, and be capable of accessing multiple databases.

It will be necessary to design and implement a new database with the following features:

- The ability to be accessed by each department with its own data tables and have table locking for data security.
- The capability of accessing the two proprietary assessment databases which contain all the property and voter data.
- The automation of the Police Department's Call For Service cards, linking them to the GIS.
- Street location information for emergency response use.
- The automation of the logging of the Ambulance Department's "Run Sheet" and linking to the GIS.
- Allowing for the interdepartmental use of a table's data.

The recommended database management software is dBase IV. While needing to purchase the remaining copies, the Town already owns three copies of dBase that can be upgraded to the LAN version. This database management software offers password protection and the locking of tables for added data security.

The recommended CAD package is the current release of AutoCAD from Autodesk, Sausalito, California. It is a full featured CAD package and the industry standard.

The recommended GIS package is ArcCAD from Environmental System Institute (ESRI) in Redding, California. This "stand alone" GIS software uses dBase IV as its database manager, well meet the needs of the Town, and it will be compatible with the City of Berlin's GIS system, making file transfers possible. Also recommended is ArcView, an inexpensive package used to view data created by ArcCAD.

This "Arc" package will become widespread among municipal governments throughout New England. Already, all major state government GIS agencies in New England, as well as major university programs, have committed to this software. All of the data available through GRANIT and regional planning agencies is delivered in "Arc" format.

This recommendation is contingent upon ESRI fulfilling their announced intentions of releasing a network version of ArcCAD for Windows and the ability to access multiple databases. It appears this will certainly happen.

ArcCAD is moderately priced and customizable. Although it has a steeper learning curve than its less expensive counterparts, it has

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much more utility and accrues the benefits above mentioned. To offset the learning curve, ArcView can be used effectively with very little training.

### HARDWARE

CAI recommends the continued use of PC based platforms. These machines should, at a minimum, be configured as follows:

- 486 class machines with CPU speeds of no less than 33 MHz, preferably higher
- A minimum of 16 megabytes of RAM
- 250 megabyte hard drives, with the file server having no less than a 500 megabyte hard drive
- A 15" multi-sync color monitor, driven by a SVGA video card on a local bus

The existing Novell ELS Netware network should be upgraded to a Novell version 4.0 twenty node network. This network does require a dedicated file server, but will allow access to the file server from a remote location such as the Fire or Water Department using wireless modem, cellular technology, which could eliminate the need for hard wiring the two departments to the central file server. It should be noted that although cellular technology is not available in the North County as of the date of this report, the ground work has been laid and should be available within the year. It should be further noted that with this technology, it will be possible to fax a document (map or directions for example) into the cab of the ambulance or fire engine.

### HUMAN RESOURCES

Geographic Information Systems are complex, requiring special skills to update and customize. The Town has two basic choices regarding its human resources as they apply to GIS implementation. It can either rely on a consultant for all or part of the responsibility of GIS management or it can do it "in-house".

If the Town chooses to have a consultant update and customize all aspects of the system including customizing menus, which would be designed in close cooperation with department managers or other full time users of the software, only a minimum of training for existing Town personnel would be necessary to become proficient in the use of the GIS. The users could manipulate and view GIS data using ArcView.

If the Town chooses to update and customize "in-house", additional skilled personnel will need to be hired. These skills are generally defined using two criteria: CAD/GIS and database management.



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The CAD/GIS technician should have a strong background in both the AutoCAD and ArcCAD software. This person, who may also have other duties, should devote the majority of their time to the maintenance of the spatial database, custom programming, which would include special requests for data as departments become more familiar with the capabilities of the system, and responding to specialized "one time" or ad hoc queries from different departments.

The database manager should be experienced in database theory and applications. Other aspects of this position include maintenance of the database, including backup and optimization, creating or altering input screens upon request, creating or altering standard reports upon request, and creating specialized reports upon request.

### OTHER ISSUES

The Town of Gorham provides fire and ambulance service to the towns of Randolph and Shelburne. Therefore, it is recommended that a strategy be implemented to include data from these two towns with the Gorham GIS that would be compatible with their limited use. Since the recommended GIS software is compatible to neighboring Berlin, it makes good sense to have the entire general area's data in an easily shared and useful format.

### PROPOSED IMPLEMENTATION

The following is a proposed strategy for the long range goal of implementing a town-wide GIS. This implementation would be incremental and take place over a span of five years.

#### YEAR ONE - Data Conversion

Digitize the Town tax maps.

Prepare and load the digital map data into the spatial database.

Link the spatial database to the attribute database.

Write the interface program between the Assessor's two databases and the GIS attribute database.

Add a field in the Ambulance Department's existing Quattro Pro database which would allow linking to the spatial database.

Create a small scale, wall size composite map for use by the various Town departments.

Create several custom queries for the Assessing office.



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At the end of the first year the Town would have built the foundation of the GIS. All parcels would be linked to the attribute database and queries could be made on assessment data. All work would be completed and stored at the consultant's office, and would be available to the Town.

The Estimated Budget: \$17,000.

### **YEAR TWO - Hardware/Software Purchase; Data Conversion**

Purchase two computers, one for the assessing department and one for the Town Manager, and purchase a file server.

Purchase the Novell network.

Purchase AutoCAD, ArcCAD, and ArcView.

Link the police and ambulance databases to the spatial database, and make all necessary changes to menus.

Optimize the database and the queries.

Create input screens for use by the Ambulance, Fire, and Police Departments.

Digitize the water and sewer data and link them to the spatial database.

A committee would be appointed to decide who will manage the GIS, and where it will be located in the event the entire system is turned over to the Town.

At this point, Assessing, Ambulance, Fire, and Police will have their departmental databases linked to the spatial database. The consultant would still be the curators of the information, and the Town would make specific query requests to the consultant. All work will be done on the consultant's hardware and software.

Estimated Budget: \$19,000.

### **YEAR THREE - Hardware Purchase; Programming**

Purchase computers for the Town Clerk, Ambulance, Fire, Highway, Police, and Water Departments, along with the necessary hardware to link to the Fire, Highway, and Water Departments.

Load all software and data.

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The Town now has the ability to make in-house queries using both ad hoc and preprogrammed techniques.

Estimated Budget: \$25,000.

**YEAR FOUR**

Purchase a plotter.

Purchase printers and necessary hardware to allow emergency vehicles to tie into the system.

Estimated Budget: \$20,000.

**YEAR FIVE**

Select one of the two options as discussed under "Human Resources", page 20 of this report.

CAI recommends hiring a consultant to update and customize the system for the following reasons:

1. Economic Benefits - by using a consultant, the Town can employ their services on an "as needed" basis, and will be able to budget accordingly. The costs of equipment, software, training, and maintenance will be far less than if the Town implements all the GIS elements "in house".
2. Personnel Turnover - All municipalities, at one time or another, are faced with personnel turnover. The decision to use a consultant will place the burden of maintaining system continuity directly on the consultant.

Estimated salaries for CAD/GIS manager and database manager would be \$30-45,000 each.

Estimated budget to retain a consultant would vary greatly, depending totally on Town needs.

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**CONCLUSION**

The GIS challenge facing the Town of Gorham is not in building databases or purchasing and installing computer technology. Instead, it is with using geographic information more effectively within and between Town departments.

The Town of Gorham is well positioned to meet this challenge. Positive attributes that will be instrumental in the success of the system include the willingness of Town employees to learn and adapt to new technology and the sincere interest shown by the Town Manager as the driving force necessary in leading the Town of Gorham to be a more efficient and effective local government of and for its local citizens.

The fact that the Town has made good decisions in the past regarding its acquisition of mapping services makes the implementation of GIS a much more cost effective project than for many New Hampshire communities who lacked such foresight. In implementing a successful town-wide GIS, Gorham will be a leader not only in Coos County, but also in the entire State. This success will certainly lead to additional successes for Gorham and its citizens.

# APPENDIX A

## DIAGRAMS

DIAGRAM 1	Human Resources
DIAGRAM 2	Summary of Document Set
DIAGRAM 3	Hardware Resources
DIAGRAM 4	Software Resources



## HUMAN RESOURCES

	FULL TIME	PART TIME	HIGH SCHOOL	VOCATIONAL SCHOOL	1YR COLLEGE	2YR COLLEGE	3YR COLLEGE	4YR COLLEGE	MASTERS	DOCTORATE	YEARS WITH DEPT		
AMBULANCE	X	X									3		
"	X				X						1.5		
FIRE	X		X								22		
HIGHWAY	X										16		
POLICE	X										N/A		
RECREATION											N/A		
TOWN HALL	X					X					2		
"	X		X								15		
"	X		X								4		
WATER/SEWER	X										N/A		

Diagram 1

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## SUMMARY OF DOCUMENT SET

	# OF MAPS	SCALE	DATE OR LAST UPDATE	SUITABILITY AS INPUT SOURCE			NOTES
				DIGITIZE	DATA ENTRY	DATA CONVERSION	
TAX MAPS	29 9	1" = 200' 1" = 500'	1993	X X			GOOD HORIZONTAL SCALE
METCALF & EDDY	9	1" = 100'	1967	X			PHOTOGRAPHIC MAPS SHOWING BUILDING FOOT PRINTS, CONTOURS, CATCH BASINS, POLES, HYDRANTS, ETC.
METCALF & EDDY CONTROL INDEX	1	1" = 2000'	1967	X			INDEX MAP OF 1967 METCALF & EDDY MAPS SHOWING SHEET LAYOUT & CONTROL POINTS
METCALF & EDDY	7	1" = 40'	1977	X			BOX OF TOWN - SHOWS BENCHMARKS, HYDRANTS, SILL ELEVATIONS, CONTOURS, POLES, SIGNS
WESTON & SAMPSON CASCADE WATER MAIN	10	1" = 50'	1972	X			WATER TIES, VALVE LOCATIONS, CATCH BASINS, FROM FIRE STATION TO BERLIN TOWN LINE.
AS BUILT	N/A			X			COULD BE USED AS ANCILLARY DATA. COULD BE USED AS ANCILLARY DATA
MANUAL DRAFT OF FIRE HYDRANTS	N/A						MANUALLY DRAFTED MAPS SHOWING THE LOCATION OF ALL FIRE HYDRANTS.
STREET INVENTORY					X		STREET INVENTORY SHOWING STREET NAME CONDITION, WORK TO BE DONE.
CALL FOR SERVICE (CFS)					X		USED BY POLICE. IS CURRENTLY BEING ENTERED INTO DDASE
SHUT OFF CARD					X		SHOWS SHUT OFF VALVE LOCATION IN RELATION TO BUILDING FOOT PRINT. COULD BE SCANNED.

## HARDWARE RESOURCES

[illegible]

T = TAPE  
F = FLOPPY

Diagram 3

## SOFTWARE RESOURCES

[illegible]

Diagram 4



## MINUTES OF TOWN MEETING OF MARCH 9, 1993

The annual Town Meeting was held at the Gorham High School Gym, Tuesday, March 9, 1993. Moderator Carroll opened the polls at 9:00 am for the purpose of voting for Town and School Officials. Moderator Carroll then read Article 1 of the Town Warrant, which would be voted on during the day.

Motion was made by Kelly Goddard and seconded by Jean Lary with motion carrying, to dispense with all other articles until the Town Meeting at 7:30 pm.

### SUPERVISORS OF THE CHECKLIST:

Tad Michaud, Chairman  
Carol Goulet  
Frances O'Neil

Donald Veazey, Deputy Town Clerk  
Laurent Nault, Moderator/Cascade

BALLOT CLERKS/GORHAM  
Pauline Baillargeon  
Muriel Bassett  
Robert Brynes  
Cheryl Ramsdell

BALLOT CLERKS/CASCADE  
Irene Dudas  
Martha Veazey  
Mary Bedard  
Adelina Dwyer

Moderator Carroll closed the polls at 7:00 pm. Election results were later announced and are attached to the minutes of the Town Meeting.

Moderator Carroll called the meeting to order at 7:32 pm, and explained the voting process. He noted when ballots were handed out, cards had been given and asked the voters to raise them when asked to vote. Except for the voting process, he informed the public the meeting would be run as in the past.

He reiterated a motion will be made, seconded on the floor before discussion takes place. An amendment would be permitted and he asked that amendment be acted upon by vote, recognizing the specific motion. He also explained that anyone opposed would be allowed the time for discussing their opposition.

Moderator Carroll noted if any voter was questioning how to use the ballot vote, he explained that five signatures were needed and if results were being challenged, seven signatures from registered voters would be required.

MINUTES OF TOWN MEETING OF MARCH 9, 1993

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Moderator Carroll also noted that RSA 40:10, revised in 1992, established a limit for reconsidering an article and, if a request to reconsider is made, necessary to have public meeting seven (7) days following meeting time to reconsider.

Article 2. To see if the Town will vote to raise and appropriate the sum of \$20,214.00 for the purpose of funding the 1993 contract for District Nurse and Home Health Services. (Recommended by the Budget Committee)

Donald Lamontagne: I move the Town vote to raise and appropriate the sum of \$20,214.00 for the purpose of funding the 1993 contract for District Nurse and Home Health Services. Seconded by Glen Eastman. Voted in the affirmative and declared a vote.

Article 3. To see if the Town will vote to raise and appropriate the sum of \$100,020.00 as Gorham's share of the AVRRDD budget for fiscal year 1993. This amount is the Town's prorated share based upon solid waste tonnage estimates. The District's 1993 net budget is \$364,372.00. (Recommended by Budget Committee)

Glen Eastman: I move the Town vote to raise and appropriate the sum of \$100,020.00 as Gorham's share of the AVRRDD budget for fiscal year 1993. Seconded by Donald Lamontagne. Voted in the affirmative and declared a vote.

Article 4. To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to be added to the East Milan closure capital reserve fund. (Recommended by Budget Committee)

Yves Zornio I move the Town vote to raise and appropriate the sum of \$50,000.00 to be added to the East Milan closure capital reserve fund. Seconded by Donald Lamontagne. Voted in the affirmative and declared a vote.

Article 5. To see if the Town will vote to raise and appropriate the sum of \$241,006.00 for the operations of the water department. (Recommended by the Water & Sewer Commissioners) (Recommended by the Budget Committee)

Roger Goulet: I move the Town vote to raise and appropriate the sum of \$241,006.00 for the operations of the water department. Seconded by Patricia Lapointe.

It was asked of Mr. Goulet what last's year budget was. Mr. Goulet noted at \$233,863.00 and explained the increase due to wage increase, water testing process more demanding, insurance coverage, etc.

MINUTES OF TOWN MEETING OF MARCH 9, 1993

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Gary Jacobs: What was the water revenue last year as compared to this year. He was referred to page 47 of the 1992 Annual Report. Moderator called for the vote. Voted in the affirmative and declared a vote.

Article 6. To see if the Town will vote to raise and appropriate the sum of \$287,663.00 for the operations of the sewer department. (Recommended by the Water & Sewer Commissioners) (Recommended by Budget Committee)

David Bernier: I move the vote to raise and appropriate the sum of \$287,663.00 for the operations of the sewer department. Seconded by David Murphy. Voted in the affirmative and declared a vote.

Article 7. To see if the Town will vote to approve design and construction of a new reservoir for the Gorham Hill water system and to acquire any land required in conjunction therewith (this being the initial phase of a major reconstruction of the Gorham Hill water system), in accordance with the Federal Safe Drinking Water Act and directives of the State of New Hampshire, water supply and pollution control commission, said funds for this initial phase to be raised for this purpose shall be by transfer from the water capital reserve fund and shall be under the direction of the water and sewer commissioners. (Preliminary costs are estimated to approximate \$110,000.00 for this initial phase) (Not recommended by Budget Committee)

David Murphy: I move to obtain the people's opinion as to whether the Water & Sewer Dept. should proceed with the design and construction and to acquire any land required in accordance with the Federal Safety Water Drinking Act and Department of Environmental Services should be funded. Seconded by David Bernier.

Mr. Murphy noted this was different but not different intent between the time presented to the committee and time of this meeting. Difference being a few additional acres around well as back-up supply for residents on Gorham Hill in case of emergency and necessary to set specs at this time.

Michael Waddell: I noted the amendment was to purchase land and would like to know how much land was involved and cost for same. (Ten (10) acres and cost in 1987 appraised at \$50,000.00)

Paul Doherty: Explained how the reservoir driven uphill from the spring and how amount had decreased over the last few years and



MINUTES OF TOWN MEETING OF MARCH 9, 1993

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warned this was a very serious situation and that all twenty-five (25) residents on the hill have been assured a plentiful supply from the new system.

Gary Jacobs: I would like to know if the initial work done was according to State regulations?

David Bernier: The land necessary to protect well, mandated by the State, and approved contingent protection radius as part of the plan. Since James River owns land and did not require us to purchase the land, we would be in compliance and have nothing to do for the next 10 to 15 years. Making this permanent system would cost less money in the long run and by purchasing the land at this time and putting new tank would complete system for a long time. Price of land determine by appraiser and James River elected to pay half of fee. Mr. Bernier noted that only five (5) acres are needed and information is \$50,000.00 for ten (10) acres.

The following questions were then asked: Would this mean the water bill would go up and would this be for fire protection as well?

This would mean no increase, since this is funded in the Water Capital Reserve Fund to do the work. New residents would be billed to cover increase on fire capacity to 60,000 gallons available on the hill. The capacity of the well would be thirty (30) gallons per minute.

Liz Lepera questioned whether private wells presently on system pay a water bill? Mr. Bernier noted twenty-three (23) homes connected to system last year.

Would \$110,000.00 be enough to complete the project? Mr. Bernier state it would be enough to purchase the land, build the reservoir and fence the area and does not anticipate doing much of the work and felt he should be able to do for less than \$100,000.00.

Why didn't the Budget Committee recommend? Dave explained it had asked for a legal opinion, averaged cost for drilling well as some of the lots did not meet the protective radius and setbacks were on the border making this difficult for legal system as to whether we would be liable to purchase their house and it was felt that would be the wrong way to go. Mr. Bernier did not have an answer and only received legal opinion on Monday.



MINUTES OF TOWN MEETING OF MARCH 9, 1993

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Selectman Eastman noted his opposition to the project because it was \$110,000.00 one day and \$222,000.00 the next, plus \$50,000.00 for the land, and did not feel with a resident capacity of 22,000/24,000 gallons, this was warranted. He noted tanker capacity of 3,000 gallons plus 1,500 in place and that above reserve is a dangerous situation to be in. Without backup he felt it was crucial to have a reservoir full but would like to see it deferred at this time. He also asked whether 100,000 gallon tank had been approved.

Mr. Bernier's answer was -- cut in half -- thinking short term as well as long term and give driven well a chance to perform.

Would a resident be in good shape now, would water supply be adequate if more residents needed water later on?

Mr. Bernier explained when ground water table drops, the problem then is to try to augment the supply that feeds the same residents and the only way is to build tank downstream. He explained Environmental asked for long-range plan and that they used the 1972 project figures and elevated same to current values. He also noted that purchasing land and building reservoir is only buying time until able to build larger reservoir.

Paul Doherty noted that Selectman Eastman's theory was correct but that Selectman Eastman had not lived on Gorham Hill long enough to know. Mr. Doherty has watched it leak and that it is in poor condition, need water in case of fire on the hill and urged everyone to approve.

David Murphy: I move the question. Seconded by Fred Murphy. Voted in the affirmative and declared a vote.

Moderator Carroll then called for the vote on Article 7. Vote was taken in the affirmative and declared a vote.

Article 8. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 for the purchase of conservation mix, fertilizer, lime, loam, and silt to be utilized to resurface the lower end of the Libby Pool facility (existing parking area) for the purpose of laying out a field hockey/soccer field. (Recommended by the Budget Committee)

Donald Lamontagne: I move the Town vote to raise and appropriate the sum of \$10,000.00 for the purchase of conservation mix,

MINUTES OF TOWN MEETING OF MARCH 9, 1993

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fertilizer, lime, loam, and silt to be utilized to resurface the lower end of the Libby Pool facility for the purpose of laying out a field hockey/soccer field. Seconded by Glen Eastman.

Kelly Goddard: Explained how this was a joint effort with the Town and school (50/50) to enhance the facility. Everyone seemed very favorable.

Vote was taken in the affirmative and declared a vote.

Article 9. To see if the Town will vote to raise and appropriate the sum of **\$25,000.00** for the purpose of installing fuel tanks at the Town facilities. (Recommended by Budget Committee)

Glen Eastman: I move the Town vote to raise and appropriate the sum of **\$25,000.00** for the purpose of installing fuel tanks at the Town facilities. Seconded by Yves Zornio. Voted in the affirmative and declared a vote.

Article 10. To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** for the purpose of completing repairs to Cascade Bridge (No. 225.038). (Recommended by Budget Committee)

Yves Zornio: I would make the following amendment to Article 10 that the Town vote to raise and appropriate the sum of **\$10,000.00** for the purpose of completing repairs to Cascade Bridge. Seconded by Glen Eastman.

Kelly Goddard: The reason for the difference was the results of both Gorham and Berlin pushing legislative changes that were proposed by the State of New Hampshire to change the Formula utilized, so that the State of NH picks up eighty (80) percent of the cost for the repairs and that Gorham's share would be approximately \$6,000.00 but preferred to be cautious and build in an extra \$4,000.00 in the event original estimate was too low. She explained anticipated repair cost to be approximately \$60,000.00.

Moderator then called for the amendment to Article 10. Vote was taken in the affirmative and declared a vote. We then proceeded to vote on Article 10 as amended. Voted in the affirmative and declared a vote.

Article 11. To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Fire Truck Capital Reserve Fund as previously established. (Recommended by Budget Committee)

## MINUTES OF TOWN MEETING OF MARCH 9, 1993

Donald Lamontagne: I move the Town vote to raise and appropriate the sum of **\$10,000.00** to be added to the Fire Truck Capital Reserve Fund as previously established. Seconded by Glen Eastman.

Kelly Goddard: The Fire Truck Capital Reserve Fund now has approximately \$30,000.00. We are hoping to replace Engine 1 - targeted for 1994-95. At the rate of \$10,000.00 every year, will be enough money in the fund.

Article 11 was voted in the affirmative and declared a vote.

Article 12. To see if the Town will vote to ratify the financial terms of the collective bargaining agreement reached between the Board of Selectmen and AFSCME - Local 3657 Police Employees, which calls for a ten (10) percent employee contribution on 1993 Health Insurance Expense and a 3.5 wage adjustment for 1993; and furthermore to raise and appropriate the sum of **\$6,824.00**. Such sum to be distributed as follows and in accordance with the agreement: (Recommended by Budget Committee)

Police Department	\$ 5,578.00
Dispatch	863.00
Fourth of July	74.00
FICA	87.00
Medicaid	32.00
NHRE	14.00
NHRP	<u>176.00</u>
Total	\$ 6,824.00

Glen Eastman: I move the Town vote to ratify the financial terms of the collective bargaining agreement reached between the Board of Selectmen and AFSCME - Local 3657 Police Employees; and furthermore to raise and appropriate the sum of **\$6,824.00**. Seconded by Yves Zornio.

Kelly Goddard: Explained in detail the type of insurance currently enforced, deductibles and co-insurance, out of pocket expense for single and family plan, contributions, etc., based on a gross cost (3.5% COLA for employees).

Motion was voted in the affirmative and declared a vote.

Article 13. To see if the Town will vote to ratify the financial terms of the collective bargaining agreement reached between the Board of Selectmen and AFSCME - Local 1444 Public Works



# MINUTES OF TOWN MEETING OF MARCH 9, 1993

Employees, which calls for a 10% employee contribution on 1993 Health Insurance Expense and a 3.5% raise adjustment for 1993; and furthermore to raise and appropriate the sum of **\$11,464.00**. Such sum to be distributed as follows and in accordance with the agreement: (Recommended by Budget Committee)

Highway Department	\$ 6,628.00
Sanitation	1,640.00
Recycling	1,242.00
Parks/Cemetery	867.00
FICA	643.00
Medicaid	151.00
NHRE	<u>293.00</u>
	\$11,464.00

Yves Zornio: I move the Town vote to ratify the financial terms of the collective bargaining agreement reached between the Board of Selectmen and AFSCME - Local 1444 Public Works Employees; and furthermore to raise and appropriate the sum of **\$11,464.00**. Seconded by Donald Lamontagne. Voted in the affirmative and declared a vote.

Article 14. To see if the Town will vote to raise and appropriate the sum of **\$2,204,349.00** for general Town operations and charges. (Recommended by Budget Committee)

General Government	\$ 674,316.00
Public Safety	539,488.00
Highways, Streets, & Bridges	378,460.00
Sanitation/Recycling	104,776.00
Health Purposes	1,218.00
Welfare	18,000.00
Recreation, Parks & Skating Rink	95,113.00
Information Booth	8,071.00
Conservation Commission	350.00
Patriotic Purposes	9,000.00
Debt Purposes	<u>375,557.00</u>
	\$ 2,204,349.00

Donald Lamontagne: I move the Town vote to raise and appropriate the sum of **\$2,204,349.00** for general Town operations and charges. Seconded by Glen Eastman. Voted in the affirmative and declared a vote.

Article 15. To see if the Town will vote to raise and appropriate the sum of **\$42,989.00** for the operations of the Gorham Library. (Recommended by Library Trustees) (Recommended by Budget Committee)



MINUTES OF TOWN MEETING OF MARCH 9, 1993

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Patricia Long: I move the Town vote to raise and appropriate the sum of \$42,989.00 for the operations of the Gorham Library. Seconded by David Bernier.

Donald Lamontagne: Have the trustees taken into consideration their move into the new building with this appropriation?

Patricia Long: No, this appropriation has nothing to do with the move of the new building.

Article 15 was voted in the affirmative and declared a vote.

Article 16. To see if the Town will vote to raise and appropriate the sum of \$49,250.00 to purchase a Holder and furthermore to authorize the withdrawal of \$25,000.00 from the Highway Heavy Equipment Capital Reserve Fund created for said purpose. The balance of \$24,250.00 will be raised by general taxation. (Recommended by Budget Committee)

Glen Eastman: I move the Town vote to raise and appropriate the sum of \$49,250.00 to purchase a Holder and furthermore to authorize the withdrawal of \$25,000.00 from the Highway Heavy Equipment Capital Reserve Fund. The balance of \$24,250.00 will be raised by general taxation. Seconded by Yves Zornio. Voted in the affirmative and declared a vote.

Article 17. To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for highway and sidewalk asphalt repaving and curbing projects. (Recommended by Budget Committee)

Yves Zornio: I move the Town vote to raise and appropriate the sum of \$50,000.00 for highway and sidewalk asphalt repaving and curbing projects. Seconded by Donald Lamontagne. Voted in the affirmative and declared a vote.

Article 18. To see if the Town will vote to change the Annual Town Meeting from the second Tuesday after the first Monday in March to the second Saturday after the first Monday.

Donald Lamontagne: I move the Town vote to change the Annual Town Meeting from the second Tuesday after the first Monday in March to the second Saturday after the first Monday. Seconded by Glen Eastman.

David Murphy: I make an amendment to Article 18 to read that the

MINUTES OF TOWN MEETING OF MARCH 9, 1993

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Annual Town Meeting be held the Saturday following the Town Elections. Seconded by Donald Lamontagne.

The Selectmen wanted the peoples input on this article whether this would be good for the people, etc. The meeting will be held during the day. This would not change the School Meeting scheduled the Wednesday following the March elections. This article could not be put on the ballot because of the State law.

Tad Michaud: I move the question. Seconded by Jean Lary. Voted in the affirmative and declared a vote.

Moderator then called for a vote on the amendment. Amendment was voted in the affirmative and declared a vote. Article 18 was then voted on as amended. Voted in the affirmative and declared a vote.

Article 19. To see if the Town will vote to raise and appropriate the sum of \$3,165.00 for the purposes of supporting emergency and outpatient mental health services provided by Androscoggin Valley Mental Health and Development Services. (By petition of Christine Rhoderick & Others) (Recommended by Budget Committee)

Glen Eastman: I move the Town vote to raise and appropriate the sum of \$3,165.00 for the purpose of supporting emergency and outpatient mental health services provided by Androscoggin Valley Mental Health and Development Services. Seconded by Yves Zornio. Voted in the affirmative and declared a vote.

Article 20. To see if the Town will vote to raise and appropriate the sum of \$2,300.00 for support of the Community Action Outreach Program. (By petition of Fran O'Neil & Others) (Recommended by Budget Committee)

Carol Miller: I move the Town vote to raise and appropriate the sum of \$2,500.00 for the support of the Community Action Outreach Program. Seconded by Jeffrey Schall.

Carol went on to explain why the \$200.00 increase in the original petition article over her request. This money represents \$200.00 portion to go to the Big Sister/Big Brother programs of Northern New Hampshire. After answering many questions, Tad Michaud move the question. Seconded by Bruce Lary. Voted in the affirmative and declared a vote.

MINUTES OF TOWN MEETING OF MARCH 9, 1993

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Article 20 was then voted on for the amount of \$2,500.00. Voted in the affirmative and declared a vote.

Article 21. To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for the support of the Gorham Historical Society. (Petition by Guy Gosselin & Others) (Not recommended by Budget Committee)

Guy Gosselin: I move the Town vote to raise and appropriate the sum of \$1,500.00 for the support of the Gorham Historical Society. Seconded by Patricia Lapointe.

People wanted to know why the Budget Committee did not recommend this article. It was explained that no one showed up to the hearing to represent the Gorham Historic Society. The committee felt that no one cared to show up to represent this program, they should not recommend.

Denis Pednault: I make an amendment to Article 21 to read that the Gorham Historic Society must present a financial statement as to where the money is spent before being approved. Seconded by Ronald Baillargeon. Amendment was then voted in the affirmative and declared a vote.

Article 21 was then voted on as amended with the amount of \$1,500.00 appropriated. Voted in the affirmative and declared a vote.

Article 22. To see if the Town will vote to raise and appropriate the sum of \$17,034.00 for the purchase of a Police Cruiser. (Recommended by Budget Committee)

Donald Lamontagne: I move the Town vote to raise and appropriate the sum of \$17,034.00 for the purchase of a Police Cruiser. Seconded by Glen Eastman. Voted in the affirmative and declared a vote.

Article 23. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of paving Stony Brook Road and to name the Selectmen as agents for said fund and furthermore to raise and appropriate \$10,000.00 to be placed in said fund. (Recommended by Budget Committee)

Glen Eastman: I move the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of paving Stony Brook Road and to name the Selectmen as agents for said fund and furthermore to raise and appropriate \$10,000.00



MINUTES OF TOWN MEETING OF MARCH 9, 1993

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to be placed in said fund. Seconded by Yves Zornio. Voted in the affirmative and declared a vote.

Article 24. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of paving Old Glen Road and to name the Selectmen as agents for said fund and furthermore to raise and appropriate \$10,000.00 to be placed in said fund. (Recommended by Budget Committee)

Yves Zornio: I move the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of paving Old Glen Road and to name the Selectmen as agents for said fund and furthermore to raise and appropriate \$10,000.00 to be placed in said fund. Seconded by Donald Lamontagne. Voted in the affirmative and declared a vote.

Article 25. To see if the Town will vote to raise and appropriate the sum of \$34,000.00 for repairs to the Town of Gorham's drainage system to include replacement and repairs of culverts and catch basins. (Recommended by Budget Committee)

Donald Lamontagne: I move the Town vote to raise and appropriate the sum of \$34,000.00 for repairs to the Town of Gorham's drainage system to include replacement and repairs of culverts and catch basins. Seconded by Glen Eastman. Voted in the affirmative and declared a vote.

Article 26. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of town hall renovations in addition, to raise and appropriate the sum of \$10,000.00 to be placed in said fund, to be designated the Town Hall Renovations and Repairs Capital Reserve Fund, and to name the Selectmen as Agents to the Fund. (Recommended by Budget Committee)

Glen Eastman: I move the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of town hall renovations in addition, to raise and appropriate the sum of \$10,000.00 to be placed in said fund, to be designated the Town Hall Renovations and Repairs Capital Reserve Fund, and to name the Selectmen as Agents to the Fund. Seconded by Yves Zornio. Voted in the affirmative and declared a vote.

Article 27. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Recreation Van Capital Reserve Fund previously established. (Recommended by Budget Committee)



MINUTES OF TOWN MEETING OF MARCH 9, 1993

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Yves Zornio: I move the Town vote to raise and appropriate the sum of \$5,000.00 to be added to the Recreation Van Capital Reserve Fund. Seconded by Donald Lamontagne. Voted in the affirmative and declared a vote.

Article 28. To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be added to the Ambulance Capital Reserve Fund previously established. (Recommended by Budget Committee)

Donald Lamontagne: I move the Town vote to raise and appropriate the sum of \$20,000.00 to be added to the Ambulance Capital Reserve Fund. Seconded by Glen Eastman. It was reported that there is \$11,645.00 now in this reserve fund. Voted in the affirmative and declared a vote.

Article 29. To see if the Town will vote to authorize the selectmen to apply for, receive and expend, without further action by Town Meeting, money from the State, Federal or other governmental unit or a private source which becomes available during the year, in accordance with RSA 31:95-b.

Glen Eastman: I move the Town vote to authorize the selectmen to apply for, receive and expend, without further action by Town Meeting, money from the State, Federal or other governmental union or a private source which becomes available during the year. Seconded by Yves Zornio. Voted in the affirmative and declared a vote.

Article 30. To see if the Town will vote to authorize the selectmen to borrow money on temporary notes in anticipation of taxes covering the period from March 9, 1993 to the annual meeting in March of 1994.

Yves Zornio: I move the Town vote to authorize the selectmen to borrow money on temporary notes in anticipation of taxes covering the period of March 9, 1993 to the annual meeting in March 1994. Seconded by Donald Lamontagne. Voted in the affirmative and declared a vote.

Article 31. To see if the Town will vote to authorize the selectmen to convey any real estate acquired by the Town by Tax Collector's Deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, and may be otherwise be disposed of as justice may required pursuant to RSA 80:80.

MINUTES OF TOWN MEETING OF MARCH 9, 1993

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Donald Lamontagne: I move the Town vote to authorize the selectmen to convey any real estate acquired by the Town by Tax Collector's Deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, and may be otherwise be disposed of as justice may required pursuant to RSA 80:80. Seconded by Glen Eastman. Voted in the affirmative and declared a vote.

Article 32. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the town gifts, legacies and devises made to the town in trust for any public purpose, as permitted by RSA 31:19.

Glen Eastman: I move the Town vote to authorize the Board of Selectmen to accept on behalf of the town gifts, legacies and devises made to the town in trust for any public purpose, as permitted by RSA 31:19. Seconded by Yves Zornio. Voted in the affirmative and declared a vote.

Article 33. To hear reports of any Town Officers, Agents, committees heretofore chosen and to pass any votes related thereto.

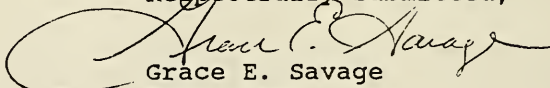
Yves Zornio: I move article 33 be accepted as read. Seconded by Donald Lamontagne. Voted in the affirmative and declared a vote.

Article 34. To transact any other business that may legally come before this meeting.

Kelly Goddard: On behalf of the Board of Selectmen and myself, I wish to express our appreciation and thanks to Chairman Lamontagne of six years of service. We wish him well in all his future endeavors and thank him once again for all his dedication to the Town of Gorham.

Paul Doherty: I make a motion we adjourn. Seconded by Roger Guilmette. Voted in the affirmative and the Moderator then closed the meeting at 9:40 pm.

Respectfully submitted,

  
Grace E. Savage  
Town Clerk

# TOWN MEETING ELECTION

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## ELECTION RESULTS

### Selectman for Three (3) Years

Terry D. Oliver	263		
Michael L. Waddell	369		
Raymond Chandler	4	Write-ins	
Jan Eichler	1	"	"
Grace Savage	1	"	"
Elaine Normand	1	"	"
Michael St. Onge	2	"	"
Donald Lamontagne	1	"	"

### Town Clerk for Three (3) Years

Grace E. Savage	597		
Bruce Lary	1	Write-ins	
Susan Mortenson	1	"	"
Judy LeBlanc	1	"	"

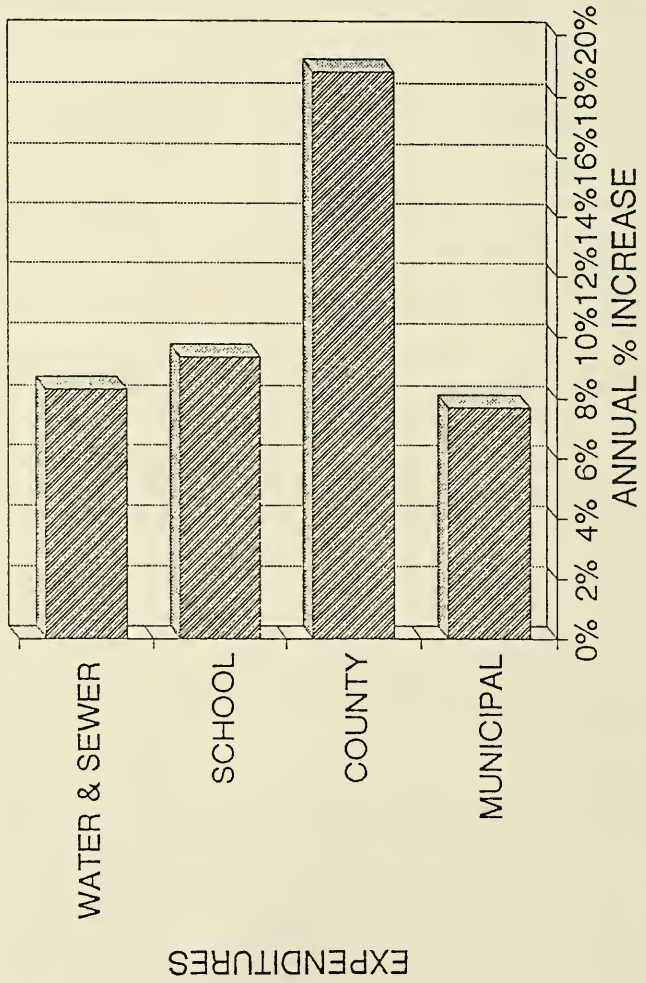
### Water & Sewer Commissioner for Three (3) Years

Lee F. Carroll	582		
Gary Jacobs	1	Write-ins	
John Walsh	1	"	"

### Library Trustee for Three (3) Years

Winona C. Tanguay	571		
Jennie Brown	1	Write-ins	
David Carlson	1	"	"

## ANNUAL % INCREASE EXPENDITURES (1986 - 1992)





## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
GENERAL GOVERNMENT							
EXECUTIVE OFFICE							
01-4130-1-130	EX SELECTMEN ELECTED OFFI	10800	5140	5400	4950	5400	5400
01-4130-2-110	EX TOWN MANAGER PERM POSI	35000	34879	36225	36225	38630	38630
01-4130-2-560	EX TOWN MANAGER DUES & SU	0	0	0	0	924	924
01-4130-2-802	EX TOWN MANAGER CONFERENC	0	0	0	0	869	869
01-4130-2-804	EX TOWN MANAGER TRAVEL	0	0	0	0	500	500
01-4130-3-130	EX MODERATOR ELECTED OFFI	500	515	260	0	390	390
01-4130-4-130	EX BUDGET CLERK ELECTED O	100	100	100	100	103	103
01-4130 SUB	EXECUTIVE OFFICE	46400	40634	41985	41275	46816	46816
ELECTION & REGISTRATION							
01-4140-1-110	EL CLERK PERM POSITION	11915	11402	12333	12413	12891	12891
01-4140-1-120	EL CLERK PART TIME POSITI	1795	1679	1857	1355	1904	1904
01-4140-1-620	EL CLERK SUPPLIES - OFFIC	1300	1664	1550	2077	1550	1550
01-4140-1-802	EL CLERK CONFERENCES & ME	0	0	0	0	250	250
01-4140-1-811	EL CLERK MARRIAGE LICENSE	1000	1239	1500	989	1500	1500
01-4140-3-110	EL ELECTION TEMP POSITION	2300	2337	1340	1085	2010	2010
01-4140-3-550	EL ELECTION PRINTING	400	250	250	184	250	250
01-4140-3-690	EL ELECTION OTHER - MISC.	500	880	200	739	600	600
01-4140 SUB	ELECTIONS & REGISTRATION	19210	19735	19030	18842	20955	20955
FINANCIAL ADMINISTRATION							
01-4150-1-110	FA ACCTG PERM POSITION	21012	21134	22782	22783	23852	23852
01-4150-1-340	FA ACCTG BANK SERVICES	0	0	1000	2038	1890	1890
01-4150-1-341	FA ACCTG TELEPHONE	1000	1023	900	1123	750	750
01-4150-1-550	FA ACCTG PRINTING	3000	4314	2000	2689	2600	2600
01-4150-1-560	FA ACCTG DUES & SUBSCRIPT	1800	1824	1900	2202	667	667
01-4150-1-620	FA ACCTG SUPPLIES - OFFIC	3500	4213	1700	2835	3200	3200
01-4150-1-625	FA ACCTG POSTAGE	0	0	1900	2956	3000	3000
01-4150-1-802	FA ACCTG CONFERENCES/MEET	2500	2179	2500	3348	557	557
01-4150-1-804	FA ACCTG TRAVEL	1628	1454	1628	1475	478	478
01-4150-2-301	FA AUDIT SERVICES	6500	6500	6500	6500	6500	6500
01-4150-3-110	FA ASSESS PERM POSITION	23604	23085	23893	23893	24990	24990
01-4150-3-312	FA ASSESS PROPERTY ASSESS	6000	7449	21000	22334	30000	30000
01-4150-3-341	FA ASSESS TELEPHONE	2000	2046	2500	1816	2050	2050
01-4150-3-391	FA ASSESS TAX MAPPING	1000	800	1000	1022	900	900

## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1992		1993		1994	
		BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
01-4150-3-560	FA ASSESS DUES & SUBSCRIP	0	0	0	0	322	322
01-4150-3-802	FA ASSESS CONFERENCES & M	0	0	0	0	487	487
01-4150-3-804	FA ASSESS TRAVEL	0	0	0	0	350	350
01-4150-3-818	FA ASSESS MAP NEEDS STUDY	0	0	5000	5000	0	0
01-4150-4-110	FA TAX COL PERM POSITION	11916	11686	12333	12252	12891	12891
01-4150-4-120	FA TAX COL TEMP POSITION	1794	1679	1857	1976	1904	1904
01-4150-4-341	FA TAX COL TELEPHONE	1000	1023	900	561	900	900
01-4150-4-560	FA TAX COL DUES & SUBSCRI	0	0	0	0	287	287
01-4150-4-620	FA TAX COL SUPPLIES - OFF	1300	1664	2300	2717	3200	3200
01-4150-4-802	FA TAX COL CONFERENCES &	0	0	0	0	587	587
01-4150-4-804	FA TAX COL TRAVEL	0	0	0	0	300	300
01-4150-4-817	FA TAX COL TAX LIENS & CO	500	811	1000	535	750	750
01-4150-5-130	FA TREASURY ELECTED OFFIC	3600	3500	3800	3800	3800	3800
01-4150-7-120	FA PERSONNEL PART TIME PO	14128	13794	14422	12416	14422	14422
01-4150-8-630	FA PURCHASE MAINTENANCE/R	6549	6673	6816	6916	5620	5620
01-4150-8-740	FA PURCHASE EQUIPMENT/MAC	2418	8827	2000	1511	5000	5000
01-4150-8-819	FA PURCHASE COPY CHARGES	0	0	0	0	290	290
01-4150 SUB	FINANCIAL ADMINISTRATION	116749	125678	141631	144698	152544	152544
LEGAL EXPENSES							
01-4153-1-320	LE LEGAL TOWN GENERAL EX	23500	23500	12500	14701	12500	12500
01-4153-1-321	LE LEGAL PLANNING EXPENSE	2500	1839	2500	1137	2500	2500
01-4153-1-322	LE LEGAL PENDING MATTERS	0	0	0	0	17500	17500
01-4153 SUB	LEGAL EXPENSES	26000	25339	15000	15838	26500	26500
PERSONNEL BENEFITS							
01-4155-2-210	PE BENEFITS INS. - HEALTH	105527	108014	120455	110395	130454	130454
01-4155-2-215	PE BENEFITS INS. - LIFE &	13377	13431	14000	12544	14000	14000
01-4155-2-220	PE BENEFITS SOCIAL SECURI	46412	43027	47104	41832	46974	46974
01-4155-2-225	PE BENEFITS MEDICARE	12327	11716	12434	11894	12597	12597
01-4155-2-230	PE BENEFITS RETIRE - EMP.	23983	12477	16808	15403	17440	17440
01-4155-2-231	PE BENEFITS RETIRE - POLI	17924	8348	7676	6931	6897	6897
01-4155-2-232	PE BENEFITS RETIRE - FIRE	2210	1784	2066	2080	1889	1889
01-4155-2-233	PE BENEFITS RETIRE - ADMIN	4134	1309	1411	1226	1180	1180
01-4155-2-234	PE BENEFITS RETIRE - BK. Y:	0	2775	2775	2775	1388	1388
01-4155-2-240	PE BENEFITS TUITION REIMB	0	0	1000	0	1000	1000
01-4155-2-250	PE BENEFITS UNEMPLOYMENT	8800	9524	8800	8439	6533	6533
01-4155-2-260	PE BENEFITS WORKERS COMP.	97373	98317	96000	95096	80441	80441
01-4155 SUB	PERSONNEL BENEFITS	332067	310722	330529	308615	320793	320793
PLANNING & ZONING							

## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1992		1993		1994	
		BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
01-4191-1-690	PL DEVELOP OTHER - MISC	2000	2468	2000	1973	2000	2000
01-4191-1-802	PL DEVELOP CONFERENCE & M	100	0	100	0	100	100
01-4191-1-804	PL DEVELOP TRAVEL	50	0	50	0	50	50
01-4191-2-390	PL ZONING OTHER - CONSULT	1500	1484	1500	1500	4500	4500
01-4191-2-690	PL ZONING OTHER - MISC.	2500	3289	3000	2602	3000	3000
01-4191-2-802	PL ZONING CONFERENCE & M	150	0	150	0	150	150
01-4191-2-804	PL ZONING TRAVEL	50	0	0	0	0	0
01-4191-2-806	PL DEVELOP CODE UPDATES	0	500	7000	7000	0	0
01-4191 SUB	PLANNING & ZONING	6350	7741	13800	13075	9800	9800
GENERAL GOV'T BLDG.							
01-4194-1-110	GB TOWN HALL PERM POSITIO	9671	8446	9756	7992	9999	9999
01-4194-1-120	GB TOWN HALL VOLT POSITIO	480	480	480	480	492	492
01-4194-1-341	GB TOWN HALL TELEPHONE	700	674	900	1022	900	900
01-4194-1-410	GB TOWN HALL ELECTRICITY	6336	6240	6336	6849	6336	6336
01-4194-1-411	GB TOWN HALL HEAT & OIL	7000	7674	7000	6764	7000	7000
01-4194-1-412	GB TOWN HALL WATER	1100	1221	1100	1235	1400	1400
01-4194-1-610	GB TOWN HALL SUPPLIES - G	2625	2950	2625	3164	2625	2625
01-4194-1-630	GB TOWN HALL MAINTENANCE	4000	3984	4000	3727	4000	4000
01-4194-1-690	GB TOWN HALL OTHER -SPRINK:	325	24	325	389	400	400
01-4194-1-691	GB TOWN HALL OTHER -18 RI	5000	0	0	0	0	0
01-4194 SUB	GENERAL GOV'T BLDG.	37237	31693	32522	31622	33152	33152
CEMETERY							
01-4195-1-110	CE MAINT PERM POSITION	10008	10089	10377	10377	10377	10377
01-4195-1-120	CE MAINT PART TIME POSIT	2400	0	2000	2000	2000	2000
01-4195-1-140	CE MAINT OVERTIME	539	30	539	187	539	539
01-4195-1-412	CE MAINT WATER	1632	0	500	0	500	500
01-4195-1-610	CE MAINT SUPPLIES - GENER	500	911	800	1340	1200	1200
01-4195-1-635	CE MAINT GASOLINE	200	338	300	160	300	300
01-4195-1-740	CE MAINT EQUIPMENT & MACH	500	336	500	523	500	500
01-4195 SUB	CEMETERY	15779	11704	15016	14595	15416	15416
INSURANCE							
01-4196-1-480	IN PROPERTY BLDGS & CONT	13957	12511	11716	9975	10048	10048
01-4196-1-520	IN PROPERTY LIBRARY CONT	708	808	808	808	808	808
01-4196-3-520	IN VEHICLE AUTOMOBILE	16278	9941	11278	11516	11964	11964
01-4196-3-521	IN VEHICLE FIRE/AMBULANCE	24012	20181	20308	18918	23575	23575

## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1992		1993		1994	
		BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
01-4196-4-520	IN PROF. LIABILITY POLICE	12861	13105	14120	12014	13200	13200
01-4196-4-521	IN PROF. LIABILITY OFFICI	4086	3435	3793	6333	8641	8641
01-4196-4-522	IN PROF. LIABILITY TOWN	1000	0	0	0	8000	8000
01-4196 SUB	INSURANCE	72902	59981	62023	59564	76236	76236
ADVERTISING & REGIONAL ASSOCIATION							
01-4197-1-390	AD DEVELOP NC COUNCIL	2631	2631	2631	2602	2749	2749
01-4197-5-550	AD TOWN OFFICE PRINTING	2000	1563	2000	2443	2000	2000
01-4197-6-550	AD ELECTIONS PRINTING	250	87	0	74	0	0
01-4197 SUB	ADVERTISING & REGIONAL	4881	4281	4631	5119	4749	4749
OTHER GENERAL GOVERNMENT							
01-4199-1-990	GE OTHER REFUND PAYMENTS	10000	26398	124473	125491	100000	100000
01-4199-1-991	GE OTHER NON-CASH ABATEM	50000	7350	10000	11523	34000	34000
01-4199 SUB	OTHER GENERAL GOVERNMENT	60000	33748	134473	137014	134000	134000
GENERAL GOVERNMENT TOTALS						840961	840961
PUBLIC SAFETY							
POLICE DEPARTMENT							
01-4210-1-110	PD ADMIN PERM POSITIONS	179347	173306	174072	158001	208222	208222
01-4210-1-120	PD ADMIN PART TIME POSITI	17304	23111	20000	17324	2500	2500
01-4210-1-140	PD ADMIN OVERTIME	35378	36957	38538	50237	18000	18000
01-4210-1-190	PD ADMIN COURT WITNESS PAY	5000	984	2500	810	2500	2500
01-4210-1-341	PD ADMIN TELEPHONE	1700	2325	1900	3823	1800	1800
01-4210-1-430	PD ADMIN REPAIRS & MAINTEN	1500	1806	1500	1770	1500	1500
01-4210-1-550	PD ADMIN PRINTING	0	0	0	0	1300	1300
01-4210-1-560	PD ADMIN DUES & SUBSCRIPT	0	0	0	0	500	500
01-4210-1-620	PD ADMIN SUPPLIES - OFFIC	2500	3327	2800	3162	1500	1500
01-4210-1-625	PD ADMIN POSTAGE	0	0	0	0	200	200
01-4210-1-635	PD ADMIN GASOLINE	0	0	9300	4542	7500	7500
01-4210-1-660	PD ADMIN VEHICLE REPAIRS	15000	13594	5700	6752	5500	5500
01-4210-1-670	PD ADMIN BOOKS & PERIODIC	0	0	0	0	600	600
01-4210-1-690	PD ADMIN OTHER - MISC.	0	0	0	0	1000	1000
01-4210-1-694	PD ADMIN SUPPLIES - FIELD	0	0	0	0	1500	1500
01-4210-1-740	PD ADMIN EQUIPMENT & MACH	4100	4251	4100	11907	6000	6000
01-4210-1-801	PD ADMIN PRISONER EXPENSE	1000	834	500	944	800	800
01-4210-1-802	PD ADMIN CONFERENCE & MEE	1000	777	1000	1032	200	200
01-4210-1-803	PD ADMIN SPECIAL PROGRAMS	1200	1438	1200	1612	1000	1000



## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1992		1993		1994	
		BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
01-4210-1-804	PD ADMIN TRAVEL EXPENSES	500	435	500	354	0	0
01-4210-1-805	PD ADMIN UNIFORMS	4000	4319	5000	6280	5000	5000
01-4210-1-819	PD ADMIN COPY CHARGES	0	0	0	0	600	600
01-4210-1-820	PD ADMIN EVIDENCE PROCESS	0	0	0	0	1000	1000
01-4210-4-110	PD TRAINING PERM POSITION	9213	3605	11322	12351	7000	7000
01-4210-4-610	PD TRAINING SUPPLIES - GE	2300	2486	2300	3669	4500	4500
01-4210-6-110	PD SPEC. DETAIL PERM POSI	10000	3103	5027	2242	5000	5000
01-4210 SUB	POLICE DEPARTMENT	291042	283922	287259	286812	285222	285222
AMBULANCE DEPARTMENT							
01-4215-2-110	AM SERVICE PERM POSITION	44197	43920	46348	46349	51507	51507
01-4215-2-120	AM SERVICE VOLT POSITION	5474	5215	4150	4475	4150	4150
01-4215-2-190	AM SERVICE OTHER - TRAINI	4000	3108	4140	4140	4000	4000
01-4215-2-341	AM SERVICE TELEPHONE	700	596	700	764	550	550
01-4215-2-350	AM SERVICE MEDICAL SERVIC	1425	233	1000	164	1000	1000
01-4215-2-620	AM SERVICE SUPPLIES - OFF	1000	1515	1000	1695	800	800
01-4215-2-630	AM SERVICE MAINTENANCE &	900	362	900	264	800	800
01-4215-2-635	AM SERVICE GASOLINE	950	286	750	314	650	650
01-4215-2-660	AM SERVICE VEHICLE REPAIR	500	226	750	166	750	750
01-4215-2-661	AM SERVICE VEHICLE REGIST	40	35	40	45	40	40
01-4215-2-681	AM SERVICE SUPPLIES - MED	1500	1300	1500	1278	1300	1300
01-4215-2-740	AM SERVICE EQUIPMENT & MA	6000	5388	3920	4216	3000	3000
01-4215-2-804	AM SERVICE TRAVEL	600	42	400	0	300	300
01-4215-2-805	AM SERVICE UNIFORMS	570	443	300	300	200	200
01-4215-2-810	AM SERVICE LICENSES	125	90	125	0	125	125
01-4215 SUB	AMBULANCE DEPARTMENT	67981	62759	66023	64170	69172	69172
FIRE DEPARTMENT							
01-4220-1-100	FI ADMIN PERM POSITIONS	42917	33236	25983	25983	27132	27132
01-4220-1-120	FI ADMIN VOLT POSITION GO	0	0	17696	14370	17696	17696
01-4220-1-121	FI ADMIN VOLT POSITION CA	5242	2867	5242	3043	5242	5242
01-4220-1-341	FI ADMIN TELEPHONE	2500	2865	3000	3041	3000	3000
01-4220-1-540	FI ADMIN SUPPLIES - GENER	12250	10767	11000	11726	11000	11000
01-4220-1-560	FI ADMIN DUES & SUBSCRIPT	500	386	500	471	500	500
01-4220-1-630	FI ADMIN MAINTENANCE & RE	550	762	550	638	550	550
01-4220-1-635	FI ADMIN GASOLINE	0	0	2250	868	2250	2250
01-4220-1-660	FI ADMIN VEHICLE EXPENSE	3000	1309	750	635	750	750

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
01-4220-1-802	FI ADMIN CONFERENCE & MEE	1000	830	1000	1218	1000	1000
01-4220-1-805	FI ADMIN UNIFORMS	300	300	300	592	300	300
01-4220-4-110	FI TRAINING PERM POSITION	7725	4270	7725	3853	7725	7725
01-4220-8-410	FI BLDG ELECTRICITY	2650	3467	3500	3554	3500	3500
01-4220-8-411	FI BLDG HEAT & OIL	5000	4238	4000	4443	4000	4000
01-4220-8-412	FI BLDG WATER	13000	13663	13000	13428	13000	13000
01-4220-8-430	FI BLDG REPAIRS & MAINTEN	375	134	500	265	500	500
01-4220 SUB	FIRE DEPARTMENT	97009	79094	96996	88928	98145	98145
BUILDING INSPECTION							
01-4240-1-110	BS ADMIN PERM POSITIONS	4500	4500	4658	4812	5274	5274
01-4240-1-690	BS ADMIN OTHER MISC.	500	311	500	0	500	500
01-4240-1-802	BS ADMIN CONFERENCE & MEE	250	80	250	85	250	250
01-4240-1-804	BS ADMIN TRAVEL & EXPENSE	250	0	250	25	250	250
01-4240 SUB	BUILDING INSPECTION	5500	4891	5658	4922	6274	6274
EMERGENCY MANAGEMENT							
01-4290-1-110	EM TRAINING TEMP POSITION	6584	3338	6584	2079	6584	6584
01-4290-1-690	EM TRAINING OTHER -MISC.	500	310	500	5224	11800	11800
01-4290 SUB	EMERGENCY MANAGEMENT	7084	3648	7084	7303	18384	18384
DISPATCH SERVICE							
01-4299-2-110	DS SERV PART TIME POSITIO	48020	44682	60384	57782	62736	62736
01-4299-2-140	DS SERV OVERTIME	4225	2706	4225	3814	4000	4000
01-4299-2-190	DS SERV OTHER - TRAINING	1000	1023	3000	4617	3500	3500
01-4299-2-341	DS SERV TELEPHONE	3000	2818	3000	2160	2500	2500
01-4299-2-620	DS SERV SUPPLIES - OFFICE	2000	2407	2000	2715	2000	2000
01-4299-2-630	DS SERV MAINTENANCE & REP	1300	1713	1300	1894	2000	2000
01-4299-2-740	DS SERV EQUIPMENT & MACHI	3500	3842	8500	7095	4000	4000
01-4299-2-805	DS SERV UNIFORMS	100	0	500	491	500	500
01-4299 SUB	DISPATCH SERVICE	63145	59191	82909	80568	81236	81236
PUBLIC SAFETY TOTALS						558433	558433

## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
HIGHWAYS & STREETS							
HIGHWAY ADMINISTRATION							
01-4311-1-110	HI ADMIN PERM POSITIONS	159648	160631	165236	155138	188413	188413
01-4311-1-120	HI ADMIN PART TIME POSI	8514	6326	6600	5598	6600	6600
01-4311-1-140	HI ADMIN OVERTIME	29925	25595	30965	33453	20965	20965
01-4311-1-341	HI ADMIN TELEPHONE	1500	1687	1500	1851	1500	1500
01-4311-1-410	HI ADMIN ELECTRICITY	4000	4488	4000	5051	4000	4000
01-4311-1-411	HI ADMIN HEAT & OIL	6900	4845	5000	8070	6000	6000
01-4311-1-412	HI ADMIN WATER	500	365	500	357	500	500
01-4311-1-440	HI ADMIN RENTALS & LEASES	0	0	0	0	0	0
01-4311-1-610	HI ADMIN SUPPLIES - GENER	18000	19290	18000	15379	18000	18000
01-4311-1-611	HI ADMIN SUPPLIES - TOOLS	2500	2104	2500	2927	2500	2500
01-4311-1-612	HI ADMIN SUPPLIES - SIGNS	1500	1503	1500	1112	1500	1500
01-4311-1-613	HI ADMIN SUPPLIES - SALT	41805	45696	40212	34759	40212	40212
01-4311-1-620	HI ADMIN SUPPLIES - OFFIC	500	565	1100	1036	1100	1100
01-4311-1-635	HI ADMIN GASOLINE	4000	3730	4000	3290	4000	4000
01-4311-1-636	HI ADMIN DIESEL FUEL	8700	4894	8700	3468	8700	8700
01-4311-1-660	HI ADMIN VEHICLE REPAIRS	17000	15436	17000	22166	17000	17000
01-4311-1-691	HI ADMIN COLD PATCH	2600	2549	2600	516	2000	2000
01-4311-1-692	HI ADMIN SAND & GRAVEL	5000	5000	6000	1620	6000	6000
01-4311-1-693	HI ADMIN CULVERTS/CATCH	5500	5831	6500	6473	6500	6500
01-4311-1-694	HI ADMIN WINTER SAND	2000	1403	2000	1470	2000	2000
01-4311-1-740	HI ADMIN EQUIPMENT & MACH	4000	3840	4000	4276	4000	4000
01-4311-1-804	HI ADMIN TRAVEL	500	157	500	339	500	500
01-4311-1-805	HI ADMIN UNIFORMS	300	348	300	277	540	540
01-4311-1-806	HI ADMIN COMPUTER DEVELO	1000	978	0	0	0	0
01-4311-1-814	HI ADMIN PAINT STREET LIN	1376	1880	1376	1174	1376	1376
01-4311-1-815	HI ADMIN BRIDGE EXPENSE	2000	649	1000	4182	1000	1000
01-4311-1-816	HI ADMIN PAVING & ASPHALT	0		0	0	0	0
01-4311-3-390	HI ADMIN CONTRACT SERVICE	9700	8308	9700	12473	9700	9700
01-4311 SUB	HIGHWAY ADMINISTRATION	338968	328098	340789	326455	354606	354606
STREET LIGHTING							
01-4316-3-410	HI LIGHTING UTILITY ELEC	35000	33707	37000	35648	37000	37000
01-4316 SUB	STREET LIGHTING	35000	33707	37000	35648	37000	37000

## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
-----						-----	
OTHER - GAS							
-----						-----	
01-4319-4-630	HI OTHER GAS MAINTENANC	1300	182	1300	0	1300	1300
01-4319-4-635	HI OTHER GAS USAGE	6000	7601	6000	-1662	6000	6000
-----						-----	
01-4319 SUB	OTHER - GAS	7300	7783	7300	-1662	7300	7300

## HIGHWAY, STREETS, &amp; BRIDGES

398906 398906

## SANITATION

## SOLID WASTE COLLECTION

-----							
01-4323-1-110	SA WASTE PERM POSITIONS	38707	46880	48201	39804	48201	48201
01-4323-1-120	SA WASTE PART TIME POSI	2000	0	1000	50	1000	1000
01-4323-1-140	SA WASTE OVERTIME	2082	2678	2144	584	2144	2144
01-4323-1-550	SA WASTE PRINTING	3000	128	1000	208	1000	1000
01-4323-1-610	SA WASTE SUPPLIES - GENE	1000	1533	1000	1807	1000	1000
01-4323-1-635	SA WASTE GASOLINE	0	0	2280	1921	2280	2280
01-4323-1-660	SA WASTE VEHICLE REPAIRS	15000	11155	9720	9343	9720	9720
01-4323-1-690	SA WASTE OTHER - BAG/TAG	16128	0	0	0	0	0
01-4323-1-803	SA WASTE SPECIAL PROGRAMS	0	0	0	0	0	0
01-4323-1-807	SA WASTE CHEMICALS	1500	1156	1500	1362	1500	1500
01-4323-1-808	SA WASTE LANDFILL FEE	6824	441	0	0	0	0
01-4323-1-809	SA WASTE METAL/TIRES	0	0	0	0	0	0
-----							
01-4323 SUB	SOLID WASTE COLLECTION	86241	63971	66845	55079	66845	66845

## RECYCLING

-----							
01-4324-4-110	SA RECYCLE PERM POSITION	39886	26715	33141	30509	33141	33141
01-4324-4-120	SA RECYCLE PART TIME POS	2000	0	1000	0	1025	1025
01-4324-4-140	SA RECYCLE OVERTIME	2300	103	2070	3141	2122	2122
01-4324-4-610	SA RECYCLE SUPPLIES - GEN	600	554	600	940	600	600
01-4324-4-635	SA RECYCLE GASOLINE	0	0	1400	510	1400	1400
01-4324-4-660	SA RECYCLE VEHICLE REPAIR	4000	1846	2600	1821	2600	2600
-----							
01-4324 SUB	RECYCLING	48786	29218	40811	36921	40888	40888

## SANITATION TOTALS

107733 107733



# EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

			1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION		BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
WELFARE ADMINISTRATION								
01-4441-1-811	WE ADMIN EXPENSES		18000	13437	18000	12256	18000	18000
01-4441 SUB	WELFARE ADMINISTRATION		18000	13437	18000	12256	18000	18000

HEALTH & WELFARE TOTALS

19730 19730

## CULTURE & RECREATION

RECREATION ADMINISTRATION							
01-4520-1-110	PR ADMIN PERM POSITION	22976	24513	23780	25371	24875	24875
01-4520-1-120	PR ADMIN TEMP POSITION	19242	17872	20370	16599	19862	19862
01-4520-1-341	PR ADMIN TELEPHONE	900	1426	1000	1411	1000	1000
01-4520-1-410	PR ADMIN ELECTRICITY	150	127	150	137	150	150
01-4520-1-412	PR ADMIN WATER	250	133	150	138	150	150
01-4520-1-610	PR ADMIN SUPPLIES - GENE	2798	3160	2800	5779	2800	2800
01-4520-1-620	PR ADMIN SUPPLIES - OFF	700	871	700	761	700	700
01-4520-1-630	PR ADMIN MAINTENANCE & R	1430	1290	1400	1498	1400	1400
01-4520-1-635	PR ADMIN GASOLINE	0	0	407	809	425	425
01-4520-1-660	PR ADMIN VEHICLE REPAIRS	1100	1135	693	180	700	700
01-4520-1-802	PR ADMIN CONFERENCES & M	150	88	300	308	500	500
01-4520-1-811	PR ADMIN PROGRAM EXPENSE	19723	16822	19825	19860	19560	19560
01-4520-1-812	PR ADMIN AWARDS	500	117	500	403	500	500
01-4520-1-813	PR ADMIN DONATIONS	0	0	0	0	0	0
01-4520 SUB	RECREATION ADMINISTRATION	69919	67554	72075	73254	72622	72622
PARKS MAINTENANCE							
01-4521-2-110	PR PARKS PERM POSITIONS	10623	10623	10996	10996	0	0
01-4521-2-140	PR PARKS OVERTIME	0	0	0	0	0	0
01-4521-2-410	PR PARKS ELECTRICITY	1225	1161	1225	1628	1225	1225
01-4521-2-412	PR PARKS WATER	544	0	544	86	0	0
01-4521-2-610	PR PARKS SUPPLIES - GENER	5640	4811	6953	8069	7000	7000
01-4521-2-630	PR PARKS MAINTENANCE & RE	725	648	725	725	725	725
01-4521-2-690	PR PARKS OTHER - ROOF/SI	1300	1220	0	0	0	0

## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
HEALTH & WELFARE							
HEALTH							
01-4411-1-120	HE ADMIN PERM POSITION	500	500	518	567	1030	1030
01-4411-1-620	HE ADMIN SUPPLIES - OFFI	100	25	100	31	100	100
01-4411 SUB	HEALTH	600	525	618	598	1130	1130
ANIMAL CONTROL							
01-4414-1-810	AN INSPECTION LICENSES	200	0	200	0	200	200
01-4414-1-811	AN INSPECTION EXPENSES	400	180	400	315	400	400
01-4414 SUB	ANIMAL CONTROL	600	180	600	315	600	600
HEALTH AGENCIES & HOSPITALS							
01-4415-2-110	HE CLINIC PERM POSITION	7882	7534	0	0	0	0
01-4415-2-120	HE CLINIC PART TIME POSI	5889	4095	0	0	0	0
01-4415-2-341	HE CLINIC TELEPHONE	300	507	0	0	0	0
01-4415-2-390	HE CLINIC OTHER - CONSUL	0	0	0	0	0	0
01-4415-2-550	HE CLINIC PRINTING	100	0	0	0	0	0
01-4415-2-620	HE CLINIC SUPPLIES - OFFI:	300	379	0	0	0	0
01-4415-2-630	HE CLINIC MAINTENANCE/RE	100	0	0	0	0	0
01-4415-2-660	HE CLINIC VEHICLE REPAIRS	250	139	0	0	0	0
01-4415-2-681	HE CLINIC SUPPLIES - MED	500	0	0	0	0	0
01-4415-2-740	HE CLINIC EQUIPMENT/MACH	0	0	0	0	0	0
01-4415-2-802	HE CLINIC CONFERENCE/MEE	100	20	0	0	0	0
01-4415-2-804	HE CLINIC TRAVEL	150	59	0	0	0	0
01-4415-2-805	HE CLINIC UNIFORMS	0	0	0	0	0	0
01-4415 SUB	HEALTH AGENCIES & HOSPIT	15571	12733	0	0	0	0
OTHER HEALTH - HOME HEALTH							
01-4419-1-120	HE OTHER PART TIME POSIT	4749	2327	0	0	0	0
01-4419-1-190	HE OTHER TRAINING	0	0	0	0	0	0
01-4419-1-620	HE OTHER SUPPLIES - OFFI	100	105	0	0	0	0
01-4419-1-804	HE OTHER TRAVEL	400	440	0	0	0	0
01-4419-1-805	HE OTHER UNIFORMS	0	0	0	0	0	0
01-4419 SUB	OTHER HEALTH - HOME HE	5249	2872	0	0	0	0

# EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1992		1993		1994	
		BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
01-4521-2-740	PR PARKS EQUIPMENT/MACHI	790	341	790	917	800	800
01-4521 SUB	PARKS MAINTENANCE	20847	18804	21233	22421	9750	9750
SKATING RINKS							
01-4590-1-120	CU RINKS PART TIME POSIT	1178	1178	1219	0	1219	1219
01-4590-1-410	CU RINKS ELECTRICITY	0	116	0	30	0	0
01-4590-1-811	CU RINKS EXPENSE - CASC	500	44	500	7	500	500
01-4590-1-812	CU RINKS EXPENSE - COMMON	500	46	500	0	500	500
01-4590 SUBTOTAL		2178	1366	2219	37	2219	2219

## RECREATION, PARKS, & SKATING RINKS

84591 84591

INFORMATION BOOTH							
01-4589-1-120	CU INFO BOOTH PART TIME	6494	6506	6721	6145	8749	8749
01-4589-1-341	CU INFO BOOTH TELEPHONE	325	336	325	440	592	592
01-4589-1-412	CU INFO BOOTH WATER	300	389	300	247	476	476
01-4589-1-610	CU INFO BOOTH SUPPLIES -	500	312	500	694	500	500
01-4589-1-630	CU INFO BOOTH MAINTENANC	225	243	225	131	425	425
01-4589 SUB	INFORMATION BOOTH	7844	7786	8071	7657	10742	10742

## INFORMATION BOOTH TOTALS

10742 10742

CONSERVATION COMMISSION							
01-4611-2-560	CO ADMIN DUES	150	150	150	150	150	150
01-4611-2-802	CO ADMIN CONFERENCES & M	150	76	150	0	150	150
01-4611-2-811	CO ADMIN EXPENSE	50	0	50	8	50	50
01-4611 SUB	CONSERVATION	350	226	350	158	350	350

## CONSERVATION COMMISSION

350 350

## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
PATRIOTIC PURPOSES							
01-4583-1-110	PA JULY PERM POSITIONS	2112	1850	2074	2074	2074	2074
01-4583-1-811	PA JULY EXPENSE	7000	7000	7000	7000	7000	7000
01-4583 SUB	PATRIOTIC PURPOSES	9112	8850	9074	9074	9074	9074

## PATRIOTIC PURPOSES

9074 9074

DEBT SERVICE							
PRINCIPAL - LONG-TERM DEBT							
01-4711-2-980	DE PRINCIPAL DEEP WELLS	7500	7500	7500	7500	7500	25000
01-4711-2-981	DE PRINCIPAL #1 SEWER PR	100000	100000	100000	100000	100000	100000
01-4711-2-982	DE PRINCIPAL #2 SEWER PR	37350	37350	37350	37350	37350	37350
01-4711-2-983	DE PRINCIPAL SUGAR HILL	18750	18750	18750	18750	18750	18750
01-4711-2-984	DE PRINCIPAL PLOW TRUCK	17251	17251	18749	18749	0	0
01-4711-2-985	DE PRINCIPAL LOADER LEASE	19281	19281	20955	20955	11151	11151
01-4711-2-986	DE PRINCIPAL W.F.P.	17274	17274	18310	18310	19409	19409
01-4711-2-987	DE PRINCIPAL WATER BONDS	25000	25000	0	0	0	0
01-4711-2-988	DE PRINCIPAL GARBAGE TRUC:	20250	20250	0	0	0	0
01-4711-2-989	DE PRINCIPAL REVALUATION	40000	40000	0	0	0	0
01-4711 SUB	PRINCIPAL - LONG-TERM DE	302656	302656	221614	221614	194160	194160
INTEREST - LONG-TERM DEBT							
01-4721-2-990	DE INTEREST DEEP WELLS	2250	2250	2250	1875	1500	1500
01-4721-2-991	DE INTEREST #1 SEWER PR	43200	43200	37800	37800	32400	32400
01-4721-2-992	DE INTEREST #2 SEWER PROJ:	16808	16808	14940	14940	13073	13073
01-4721-2-993	DE INTEREST SUGAR HILL	16652	16652	15504	15504	14356	14356
01-4721-2-994	DE INTEREST PLOW TRUCK	2669	2669	1172	1172	0	0
01-4721-2-995	DE INTEREST LOADER LEASE	3967	3967	2293	2293	473	473
01-4721-2-996	DE INTEREST W.F.P.	71022	71022	69985	69986	68887	68887
01-4721-2-997	DE INTEREST WATER BONDS	1250	1250	0	0	0	0



## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1992		1993		1994	
		BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
01-4721-2-998	DE INTEREST GARBAGE TRUC	708	716	0	0	0	0
01-4721-2-999	DE INTEREST REVALUATION	3108	3108	0	0	0	0
01-4721 SUB	INTEREST - LONG-TERM DE	161634	161642	143944	143570	130689	130689
INTEREST ON T.A.N.							
01-4723-1-990	DE INTEREST T.A.N.	10000	5197	10000	2811	5000	5000
01-4723 SUB	INTEREST ON T.A.N.	10000	5197	10000	2811	5000	5000

## DEBT SERVICE

329849 329849

## TOTAL OPERATING BUDGET

2360369 2360369

LIBRARY							
01-4550-1-110	LI ADMIN PERM POSITIONS	14315	14314	14816	14815	15556	15556
01-4550-1-120	LI ADMIN PART TIME POSI	11278	10219	11673	10948	12172	12172
01-4550-1-341	LI ADMIN TELEPHONE	550	655	600	832	750	750
01-4550-1-620	LI ADMIN SUPPLIES - OFFIC	1500	1471	1700	742	1700	1700
01-4550-1-670	LI ADMIN BOOKS & PERIOD	14200	13979	14200	14585	14200	14200
01-4550 SUB	LIBRARY	41843	40638	42843	41922	44378	44378

## LIBRARY

44378 44378

CAPITAL OUTLAY							
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LAND & IMPROVEMENTS							
01-4901-1-711	CHURCH STREET RR CROSSI	8000	7965	0	0	0	0
01-4901-1-712	CULVERTS/CATCH BASINS	14000	12087	34000	23275	30000	30000
01-4901-1-713	CEMETERY IMPROVEMENTS	5000	3385	0	0	0	0
01-4901-1-714	HWY ASPHALT & PAVING	50000	50000	50000	48022	50000	50000
01-4901-1-715	CASCADE HYDRO PROJECT	0	0	0	0	0	0

BUDGET  
SELECTMEN'S COMMITTEE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1992		1993		1994	
		BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
01-4901-1-716	FUEL TANK REPLACEMENT	0	0	25000	25000	0	0
01-4901-1-717	LIBBY POOL FIELD HOCKEY	0	0	10000	9926	0	0
01-4901-1-718	CASCADE BRIDGE	0	0	10000	10000	0	0
01-4901 SUB	LAND & IMPROVEMENTS	77000	73437	129000	116223	80000	80000
<b>MACHINERY,VEHICLES &amp; EQUIPMENT</b>							
01-4902-1-741	PLOW TRUCK PURCHASE	0		0	0	0	0
01-4902-1-742	FIRE TRUCK PURCHASE	0		0	0	0	0
01-4902-1-743	AMBULANCE PURCHASE	0		0	0	0	0
01-4902-1-744	POLICE CRUISER PURCHASE	17034	17034	17034	17034	17034	17034
01-4902-1-745	RECYCLING COST - TRUCK	0	0	0	0	0	0
01-4902-1-746	HOLDER PURCHASE	0	0	49250	49250	0	0
01-4902 SUB	MACHINERY,VEHICLES & EQU	17034	15016	66284	66284	17034	17034
<b>BUILDINGS</b>							
01-4903-1-721	TOWN HALL ENERGY IMPR	0	0	0	0	0	0
01-4903-1-723	TOWN HALL PAINTING	0	0	0	0	0	0
01-4903 SUB	BUILDINGS	0	0	0	0	0	0
<b>OTHER IMPROVEMENTS</b>							
01-4909-1-320	PENDING LITIGATION	7000	7000	0	0	0	0
01-4909-1-390	AVH MENTAL HEALTH	3165	3165	3165	3165	0	3092
01-4909-1-732	COMMUNITY ACTION PROGRAM	2200	2200	2500	2500	0	2400
01-4909-1-733	G.I.S. MAPPING	0	0	0	0	17000	0
01-4909-1-734	DISTRICT NURSE CONTRACT	23000	22620	20214	20214	22620	22620
01-4909-1-735	COMPENSATORY BUY OUT	0	0	0	0	0	0
01-4909-1-736	GORHAM HISTORICAL SOCIETY	1500	1500	1500	1500	0	0
01-4909-1-738	SOLID WASTE DISTRICT	76159	69869	100020	67844	121499	121499
01-4909-1-739	BERLIN LANDFILL SURCHARG	0	0	0	0	0	0
01-4909 SUB	OTHER IMPROVEMENTS	113024	106354	127399	95223	161119	149611
<b>TOTAL CAPITAL OUTLAY</b>						<b>258153</b>	<b>246645</b>

## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
UNION CONTRACT							
01-4910-1-110	UN CONTRACT - POLICE	0	0	0	0	11706	11706
01-4910-1-120	UN CONTRACT - PUBLIC WOR	0	0	0	0	9782	9782
01-4910 SUB	UNION CONTRACT	0	0	0	0	21488	21488
TRANS. TO CAPITAL RESERVE FUND							
01-4915-1-960	FIRE C.R.F.	10000	10000	10000	10000	10000	10000
01-4915-1-961	WASHINGTON ST. C.R.F.	0	0	0	0	30000	30000
01-4915-1-962	TOWN HALL REPAIRS C.R.F.	0	0	10000	10000	20000	20000
01-4915-1-963	AMBULANCE C.R.F.	5000	5000	20000	20000	10000	10000
01-4915-1-964	CASCADE BRIDGE C.R.F.	0	0	0	0	20000	20000
01-4915-1-965	RECREATION VAN C.R.F.	0	0	5000	5000	0	0
01-4915-1-966	FUEL TANK REPLACEMENT C.	0	0	0	0	10000	10000
01-4915-1-967	HIGHWAY C.R.F.	10000	10000	0	0	20000	20000
01-4915-1-968	EAST MILAN CLOSURE C.R.F.	25000	25000	50000	50000	20000	20000
01-4915-1-969	STONY BROOK PAVING C.R.F.	0	0	10000	10000	10000	10000
01-4915-1-970	OLD GLEN ROAD C.R.F.	0	0	10000	10000	10000	10000
01-4915 SUB	TRANS. TO CAPITAL RESERVE	50000	50000	115000	115000	160000	160000
TRANS. TO TRUST & AGENCY FUNDS							
01-4916-1-960	DREDGING	15000	15000	0	0	0	0
01-4916-1-961	SPECIAL INSURANCE	0	0	0	0	2000	2000
01-4916 SUB	TRANS. TO TRUST & AGENCY	15000	15000	0	0	2000	2000
CAPITAL RESERVE FUND TOTALS						162000	162000
WATER EXPENDITURES							
11-4331-1-110	WA ADMIN PERM POSITIONS	99162	91623	103050	97877	105473	105473
11-4331-1-130	WA ADMIN ELECTED OFFICI	1500	1500	1500	1500	1500	1500
11-4331-1-290	WA ADMIN FRINGE BENEFITS	35370	30040	32918	31023	32275	32275
11-4331-1-390	WA ADMIN PROFESSIONAL S	8900	12155	12700	14079	11675	11675
11-4331-1-410	WA ADMIN ELECTRICITY	9000	5384	9000	4545	9000	9000
11-4331-1-411	WA ADMIN HEAT & OIL	4550	6148	6830	5120	5820	5820
11-4331-1-520	WA ADMIN INSURANCE & LIAB	6881	3740	3588	3008	3220	3220

## EXPENDITURES REPORT

BUDGET  
SELECTMEN'S COMMITTEE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1992		1993		1994	
		BUDGET EXP.	ACTUAL EXP.	BUDGET EXP.	ACTUAL EXP.	REQUESTED BUDGET	APPROVED BUDGET
11-4331-1-610	WA ADMIN SUPPLIES - GENER	26000	20915	26000	29462	27300	27300
11-4331-1-620	WA ADMIN SUPPLIES - OFFIC	4550	3853	4250	3777	4125	4125
11-4331-1-630	WA ADMIN MAINTENANCE/RE	3400	3437	3200	3328	2225	2225
11-4331-1-660	WA ADMIN VEHICLE REPAIRS	5200	4713	5200	5944	5860	5860
11-4331-1-807	WA ADMIN CHEMICALS	7600	7641	11500	14716	12600	12600
11-4331-1-819	WA ADMIN SALE OF MATERIAL	5000	6255	5500	2873	4500	4500
11-4331-1-820	WA ADMIN GORHAM HILL SPRI	500	2212	1000	2031	2500	2500
11-4331-1-821	WA ADMIN PERKINS BROOK	14000	14253	14000	7422	10500	10500
11-4331-1-822	WA ADMIN RANDOLPH TAXES	250	0	250	109	250	250
11-4331-1-823	WA ADMIN STATE MANDATED P	1000	200	520	393	350	350
11-4331-1-824	WA ADMIN EVANS CEMETERY	1000	604	0	0	0	0
11-4331-1-825	WA ADMIN DEEP WELLS	0	0	0	0	0	0
11-4331-1-960	WA ADMIN TRANSFER TO TRU	0	79800	0	54732	0	0
11-4331 SUB	WATER EXPENDITURES	233863	294477	241006	281939	239173	239173
WATER DEPT. TOTALS						239173	239173

SEWER EXPENDITURES							
12-4331-1-110	SE ADMIN PERM POSITIONS	99790	98691	103369	99790	109289	109289
12-4331-1-130	SE ADMIN ELECTED OFFICIAL	1500	1500	1500	1500	1500	1500
12-4331-1-290	SE ADMIN EMPLOYEE BENEFIT	33502	30260	32285	31072	34628	34628
12-4331-1-390	SE ADMIN PROFESSIONAL SE	7900	9005	8600	7880	8050	8050
12-4331-1-410	SE ADMIN ELECTRICITY	52500	61421	60200	60835	65680	65680
12-4331-1-411	SE ADMIN HEAT & OIL	7050	6005	6950	5909	6550	6550
12-4331-1-520	SE ADMIN INSURANCE & LIAB	6950	6185	6224	5734	5767	5767
12-4331-1-610	SE ADMIN SUPPLIES - GENE	20500	16601	20500	22548	24475	24475
12-4331-1-620	SE ADMIN SUPPLIES - OFFIC	3840	3384	3885	2898	3485	3485
12-4331-1-630	SE ADMIN MAINTENANCE/REPA	2500	1752	2250	2552	0	0
12-4331-1-660	SE ADMIN VEHICLE REPAIRS	3250	3419	3500	4884	3900	3900
12-4331-1-807	SE ADMIN CHEMICALS	12000	9590	14500	9245	17450	17450
12-4331-1-819	SE ADMIN SALE OF MATERIAL	3500	4397	3750	3670	3750	3750
12-4331-1-823	SE ADMIN STATE MANDATED P	250	150	150	153	100	100
12-4331-1-825	SE ADMIN SLUDGE DISPOSAL	4000	3857	12500	20956	27850	27850
12-4331-1-826	SE ADMIN ANDROSCOGGIN ST	0	0	0	0	0	0
12-4331-1-826	SE ADMIN HIGHLAND AVE &	7500	8593	7500	7500	7500	7500
12-4331-1-960	SE ADMIN TRANSFER TO TRUS	0	27487	0	29978	0	0
12-4331 SUB	SEWER EXPENDITURES	266532	292301	287663	317104	319974	319974
SEWER DEPT. TOTALS						319974	319974

GRAND TOTAL EXPENDITURES

3405535 3394027



## REVENUE REPORT

		BUDGET SELECTMEN'S COMMITTEE					
		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET REV.	ACTUAL REV.	BUDGET REV.	ACTUAL REV.	REQUESTED REVENUES	APPROVED REVENUES
GENERAL FUND REVENUES							
TAXES							
01-3110-1-000	PROPERTY TAXES - CURRENT	3863433	3863433	3771697	3771697	0	0
01-3180-1-000	RESIDENT TAXES - CURRENT	18230	18220	17580	18090	17580	17580
01-3185-1-000	YIELD TAXES - CURRENT	0	4928	11406	11406	6500	6500
01-3186-1-000	PAYMENTS IN LIEU TAXES	5124	3177	5124	0	7655	7655
01-3189-1-000	NATIONAL BANK STOCK	1	0	1	0	1	1
01-3189-2-000	BOAT TAXES	800	1549	800	1692	1600	1600
01-3190-1-000	INTEREST & COSTS	35000	78978	55000	73381	55000	55000
01-3190-2-000	PENALTIES - RESIDENT	150	189	150	176	150	150
01-3190-4-000	PENALTIES - INVENTORIES	1000	1959	1000	0	1000	1000
01-3100 SUB	TAXES	3923738	3972433	3862758	3876442	89486	89486
REVENUE - LICENSES/PEMITS/FEEES							
LICENSES/PERMITS/FEEES							
01-3210-2-000	BUSINESS PERMITS	3500	3492	3500	4892	3500	3500
01-3220-1-000	MOTOR VEHICLE - DECALS	5000	5774	5000	6430	5000	5000
01-3220-3-000	MOTOR VEHICLE - REGISTRAT	265000	295951	293000	292744	293000	293000
01-3220-4-000	MOTOR VEHICLE - COOS COUNT	300	319	300	311	300	300
01-3230-1-000	BUILDING PERMITS	2500	1105	1500	655	1000	1000
01-3290-1-000	DOG LICENSES	2300	2244	2300	2430	2300	2300
01-3290-3-000	MARRIAGE LICENSES	1500	1712	1500	1765	1900	1900
01-3290-7-000	WARNER CABLE FRANCHISE FEE:	19502	19442	19502	20270	19502	19502
01-32 SUB	LICENSES/PERMITS/FEEES	299602	330039	226602	329497	326502	326502
REVENUE FROM STATE OF NH							
01-3351-0-000	SHARED REVENUE GRANT	226967	653640	226967	653640	231967	231967
01-3353-0-000	HIGHWAY BLOCK GRANT	35287	35287	40198	40198	39528	39528
01-3354-0-000	WATER POLLUTION GRANTS	130624	130624	125670	125670	120715	120715
01-3356-0-000	STATE & FED FOREST	11811	11870	9191	9825	9191	9191
01-3359-1-000	RAILROAD TAX	3486	3486	4668	4668	4668	4668
01-3359-2-000	RAILROAD CROSSING REFUND	4000	0	0	3290	0	0
01-3359-3-000	GRANTS - MISC	0	0	5000	5894	9300	9300
01-3359 SUB	REVENUE FROM STATE OF NH	412175	834907	411694	843185	415369	415369

# REVENUE REPORT

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	ACTUAL	BUDGET	ACTUAL	REQUESTED	APPROVED
TOWN OFFICE							
-----							
01-3401-1-100	TOWN OFFICE REVENUES	1000	1009	1000	2189	1000	1000
01-3401-1-110	MISCELLANEOUS REVENUES	1000	360	1000	3121	1000	1000
-----							
01-3401 SUB	TOWN OFFICE	2000	1369	2000	5310	2000	2000
-----							
CEMETERY							
-----							
01-3401-2-100	CEMETERY REVENUES	3000	4200	3000	3372	3000	3000
-----							
01-3401 SUB	CEMETERY	3000	4200	3000	3372	3000	3000
-----							
PLANNING - ZONING							
-----							
01-3401-3-100	PLANNING BOARD	1000	112	500	146	200	200
01-3401-3-110	ZONING BOARD	1000	234	200	0	200	200
01-3401-3-120	LAND USE ORDINANCES	100	15	100	6	100	100
-----							
01-3401 SUB	PLANNING - ZONING	2100	361	800	152	500	500
-----							
POLICE DEPARTMENT							
-----							
01-3401-4-100	PARKING FINES	1500	1080	1500	1100	1500	1500
01-3401-4-110	INSURANCE REPORTS	1000	959	1000	1070	1000	1000
01-3401-4-120	DOLLY COPP	2000	268	2000	128	2000	2000
01-3401-4-130	PISTOL PERMITS	250	260	250	236	250	250
01-3401-4-140	COURT PROCESS/MISC.	750	3612	2000	2829	2000	2000
01-3401-4-150	COMMERCIAL DUTY	10000	3670	5000	2182	5000	5000
01-3401-4-160	COOS COUNTY MUTUAL AID	2700	2700	2700	2700	2700	2700
01-3401-4-170	WITNESS FEES	5000	986	2500	1185	2500	2500
01-3401-4-180	RESTITUTION	0	1866	0	895	0	0
-----							
01-3401 SUB	POLICE DEPARTMENT	23200	15401	16950	12325	16950	16950
-----							
FIRE DEPARTMENT							
-----							
01-3401-5-100	FIRE REVENUES	3000	2646	3000	3469	3000	3000
01-3401-5-110	RANDOLPH CONTRACT	2500	0	1000	0	250	250
-----							
01-3401 SUB	FIRE DEPARTMENT	5500	2646	4000	3469	3250	3250

## REVENUE REPORT

		BUDGET SELECTMEN'S COMMITTEE					
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1992		1993		1994	
		BUDGET REV.	ACTUAL REV.	BUDGET REV.	ACTUAL REV.	REQUESTED REVENUES	APPROVED REVENUES
DISPATCH SERVICE							
01-3401-6-100	DISPATCH REVENUES	6000	5524	6000	5279	3000	3000
01-3401-6-110	SPOTS REVENUES					1000	1000
01-3401 SUB	DISPATCH SERVICE	6000	5524	6000	5279	4000	4000
HIGHWAY DEPARTMENT							
01-3401-7-100	HIGHWAY REVENUES	2000	1856	1000	2185	1000	1000
01-3401 SUB	HIGHWAY DEPARTMENT	2000	1856	1000	2185	1000	1000
AMBULANCE REVENUES							
01-3401-8-100	AMBULANCE REVENUES	20000	35705	20000	32576	25000	25000
01-3401-8-110	AMBULANCE CONTRACTS	13042	13043	13042	12876	13042	13042
01-3401 SUB	AMBULANCE DEPARTMENT	33042	48748	33042	45452	38042	38042
GAS							
01-3401-9-100	GAS REVENUES - STATE OF NH	4000	2810	4000	2169	4000	4000
01-3401-9-110	GAS REVENUES - SCHOOL	4000	4223	4000	4475	4000	4000
01-3401 SUB	GAS	8000	7033	8000	6644	8000	8000
GARBAGE - REFUSE CHARGES							
01-3404-2-000	REFUSE CHARGES - COMMERC.	0	0	0	0	0	0
01-3404-4-000	REFUSE CHARGES - T&C	0	0	0	0	0	0
01-3404-5-000	REFUSE CHARGES - MV SURCH	1500	1439	1500	1367	1500	1500
01-3404-6-000	PRIVATE HAULERS - PERMIT	300	400	300	265	300	300
01-3404-7-000	PRIVATE HAULERS - TIPPING	20611	17259	44037	14737	55951	55951
01-3404 SUB	GARBAGE - REFUSE CHARGES	22411	19098	45837	16369	57751	57751
RECREATIONAL FACILITIES							
01-3409-5-100	LIBBY POOL REVENUES	5600	5324	5300	6253	5300	5300
01-3409-5-110	SUMMER CONCERT SERIES	2500	3143	3000	2662	3000	3000
01-3409-5-120	SCHOOL DEPARTMENT REFUND	1500	750	1500	1500	1500	1500
01-3409-5-130	PROGRAM REGISTRATIONS	5000	4281	5000	4272	5000	5000
01-3409-5-140	ACCESS FEES	1800	1800	1800	1800	1800	1800
01-3409 SUB	RECREATION FACILITIES	16400	15298	16600	16487	16600	16600

## REVENUE REPORT

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET REV.	ACTUAL REV.	BUDGET REV.	ACTUAL REV.	REQUESTED REVENUES	APPROVED REVENUES
HEALTH SERVICES							
01-3409-6-100	D.N.A. REVENUES	8000	15889	0	0	0	0
01-3409-6-110	H.H.C. REVENUES	1000	1537	0	0	0	0
01-3409-6-120	D.N.A. CONTRACTS	0	0	0	0	0	0
01-3409 SUB	HEALTH SERVICES	9000	17426	0	0	0	0
SALE OF MUNICIPAL PROPERTY							
01-3501-1-000	SALE OF TOWN OWNED PROPER	500	0	500	1751	500	500
01-3501 SUB	SALE OF MUNICIPAL PROPERTY	500	0	500	1751	500	500
INTEREST ON INVESTMENTS							
01-3502-1-100	ACCOUNTS PAYABLE	0	0	0	0	0	0
01-3502-1-110	PAYROLL	220	290	220	231	220	220
01-3502-1-120	INVESTMENT ACCT.	9000	21029	9000	16673	13000	13000
01-3502-1-130	SUGAR HILL	2500	1485	2500	692	2500	2500
01-3502-1-140	T.A.N.	3500	0	3500	0	0	0
01-3502-1-150	SUPER CD	2000	0	2000	0	0	0
01-3502 SUB	INTEREST ON INVESTMENTS	17220	22804	17220	17596	15720	15720
RENTS OF PROPERTY							
01-3503-1-000	RENTS FROM LEASES OF PROPE:	7200	6650	7200	7661	7200	7200
01-3503 SUB	RENTS OF PROPERTY	7200	6650	7200	7661	7200	7200
INSURANCE DIVIDENDS & REIMBURSEMENTS							
01-3506-6-000	INSURANCE REIMBURSEMENTS	27697	42808	62881	68780	59665	59665
01-3506 SUB	INSURANCE DIVIDENDS	27697	42808	62881	68780	59665	59665
OTHER MISCELLANEOUS REVENUES							
01-3509-1-000	RETIREEES	1054	3508	1054	981	1097	1097
01-3509-2-000	EMPLOYEE CONTRIBUTION	0	0	11940	12977	14033	14033
01-3509-3-000	WELFARE	0	0	0	2385	0	0
01-3509-4-000	SPECIAL INSURANCE	0	1635	0	9190	0	0
01-3509 SUB	OTHER MISC. REVENUES	1054	5143	12994	25533	15130	15130



## REVENUE REPORT

BUDGET  
SELECTMEN'S COMMITTEE

		1992		1993		1994	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET REV.	ACTUAL REV.	BUDGET REV.	ACTUAL REV.	REQUESTED REVENUES	APPROVED REVENUES
TRUST INCOME							
01-3916-1-000	CEMETERY TRUST FUND	4600	3266	4600	2584	4600	4600
01-3916 SUB	TRUST INCOME	4600	3266	4600	2584	4600	4600
TRANSFERS FROM SPECIAL REVENUE							
01-3912-1-000	SUGAR HILL SURCHARGE	37000	28177	37000	28687	37000	37000
01-3912-2-000	FILTRATION PLANT SURCHARGE	88296	88296	88296	88296	88296	88296
01-3912-2 SUB	TRANSFERS FROM SPECIAL	125296	116473	125296	116983	125296	125296
TRANSFERS FROM CAPITAL PROJECT							
01-3913-1-000	SEWER PROJECT REIMBURSE	33000	34428	0	0	0	0
01-3913 SUB	TRANSFERS FROM CAPITAL	33000	34428	0	0	0	0
TRANSFERS FROM CAPITAL RESERVE							
01-3915-1-000	FIRE TRUCK	0	0	0	0	0	0
01-3915-2-000	AMBULANCE	0	0	0	0	0	0
01-3915-3-000	HIGHWAY HEAVY EQUIPMENT	0	0	25000	25000	0	0
01-3915 SUB	TRANSFERS FROM CAPITAL RES	0	0	25000	25000	0	0
WATER FUND REVENUES							
11-3402-1-001	WATER USE CHARGES	266532	294476	241006	281730	239173	239173
11-3402-1-002	WATER ATTACH. FEES	0	1650	0	16230		
11-3402 SUB	WATER FUND REVENUES	266532	296126	241006	297960	239173	239173
SEWER FUND REVENUES							
12-3403-1-001	SEWER USE CHARGES	233863	292301	287663	316821	319974	319974
12-3403-1-002	SEWER ATTACH. FEES	0	466	0	3712		
12-3403 SUB	SEWER FUND REVENUES	233863	292301	287663	320534	319974	319974
GRAND TOTAL REVENUES						1210561	1210561

**STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED  
FOR THE YEAR 1993**

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GENERAL GOVERNMENT:

Executive Office	41,985.00
Elections & Registrations	19,029.85
Financial Administration	141,631.31
Legal Expenses	15,000.00
Personnel Benefits	330,528.51
Planning & Zoning	13,800.00
General Government Buildings	32,521.52
Cemetery	15,016.15
Insurance	62,023.00
Advertising & Regional Assoc.	4,631.00

PUBLIC SAFETY:

Police Department	287,260.13
Ambulance Department	66,023.38
Fire Department	96,995.80
Building Inspection	5,657.50
Emergency Management	7,084.00
Dispatch Service	82,908.55

HIGHWAY, STREETS, & BRIDGES:

Highway Department	340,789.06
Street Lighting	37,000.00
Other - Gas	7,300.00

SANITATION:

Solid Waste Collection	66,844.93
Recycling	40,810.84

HEALTH:

Health Department	617.50
Animal Control	600.00

WELFARE ADMINISTRATION:

General Assistance	18,000.00
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CULTURE & RECREATION:

Recreation Administration	72,075.16
Parks Maintenance	21,232.69
Library	42,988.76
Patriotic Purposes	9,073.92
Information Booth	8,071.29
Skating Rinks	2,219.23
Conservation Commission	350.00

DEBT SERVICE:

Principal of Long Term Bonds & Notes	221,613.69
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**STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED  
FOR THE YEAR 1993**

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Interest Expense - Long Term Bonds	143,944.00
Interest Expense - T.A.N.	10,000.00
<b><u>CAPITAL OUTLAY:</u></b>	
Culverts/Catch Basins	34,000.00
Highway Asphalt & Paving	50,000.00
Cascade Bridge	10,000.00
Fuel Tank Replacement	25,000.00
Libby Pool Field	10,000.00
Police Cruiser	17,034.00
Holder Purchase	49,250.00
AVH Mental Health	3,165.00
Community Action Program	2,500.00
District Nurse Contract	20,214.00
Gorham Historical Society	1,500.00
Solid Waste District	100,020.00
<b><u>PAYMENTS TO CAPITAL RESERVE FUNDS:</u></b>	
Fire C.R.F.	10,000.00
Town Hall Repairs C.R.F.	10,000.00
Ambulance C.R.F.	20,000.00
Recreation Van C.R.F.	5,000.00
East Milan Closure C.R.F.	50,000.00
Stony Brook Paving C.R.F.	10,000.00
Old Glen Road Paving C.R.F.	10,000.00
<b><u>MISCELLANEOUS:</u></b>	
Water Department	241,006.00
Sewer Department	<u>287,663.00</u>
<b>TOTAL TOWN APPROPRIATIONS</b>	<b>\$3,231,978.77</b>

**STATEMENT OF REVENUES**

<b><u>TAXES:</u></b>	
Resident Taxes	17,580.00
Yield Taxes - Current Year	11,406.00
Payment in Lieu of Taxes	5,124.00
National Bank Stock Taxes	1.00
Boat Taxes	800.00
Interest & Costs - Property	55,000.00
Penalties - Resident Tax	150.00
Penalties - Inventories	1,000.00
<b><u>INTERGOVERNMENTAL REVENUES - STATE:</u></b>	

**STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED  
FOR THE YEAR 1993**

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Shared Revenue Block Grant	226,967.00
Highway Block Grant	40,197.60
Water Pollution Grants	125,670.00
State & Fed. Forest	9,191.00
<u>OTHER STATE GRANTS &amp; REIMBURSEMENTS:</u>	
Railroad Tax	4,668.00
Information Booth	1,500.00
EMA - Grant	3,500.00
<u>LICENSES &amp; PERMITS:</u>	
Business Permits & Filing Fees	5,300.00
Motor Vehicle Decals	5,000.00
Motor Vehicle Registration	293,000.00
Dog Licenses	2,300.00
Marriage Licenses	1,500.00
Warner Cable	19,502.00
<u>CHARGES FOR SERVICES:</u>	
Income from Departments	155,223.08
Rent of Town Property	7,200.00
<u>MISCELLANEOUS REVENUES:</u>	
Interest on Deposits	17,220.00
Sale of Town Property	500.00
Water Treatment Plant Surcharge	88,296.00
Insurance Reimbursements	62,881.00
<u>INTERFUND OPERATING TRANSFERS:</u>	
Sugar Hill Surcharge	37,000.00
<u>TRANSFERS FROM CAPITAL RESERVE:</u>	
Highway Heavy Equipment	25,000.00
<u>OTHER FINANCING SOURCES:</u>	
Income from Water & Sewer Departments	528,669.00
Income from Trust Funds	4,600.00
Fund Balance	<u>246,385.00</u>
TOTAL REVENUES & CREDITS	2,002,330.68
Net Town Appropriations	1,229,648.09
Net School Assessment	2,331,776.00
County Tax Assessment	<u>499,417.00</u>
TOTAL TOWN, SCHOOL, COUNTY	4,060,841.09
LESS: Revenue Sharing	426,673.00
ADD: War Service Credit	17,350.00
ADD: Overlay	134,689.00
PROPERTY TAXES TO BE RAISED	3,786,207.09



**STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED  
FOR THE YEAR 1993**

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Property Valuation = \$149,821,500.00 x \$25.271453 = \$3,786,207.09

TAX RATE BREAKDOWN

<u>TAX RATES</u>	<u>NET APPROP.</u>	<u>LESS BPT</u>	<u>TAXES TO BE RAISED</u>
Town	1,364,337	(118,615)	1,263,072
County	499,417	(29,867)	469,550
School	2,331,776	(278,191)	2,053,585

<u>TAX RATES</u>	<u>1993 APPROVED TAX RATE</u>	<u>1992 PRIOR YEAR TAX RATE</u>
Town	8.43	8.80
County	3.13	2.94
School	13.71	14.61
<b>TOTAL</b>	<b>25.27</b>	<b>26.35</b>

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34

Glen Eastman

Yves Zornio

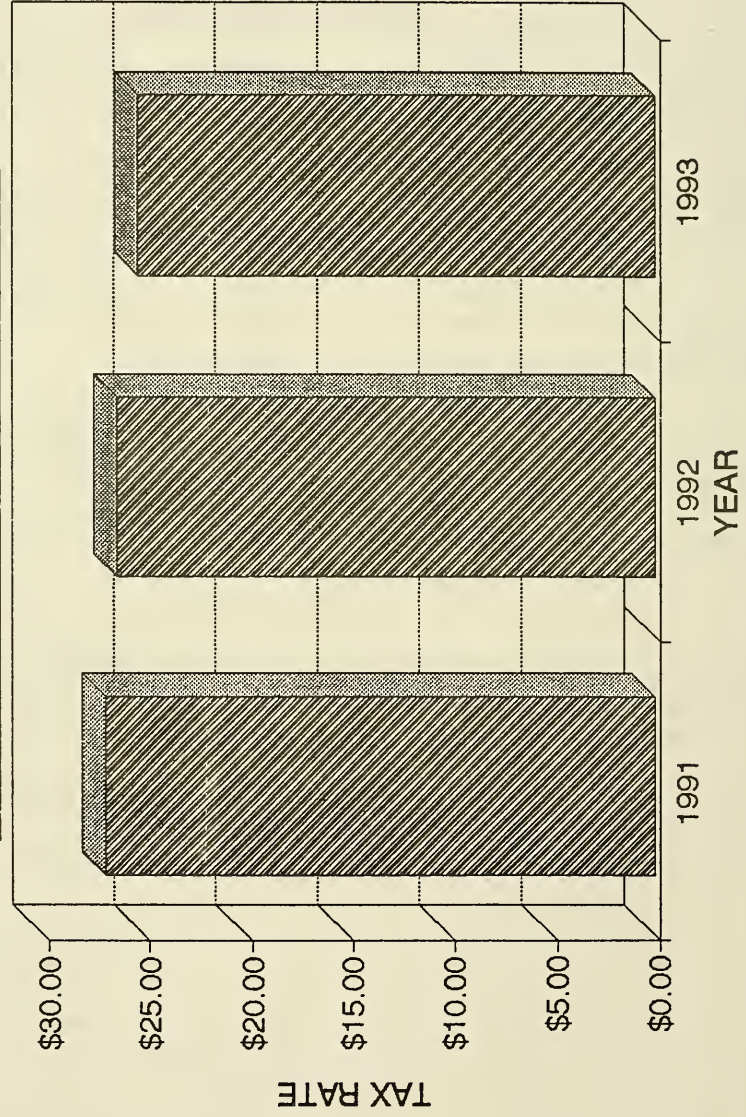
Michael Waddell

Selectmen of Gorham, NH

March 9, 1993

# TOWN OF GORHAM

## TAX RATE 1991 - 1993



**SUMMARY INVENTORY OF VALUATION**

MS-1

STATE OF NEW HAMPSHIRE  
 DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 457  
 CONCORD, NH 03302-0457  
 (603) 271-3397



**TAX YEAR** 93

**SUMMARY INVENTORY OF VALUATION**

CITY/TOWN OF GORHAM IN COOS COUNTY

**C E R T I F I C A T E**

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34.

*[Signature]*

*[Signature]*

*[Signature]*

(Please Sign in Ink)

Selectmen of ...GORHAM.....

Date ...AUGUST 30, 1993.....

REPORTS REQUIRED. RSA 21-J:34, as amended provides for certification of valuations, appropriations, estimated revenues and such other information as the Dept. of Revenue Administration may require upon blanks prescribed for that purpose.

Return this completed Summary Inventory form to the Dept. of Revenue Administration, P.O. Box 457, Concord, NH 03302-0457 By September 1st.

**PENALTY: FAILURE TO FILE BY SEPTEMBER 1ST MAY RESULT IN \$5.00 PER DAY  
 PENALTY FOR EACH DAY'S DELAY. (RSA 21-J:36)**

**NOTE: DO NOT FAIL TO COMPLETE INFORMATION ON PAGE 4 OF THIS REPORT.**

## SUMMARY INVENTORY OF VALUATION

ITEM	LAND (Items 1 A, B, C, & D) - List all improved and unimproved land (include wells, septic and paving)  BUILDING (Items 2 A, B, & C) - List all the buildings	ACRES	19 91 ASSESSED VALUATION	TOTALS
1.	VALUE OF LAND ONLY - Exclude Amounts Listed on Items 3, 4, 5 & 6			
	A. Current Use (At Current Use Values) (RSA 79-A)	9173.44	\$ 227,500	XXXXXXXXXXXX
	B. Conservation Restriction Assessment (At Current Use Values) (RSA 79-B, Eff. 5/12/90)		\$	XXXXXXXXXXXX
	C. Residential	2181.73	\$ 18,689,200	XXXXXXXXXXXX
	D. Commercial/Industrial	553.38	\$ 12,055,900	XXXXXXXXXXXX
	E. Total of Taxable Land (A, B, C & D)		XXXXXXXXXXXX \$	30,972,600
	F. Tax Exempt & Non-Taxable (\$ 4,535,000 )		XXXXXXXXXXXX	XXXXXXXXXXXX
2.	VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Items 3, 4, 5 & 6			
	A. Residential		\$ 51,590,700	XXXXXXXXXXXX
	B. Manufactured Housing as defined in RSA 674:31		\$ 5,757,400	XXXXXXXXXXXX
	C. Commercial/Industrial		\$ 39,168,900	XXXXXXXXXXXX
	D. Total of Taxable Buildings (A, B, & C)		XXXXXXXXXXXX	\$ 96,517,000
	E. Tax Exempt & Non-Taxable (\$ 9,895,700 )		XXXXXXXXXXXX	XXXXXXXXXXXX
3.	PUBLIC WATER UTILITY - Privately owned water co. serving public (RSA 72:11 & 72:12)		XXXXXXXXXXXX	\$
4.	PUBLIC UTILITIES - Value of all property used in production, transmission, and distribution including production machinery, land, landrights, easements, etc. Furnish breakdown by individual company in space provided on page 4. (RSA 72:8 & 72:12)	Gas	XXXXXXXXXXXX	\$
5.		Electric	XXXXXXXXXXXX	\$ 22,479,500
6.		Oil Pipeline	XXXXXXXXXXXX	\$ 3,657,500
7.	Mature Wood and Timber (RSA 79:5)		XXXXXXXXXXXX	\$
8.	VALUATION BEFORE EXEMPTIONS. (Total of 1E, 2D, 3, 4, 5, 6 & 7)		XXXXXXXXXXXX	\$ 153,626,600
9.	Blind Exemption RSA 72:37 (Number 3 )	\$	\$ 45,000	XXXXXXXXXXXX
10.	Elderly Exmp. RSA 72:39, 72:43-b, 72:43-I, & 72:43-h (Number 114 )	\$	\$ 3,737,600	XXXXXXXXXXXX
11.	Physically Handicapped Exmp. RSA 72:37-a (Number 2 )	\$	\$ 20,200	XXXXXXXXXXXX
12.	Solar/Windpower Exmp. RSA 72:62 & 72:66 (Number )	\$	\$	XXXXXXXXXXXX
13.	School Din./Dormitory/Kitchen Exmp. RSA 72:23 (Number )	\$	\$	XXXXXXXXXXXX
14.	Water/Air Pollution Control Exmp. RSA 72:12-a (Number )	\$	\$	XXXXXXXXXXXX
15.	Wood Heating Energy System Exmp. RSA 72:69 (Number 23 )	\$	\$ 2,300	XXXXXXXXXXXX
16.	TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Items 9 to 15)		XXXXXXXXXXXX	\$ 3,805,100
17.	NET VALUATION ON WHICH THE TAX RATE IS COMPUTED (Item 8 minus 16)		XXXXXXXXXXXX	\$ 149,821,500

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES The amounts listed in this section should not be included in assessed valuation column above.		MUNICIPALITY	PER RSA 352-A:8 III Amount Apportioned To SCHOOL
18.	State and Federal Forest Land, Recreation, and/or Flood Control Land (MS-2, p. 4, acct. 3356 & 3357)	\$ 11,811	\$ XXXXXXXXXX
19.	Other — From (MS-2, p. 4, acct. 3185):	\$ 5,124	\$
20.	Other — From (MS-2, p. 4, acct. 3185):	\$	\$
21.	Other — From (MS-2, p. 4, acct. 3185):	\$	\$

TAX CREDITS		Limits	Number	ESTIMATED TAX CREDITS
22.	Paraplegic, double amputees owning specially adapted homesteads with V.A. assistance	Unlimited		EXEMPT
23.	Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty	\$700/\$1,400	5	3500
24.	Other war service credits	\$50/\$100	277	13850
25.	Other credits (wood, solar, etc.)	XXXX		
26.	TOTAL NUMBER AND AMOUNT	XXXX	282	\$ 17,350



**SUMMARY INVENTORY OF VALUATION****UTILITY SUMMARY****ELECTRIC, GAS & PIPELINE COMPANY**

Insert valuation of plant used in production, distribution and transmission. The total in each column should agree with the totals listed under the corresponding items on Page 2 of this report. (RSA 72:8)

NAME OF COMPANY	GAS Item 4, Page 2	ELECTRIC Item 5, Page 2	OIL, PIPELINE Item 6, Page 2
Portland Pipeline			3,657,500
Public Service Co. of N.H.		7,177,900	
James River - N.H. Electric		15,301,600	
<b>TOTAL</b>		22,479,500	3,657,500

**TYPES OF ELDERLY EXEMPTIONS BEING GRANTED**

Check One	Year Adopted	Check One	Year Adopted
<input checked="" type="checkbox"/> Optional Adjusted Elderly Exemption .....	19 91	<input type="checkbox"/> Expanded Elderly Exemption .....	19
<input type="checkbox"/> Adjusted Elderly Exemption .....	19	<input type="checkbox"/> Standard Elderly Exemption .....	N/A
(See Instructions)			

**ELDERLY EXEMPTION COUNT**

Number of	_____ at	5,000	Total Number of	_____ at	5,000 =	_____
Individuals	_____ at	10,000	Individuals	_____ at	10,000 =	_____
Applying for	_____ at	15,000	Granted an	_____ at	15,000 =	_____
an Elderly	_____ at	20,000	Elderly	_____ at	20,000 =	_____
Exemption for	<u>8</u> at	<u>25,000</u>	Exemption for	<u>53</u> at	<u>25,000</u> =	<u>1,153,600</u>
Current year	<u>0</u> at	<u>50,000</u>	Current year	<u>34</u> at	<u>50,000</u> =	<u>1,331,500</u>
	<u>4</u> at	<u>100,000</u>		<u>27</u> at	<u>100,000</u> =	<u>1,252,500</u>
			<b>TOTAL</b>			<u>3,737,600</u>

(Item 10, page 2 may not exceed this amount)

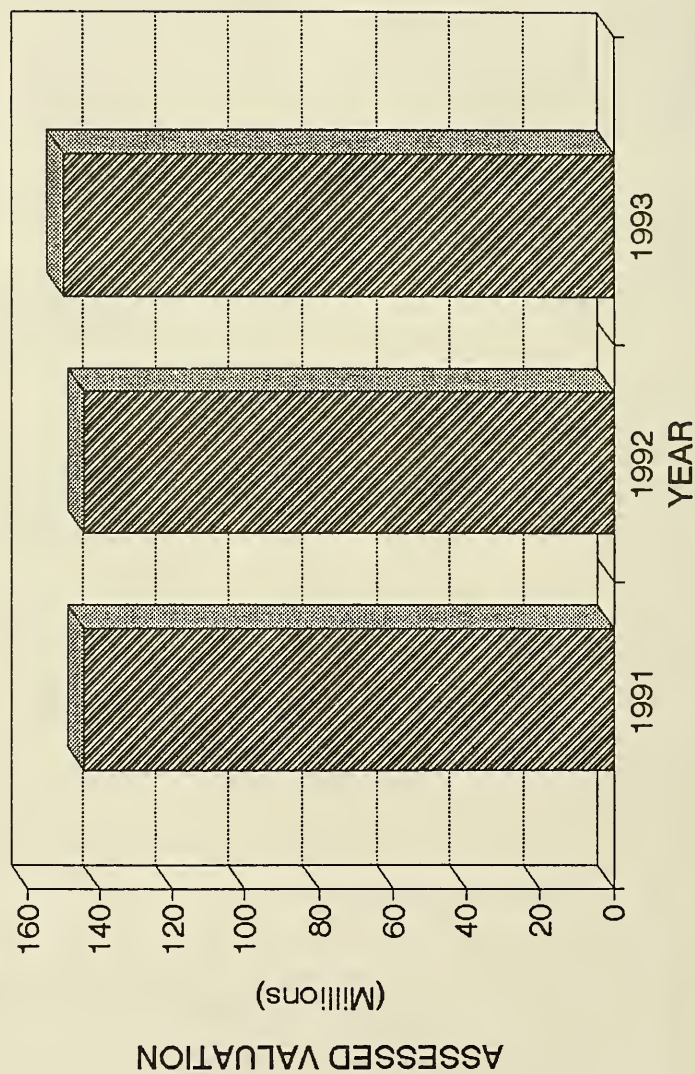
**CONSERVATION RESTRICTION  
ASSESSMENT REPORT**

Section A Granted in Prior Years	Section B Granted for Current Year	Section C Totals of Sections A & B		Section D Granted in Prior Years	Section E Granted for Current Year	Section F Totals of Sections D & E
No. of Acres	No. of Acres	No. of Acres		No. of Acres	No. of Acres	No. of Acres
25.5		25.5	FARM LAND			
9078.94		9078.94	FOREST LAND			
61.		61.	UNPRODUCTIVE LAND			
8.		8.	WET LAND			
			DISCRETIONARY EASEMENTS			

Total Number of Acres Exempted under Current Use	<u>9173.44</u>
Total Number of Acres Taken Out of Current Use During Year	<u>0</u>
Total Number of Acres Exempted under Conservation Restriction Assessment	<u>0</u>
Total Number of Acres Receiving the 20% Recreational Adjustment	<u>8982.64</u>
Total Number of Owners Granted Current Use Assessment	<u>17</u>
Total Number of Owners Granted Conservation Restriction Assessment	<u>0</u>

# ASSESSED VALUATION

1991 - 1993



## TOWN OFFICERS, BOARDS AND COMMITTEES

### SELECTMEN

Glen Eastman	Term expires 1994
Yves Zornio	Term expires 1995
Michael Waddell	Term expires 1996

### TOWN MANAGER

Kelly A. Goddard

### FINANCE OFFICER

Diane Legere

### OFFICE STAFF

Joyce Snitko	Brenda St. Onge
Michele King	Debbie LaPierre

### MODERATOR

Lee Carroll	Term expires 1994
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### TOWN TREASURER

Donald King	Term expires 1994
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### TOWN CLERK/TAX COLLECTOR

Grace Savage	Town Clerk	Term expires 1996
Irene Markovich	Deputy Clerk	

### BUDGET COMMITTEE

Patricia A Lapointe, Chairman	Term expires 1994
David W. Murphy, Secretary	Term expires 1994
Dennis W. Pednault	Term expires 1994
Debbie Therrien	Term expires 1994
Clinton J. Savage, Sr.	Term expires 1995
David P. Carlson	Term expires 1995
Marlene Marchand	Term expires 1995
Bruce Lary	Term expires 1996
Michael Waddell, Board of Selectmen	
Reuben Rajala, School Board	

## **TOWN OFFICERS, BOARDS AND COMMITTEES**

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### **TRUSTEES OF TRUST FUNDS**

Patricia Lapointe	Term expires 1994
Oliver Berube	Term expires 1994
Marie Andrews	Term expires 1995

### **SUPERVISORS OF CHECKLIST**

Frances O'Neil	Term expires 1994
Tad Michaud	Term expires 1996
Carol Goulet	Term expires 1998

### **POLICE DEPARTMENT**

Chief	Rodney C. Collins
Lieutenant	John LaPierre
Sergeant	Richard Marini

### **OFFICERS**

Samuel Daisey	Ronald Doyle
Mitchell White	James Berube

### **AUXILIARY OFFICERS**

Thomas Edgerton	Harry Stearns
Mary Ann Lary	Michael Lary
Terry Rhoderick	Scott Newton
Paul Ingersoll, Sr.	Robert Loven

### **DISPATCHERS**

George Webb	Raymond Lodar
Donald Provencher	Mary Robinson
Patricia Lapointe	Michele King
Stephanie Kennedy	Lorraine Webb
Stephen Fortier	

### **GORHAM DISTRICT COURT**

Justice	Arthur H.K. Davis
Clerk	Theresa Bouchard



## **TOWN OFFICERS, BOARDS AND COMMITTEES**

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### **FIRE DEPARTMENT**

Fire Chief Raymond Chandler

### **OFFICERS**

Assistant Chief	Warren Johnson
1st Assistant Chief	Wallace Corrigan
2nd Assistant Chief	Clinton J. Savage, Sr.
2nd Lieutenant	Dana Horne
2nd Lieutenant	Paul Nault
Pump Officer	Arthur Tanguay
Captain	Ronald Smith
Captain	Ronald Riendeau
Clerk	Maurice Tanguay
Clerk	Norman Demers

### **EMERGENCY MANAGEMENT COORDINATOR**

Chief Raymond Chandler

### **GORHAM EMERGENCY MEDICAL SERVICES**

Director	Dale Plasencia
Assistant Director	Eric Plumley

### **LIBRARY TRUSTEES**

Paul Robitaille	Term expires 1994
Patricia Landry Long	Term Expires 1995
Winona Tanguay	Term expires 1996

### **LIBRARY**

Librarian	Ida Bagley
Assistant Librarian	Valerie Lapointe

### **RECREATION DIRECTOR**

Vint Choiniere

### **INFORMATION BOOTH**

Booth Attendants	June York
	Madeline Berry
	Leo Roy

## **TOWN OFFICERS, BOARDS AND COMMITTEES**

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### **PUBLIC WORKS FOREMEN**

Roger Guilmette

### **WATER & SEWER COMMISSION**

Roger Goulet	Term expires 1994
David W. Murphy	Term expires 1995
Lee Carroll	Term expires 1996

### **WATER & SEWER DEPARTMENT**

Superintendent	David Bernier
Office Manager	Mary Boisselle

### **PLANNING BOARD**

David Carlson	Term expires 1994
Earl McGillicuddy	Term expires 1994
Michael Webb	Term expires 1994
Paul Robitaille, Chairman	Term expires 1995
Michael Waddell, Selectman	

### **ZONING BOARD OF ADJUSTMENT**

Joann Lakin	Term expires 1994
JoAnn Watson	Term expires 1994
Kathy Merrill	Term expires 1995
Jean Lary	Term expires 1996
Wayne Flynn-Chairman	Term expires 1996
Thomas Cote - Alternate	Term expires 1996

### **CONSERVATION COMMISSION**

Michael Pelchat-Secretary	Term expires 1994
Michael Waddell	Term expires 1994
Warren Tucker	Term expires 1995
Paul Doherty-Chairman	Term expires 1995

## **TOWN OFFICERS, BOARDS AND COMMITTEES**

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### **FOREST MANAGEMENT COMMITTEE**

Glen Eastman, Selectman	Term expires 1994
Paul Doherty	Term expires 1994
Lee F. Carroll	Term expires 1994
David W. Murphy	Term expires 1994
Michael Waddell	Term expires 1994

### **IN APPRECIATION**

Volunteers provide an important service to the town. Their dedication and many hours of service cannot be replaced. We would like to recognize two members of the Gorham Emergency Medical Service who have resigned in the past year.

Jackie Nault      1983 - 1993

Mary Robinson    1985 - 1993



Winter Scene In Gorham

Photo Courtesy Berlin Reporter

# IN MEMORIUM

FREDERICK M. LIBBY, JR.

1918 - 1994

Mr. Libby was a lifelong resident of the Town of Gorham and gave many year of dedicated service to the Town. He worked for the Highway Department from June 1944 to May 1975. Mr. Libby passed away on January 4, 1994.

TOWN HIGHWAY FOREMAN 1944 - 1975

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BLANCHE L. TYLER

1892 - 1993

Mrs. Tyler lived most of her life in the Town of Gorham and was a member of many organizations in the area. She was the holder of the Boston Post Cane, a gold-tipped walking stick that is given to the oldest resident of a Town until his or her decease. She passed away on Sunday, January 3, 1993.



## TOWN MANAGER'S REPORT

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Gorham has reached a very important cross roads. The Town is posed well to begin to address and deal with the larger issues on the horizon. The Town is also positioned financially to take a proactive stance towards its future direction. However, you the citizens of Gorham must determine what road is to be best traveled. A road of vision, action and positioning for the twenty-first century is one direction. A road of stagnation and back tracking is another direction. As you consider your action on each and every warrant article to be presented on Saturday, March 12, 1994 please think about the direction you wish to see this community move. Your support and endorsement of the recommendations by the Board of Selectmen will be a strong voice of proactivity.

Unique times exist for our community and region. These are times that demand the astute attention of our citizens and elected officials. Global issues and agendas are being carried out in our community. The activity on the relicensing of the James River-New Hampshire Electric and Public Service Company of New Hampshire's hydroelectric facilities is really the tip of the iceberg of what is yet to unfold.

The Northern Forest Lands Issue I believe will be one of the single biggest issues facing Gorham and the region in 1994. A draft of the final report from the Northern Forest Lands Council is due out sometime in March. Elected officials and their appointed agents of the City of Berlin, the nineteen organized towns and the County, representing twenty-three unincorporated places in Coos County have formed an organization that is developing a County-wide unified position which will be presented to the Council and to the Governor and Legislature when the final recommendations have been made.

This group has identified two significant concepts that are required to be fully understood and documented in any discussion of the Northern Forest Lands Council's work. Both of these issues will be presented to the voters of the Town of Gorham during the business meeting on Saturday, March 12, 1994. In summary format the two issues to be covered are as follows:

First the perception exists that this area has already been greenlined. Greenlining can be defined as " a political process enabling control of land use by an authority which can overrule the choices of both the landowner and the local democratic process". The County officials agree that greenlining is not an option. Therefore, we strongly urge

## **TOWN MANAGER'S REPORT**

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that this position be recorded in all future deliberations, reports and recommendations of the Council. Furthermore, we wish to preserve the right of the Board of Selectmen to withhold its support and endorsement of the final Northern Forest Lands council Report unless the recommendations in the final report specifically state that the concept of greenlining or its application is not recommended nor is it an option that should even be considered within the geographic area of Coos County.

Secondly, within the text of the Findings and Options (previous report of the Northern Forest Lands Council) there are numerous recommendations for the acquisition of public lands in a variety of forms. The Coos County officials are not necessarily opposed to these options as presented however, we are greatly concerned with the economic impacts to our communities by any such increase in federal land ownership, use, or control. We view the relationship between the expansion of federal land ownership and the local economies as intertwined and having a cause and effect impact upon each other. Since the Northern Forest Lands Council has stated that they support a stable and or improved local economy we believe that this must be translated into a safeguard that assures this will occur. The safeguard we believe the Council should endorse is an affirmative vote of the local legislative body within the community in which the affected land exists for any transfer from private to public ownership. This option will also be presented to the voters of Gorham on March 12, 1994 (see warrant article #38).

Each one of us has an obligation to become educated on these issues and controversies and to actively participate in the process. The Northern Forest Lands Council, the Governor and the Congressional Delegation needs to hear from those of us that reside and work in the Northern Forest Region. We need to ask ourselves if public ownership of more land, regardless if it is a willing buyer/willing seller situation is in our communities best interest?? We need to fully understand the term greenlining; who advocates it and what it could mean to our economic development and diversification efforts and our community.

During 1993 several projects and policies within the Town of Gorham were addressed. I will briefly expound on several of these that may be of general interest.

## TOWN MANAGER'S REPORT

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### POLICIES COMPLETED

During 1993 the Personnel Manual was revised and updated , as was the Federal Emergency Management Plan, and the Mandatory Recycling Ordinance. The Code book for the Town of Gorham was also reprinted and updated. A copy is available for inspection at the Town Offices. The Code is the updated version of the majority of policies and procedures within the Town of Gorham.

### PLANNING

The Planning Board in conjunction with the Board of Selectmen are continuing their efforts to update the Master Plan and finalize the Capital Improvements Plan. A Civic Profile process will be conducted during 1994 to assist us in identifying the citizens desires for the direction Gorham should move in. Upon the completion of these projects the planning and zoning boards will be conducting a thorough review and update of the Town's zoning ordinance.

### PERSONNEL

On the fortunate side the Town did not experience staffing turn overs in 1993. We did add a fine officer to the Gorham Police Department. I hope that you will all join me in welcoming Officer James Berube to the Town's employ. I believe he will grow to be a tremendous asset to our community and the proactive direction that the Gorham Police Department in moving in under the guidance of Chief Rodney C. Collins.

A second staffing change was the replacement of the Public Works Clerk. Sharon Dalphonse has been hired into this position. She has become a positive task master at the Public Works Facility. Her aptitude and skill level has been greatly appreciated and we greatly welcome her to the Town's employ.

Two positions within the Town's work force were reduced through attrition from full time permanent positions with benefits to permanent part-time positions without benefits.

### ECONOMIC DEVELOPMENT

The \$750,000.00 community development block grant application is close to being finalized. These funds will be filtered back to Gorham's development corporation over the next two years to be utilized in the implementation of a revolving loan fund to assist in the institution of an economic diversification plan for Gorham. We must continue to offer support and assistance to the businesses that make up Gorham's economic base first and foremost.

## TOWN MANAGER'S REPORT

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Secondly, we must strive to look for opportunities to expand our economic base in a way that fits the character of Gorham.

The support of the efforts of the Gorham Development Corporation in the revitalization of the Bishop/Evans house continues , as does the support for the Gorham Historical Society's effort to develop the rail museum concept. Both of these projects preserve the historical character of Gorham that is so important. All those involved in these projects are to be commended for their perseverance and on going efforts. These are the people that are making projects happen and tapping valued resources within our region.

### PROJECTS

Several projects were brought to completion in 1993 they are listed in summary format below:

- Cascade Bridge Repairs
- Evans Street Drainage Project
- Washington Street Extension Project
- Libby Pool Fieldhockey/Soccer Field
- Mapping Needs Analysis
- Fuel Tank Replacements (Fire Dept. and Public Works)
- Recycling Storage Facility
- Enhanced the Recycling drop off program
- Established the Gorham Trails Committee
- Complete several paving and drainage projects
- Purchased the Holder unit (multipurpose public works vehicle)
- Purchased two vehicle from State Surplus
- Purchased one Police Cruiser
- Purchased one Recreation Van
- Received a grant in the amount of \$3500.00 towards the Town's continued efforts to upgrade its emergency management efforts.
- Completed the demolition of 18 River Street
- Implemented cross walk signage
- Updated the Town's flood plain maps

Many issues of grave importance to the future of the Community lie ahead. Fortunately, the Board of Selectmen have the intestinal fortitude to take these much bigger issues on one at a time. We will continue to be active in the Consolidate Superior/District Court plan, the Northern Forest Lands Study, the Hydroelectric relicensing and several other global issues.



## TOWN MANAGER'S REPORT

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The Department Heads and Town Office staff must be commended for their on going efforts to continually improve their service to Gorham. Each one is and continues to serve as a true professional. It is because of their abilities to manage their departments and responsibilities on a day to day basis that I as Town Manager and the Board of Selectmen can focus our energies on the big picture and take a proactive position on State and National issues of importance.

The volunteers that make up the fabric of Gorham must also be applauded for their continued efforts. They are an important thread of what Gorham is about. The accomplishment of all of us would not be possible without the dedication and willingness of these individuals to serve.

On a lasting note I wish to thank the citizens of Gorham for their continued willingness to accept a new and vital direction for Gorham. We are at an exciting crossroads and I too, hope that you as citizens will realize specifically how crucial our direction and vision for Gorham is. Your support for the efforts and abilities of the elected officials of Gorham could not be more needed. They have and continue to serve this community with great pride , interest and concern.

As always I enjoy hearing from the citizens of Gorham. Please do not hesitate to stop in my office or call at any time, your input and direction is important to me.

Cordially Submitted,

A handwritten signature in dark ink, appearing to read "Kelly A. Goddard". The signature is fluid and cursive, with a large, stylized "K" and a long, sweeping underline that extends to the right.

Kelly A. Goddard  
Town Manager

**NORTH COUNTRY HOME HEALTH AGENCY**

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**1993 TOWN REPORT**

The North Country Home Health Agency is a not-for-profit home care agency, founded in 1971, providing acute care and a long term care option at home to support patients and families in meeting health care needs. Care is provided pre- and post-hospitalization and as an alternative to residential long-term care.

The Agency's philosophy is that health care should be community based, patient and family centered, support and empower the individual and prioritize the least restrictive care alternatives.

In the Agency's service area (Northern Grafton and Southern Coos Counties) 590 clients received 35,000 home visits representing 56,000 hours of care. 70 residents of the Town of Gorham received 2513 visits as follows:

Nursing	852
Home Health Aide	1326
Homemaker	186
Physical Therapy	102
Occupational Therapy	23
Medical Social Service	24

Over 1700 individuals were served at Agency sponsored influenza immunization, blood pressure, blood sugar and foot care clinics.

75 - 80 individuals are employed, representing 47 - 50 full time equivalent employees.

A major expansion of services is forthcoming in 1994; the agency will seek Medicare Hospice Certification, which will assist persons with a terminal illness and their families by providing specialized benefits. A New Hampshire Charitable Foundation grant was received by the agency to support the development of hospice services.

## NORTH COUNTRY HOME HEALTH AGENCY

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The agency raised \$40,689 through voluntary contributions during 1993, and offered \$98,281 in free and subsidized care to individuals and families. Voluntary funds were generated by individual donations, memorials, the annual appeal, the golf tournament, and the casino night.

Combining the efforts and energy of a dedicated staff, the agency recruited numerous volunteers (consisting of board members and community residents) who contributed over 2200 volunteer hours.

The Agency appreciates the support of area residents in the provision of services. Please feel free to call if you have any questions or if we may be of assistance.

Respectfully submitted,

*Mary E. Presby*

Mary E. Presby,  
Executive Director



Caregivers of the Home Health Care Agency

Photo Courtesy Berlin Reporter

## WELLNESS REPORT

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### 1993 REPORT

1993 saw a continuation of the Wellness program which was started in the previous year. The reasons for having a formal employee wellness program are many, but are centered around reducing health care costs and lost worker time from workplace injuries, and improving worker productivity by reducing or eliminating preventable problems such as stress, obesity, substance abuse, heart disease, hypertension, and others.

By addressing some of these areas of concern, everyone wins. The Town employs more productive employees who have fewer incidents of time lost to injury or illness. The community in which the workers live have a reduced incident of stroke, heart disease, and other debilitating problems. The insurance companies have fewer claims to pay, so (in theory) premiums are reduced. Are we making progress? Well, some. Changing behavior and attitudes that have developed over thirty or forty years takes patience and persistence. Some employees have taken advantage of opportunities to increase their fitness with regular exercise, some have made nutritional changes, some have had luck with controlling their cholesterol levels. These may seem like small steps, and they are, but they set a foundation on which to build. The Town employees participated in another health screening sponsored by the Municipal Trust and the results showed that progress has been made in these areas when compared to the initial screening. The upcoming year should yield continued progress among those who are already addressing their areas of concern, and hopefully the inclusion of other employees in workplace and offsite programs to improve their state of wellness.



## WELLNESS REPORT

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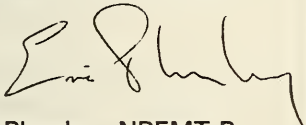
Those who serve on the Wellness Committee are:

Grace Savage  
Casey Hodgson  
Peter Labonte  
Vint Choiniere  
Raymond Chandler  
Eric Plumley

Town Clerk/Tax Collector  
Highway Department  
Water and Sewer Department  
Recreation Department  
Fire Department  
Ambulance Service

If you have any questions, comments, or suggestions please feel free to contact one of us. We also look forward to continuing to explore available local resources. If you think you might be interested in helping, please feel free to speak up.

Respectfully Submitted,



Eric Plumley, NREMT-P  
Assistant Director  
Gorham Ambulance Service



**1993 AMBULANCE REPORT**

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**GORHAM EMERGENCY MEDICAL SERVICES  
(G.E.M.S.)**

The past year was a pretty normal year as far as requests for medical assistance. Total responses for 1993 were 219. The breakdown is as follows:

ORIGIN OF CALL	#OF CALLS	PATIENTS
Gorham	158	166
Shelburne	18	19
Randolph	9	10
Unincorporated areas	21	22
Androscoggin Valley Hospital	13	13
(totals do not include cancelled calls or non-transports)		

Most of our EMT-Intermediates have upgraded to enable them to administer certain medications to individuals who need them. We also have one member who is attending college in Concord pursuing a Paramedic degree and will graduate this spring.

Some of our citizens may not be aware, but G.E.M.S. is the most advanced ambulance service in Coos and Grafton Counties. We should all be proud of the dedication to training and the commitment to service of our volunteers.

As of January 1, 1994, a new policy has been initiated for motor vehicle accidents. Now, with any report of a motor vehicle accident on Route 2 or Route 16, the ambulance will be dispatched immediately. This will eliminate any undue delay in medical help that might occur if we wait until a police officer gets on the scene to confirm personal injury and then request the ambulance. This could result in a significant reduction in response time.

As an additional safety factor, the fire department will also respond to any motor vehicle accident that the ambulance responds to. This response by the fire department will ensure that our attendants as well as the patients and any other public safety officials are protected from the threat of fire and other hazards. This response by the fire department will also ensure that the "Jaws of Life" and other rescue equipment are at the scene when we need them.

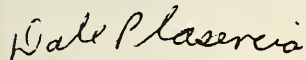
## 1993 AMBULANCE REPORT

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In September of 1993, we initiated a student ride along program at Gorham High School. This program provided an opportunity for Juniors and Seniors to ride as an observer in the ambulance on any calls that occur during their school day. We are excited about this program and hope it continues in the future. Stacey Davenport and Amy Horne are participating in this program.

December 31, 1993 brought the end of the year and also brought to an end a tenure of dedication and service of two of our veteran members. Jackie Nault and Mary Robinson have resigned from G.E.M.S. This is an unfortunate loss to the service and the residents of the area. Jackie joined the service in 1983 and Mary joined in 1985. Jackie and Mary have dedicated countless numbers of hours of service and training to the Town of Gorham and the surrounding areas. Even though Jackie and Mary have no desire to be thanked or praised, I think when we see them around town, we should all tell them that we appreciate what they have given to the Town of Gorham and the area. We all wish them the best in the future.

Respectfully Submitted by,



Dale Plasencia, Director

**HEALTH OFFICER REPORT**

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**1993 REPORT**

As the Health Officer for the town of Gorham, one of my concerns is the spread of rabies and will it reach our area. I have had the opportunity to attend two different seminars on the problem and I believe it is only a matter of time before a rabid animal is found here.

Rabies is being spread mainly by raccoons which come in contact, bite or are bitten by domestic or other wild animals. Some of the rabies-susceptible animals of special concern are :

Domestic: Dogs, cats, cattle, horses, sheep, goats, swine, and llamas.

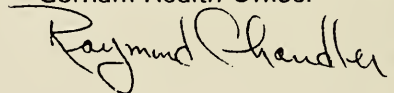
Wild: Skunks, bats, foxes, coyotes, raccoons, and woodchucks.

As of December 30, 1993, 147 cases of rabies was reported in the state, triple the amount for any previous year. Rabies cases have been reported in more than 40 communities. The reported 147 cases include 103 raccoons, 5 bats, 31 skunks, 3 woodchucks, 3 cats, 1 rabbit and 1 pony.

The main preventive measure in avoiding rabies is to have cats and dogs vaccinated. Pets should be kept in a controlled area where they are less likely to be exposed to a wild animal. Do not handle wild animals. Teach children to avoid wildlife, strays, and other animals they don't know well, and keep trash containers tightly closed.

For more information, please contact me at my office.

Raymond Chandler  
Gorham Health Officer





## POLICE DEPARTMENT

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### 1993 ANNUAL REPORT

In 1993, the Gorham Police Department put on line a new SPOTS terminal at Dispatch and upgraded its communication with a new modified radio console. These improvements combined with the new repeater system and a plan to replace old portable radios has enhanced our capability to communicate immensely.

Although the Police Department has experienced a significant increase in calls for service in 1993, many of which required consuming investigative hours, we will continue to meet your expectations within the level of our resources.

During the course of 1993, the Police Department implemented a new Policy Manual which governs the conduct of all employees and also specifies procedures to follow in certain situations. Consistent with these guidelines is the department's approach in handling domestic violence incidents. The Gorham Police Department has taken a strong position that suspects of domestic violence must be prosecuted to the full extent of the law.

In 1993, the Police Department proudly witnessed Gorham's first ever DARE (Drug Abuse Resistance Education) graduation. Juvenile Officer Sam Daisey has been instrumental in making this program a success. I also would like to thank the Gorham School officials who have been supportive of this proactive approach in dealing with illegal drugs. In addition, I would like to thank Superintendent Dan Whitaker, High School Principal Jim Hunt, High School Assistant Principal Bill Kaczinski and Elementary Principal Rene Demers for their cooperation and mutual efforts throughout the year. I feel the Gorham Police Department is fortunate to have common ground and shared concerns with the outstanding school officials that we have worked with.

In 1993, the Police Department instituted horse patrols along Main Street during the summer months. Officer Tom Edgerton is to be commended for his tremendous public relations campaign and judging from the feedback that we have received, this was a popular program.

Unfortunately, we also experienced some criminal activity that resulted in eight motor vehicle thefts. I'm pleased to report that all of these vehicles have been recovered and all of the suspects to these offenses have been apprehended

## POLICE DEPARTMENT

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or are anticipated to be. The follow-up investigative work conducted by Sergeant Richard Marini was exhaustive and effective in clearing these crimes.

In 1993, Officer Ron Doyle continued in the capacity of the department's prosecutor and has executed his duties in a dedicated and professional manner. His devoted research and effort in fulfilling this important role is recognized and appreciated.

During 1993, the department had the opportunity to hire a new full-time officer who joined the force in August after completing a lengthy testing process which qualified him for the position. James Berube is the new police officer for the Gorham Police Department and graduated from the police academy in November. We take great pride in the fact that Officer Berube won the coveted "Outstanding Officer Award" while at the academy, the first officer to do from the Gorham Police Department.

In conjunction with Officer Berube's training, Officer Mitch White has been assigned the function of "Field Training Officer" within the department and has done an excellent job in implementing the field training program for all new recruits. In preparing for this collateral duty, Officer White was sent to "Basic Field Training" school and then sent to "Advanced Field Training Excellence" school. The in-service training and new training standards adopted by the Gorham Police Department are aimed at providing the community with better service while limiting the risk of liability attributed to negligent training.

I would also like to take this opportunity to recognize the long term service of Lieutenant John LaPierre of the Gorham Police Department. Lieutenant LaPierre had provided the Town with twenty years of dedicated service and his years of experience are both respected and appreciated.

Finally, I would like to thank all of the hard working and dedicated auxiliary officers and dispatchers for their dedicated service to this community. Their daily effort throughout weekends, holidays and twenty-four hour coverage is helpful in achieving our basic mission to "serve and protect."

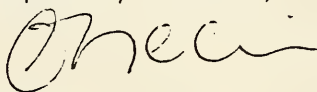
I would also like to extend my appreciation to the Town Manager and Board of Selectmen, who have been advocates of professional law enforcement. As always, I appreciate the excellent cooperation between other departments including the Fire Department, Ambulance Department and Highway Department to only name a few.

## POLICE DEPARTMENT

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As the Gorham Police Department plans ahead for 1994, we will continue to strive our best at delivering to you, the citizens of Gorham, the most efficient and cost effective law enforcement we can provide. I appreciate the community support we have enjoyed in order to give you the quality law enforcement you deserve.

Respectfully Submitted,



Rodney C. Collins  
Chief of Police



Officers Mitchell White, James Berube, Lt. John Lapierre, Chief Rodney C. Collins, Sgt. Richard Marini, Officers Sam Daisey and Ronald Doyle

# POLICE DEPARTMENT STATISTICS

## 1993 INCIDENTS/OFFENSES CALLS FOR SERVICE

Accident	179	Law Enforcement Assist	219
Alarm	143	Liquor Offense	4
Animal	255	Littering	11
Arson	3	Loitering	10
Assault	13	Lost/Found Property	119
Attempt to Locate	31	Medical Emergency	109
Bad Checks	33	Mental Person	5
Bribery	0	Message Delivery	18
Burglary	10	Misc Criminal Offense	5
Civil Incident	30	Miscellaneous Incident	383
Conduct After Accident	16	Missing Person	12
Court Process	34	Motor Vehicle Incident	297
Criminal Mischief	68	Motor Vehicle Theft	8
Criminal Threatening	2	Motorist Assist	96
Criminal Trespass	5	Open Door/Window	123
Disorderly Conduct	5	Police Information	103
Disturbance	119	Pornography/Obscenity	0
Domestic Dispute	39	Prostitution	0
Driving Under Influence	25	Protective Custody	13
Drug Offense	2	Public Assist	152
Embezzlement	0	Public Indecency	1
Escort	125	Reckless Conduct	2
Extortion	0	Robbery	0
Family Offense	1	Security Check	38
Fire Emergency	55	Seized Property	6
Fish & Game Offense	0	Sexual Offense-Felony	0
Forgery/Counterfeiting	3	Sexual Offense-Misd	1
Fraud	2	Shoplifting	11
Gambling	0	Stolen Property Offense	0
Harassment	67	Suspicious Activity	118
Hazardous Condition	44	Theft	73
Homicide	0	Towed Vehicles	52
Intoxicated Person	19	Town Code Offense	1



## POLICE DEPARTMENT STATISTICS

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Involuntary Emerg Hosp	1	Traffic Control	19
Juvenile Incident	108	Untimely Death	4
Kidnapping	0	Weapon Offense	0
		Welfare Check	53
Total Calls For Service	3585		
Total Arrests	107		

(Total doesn't reflect actual charges but rather the number of persons arrested)



Auxiliary Officers Mary Ann Lary, Terry Rhoderick, Harry Stearns, Scott Newton, John M. LaPierre, Robert Loven, Thomas Edgerton and Paul Ingersoll, Sr.

## FIRE DEPARTMENT

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### 1993 REPORT

This past year saw three members of the Fire Department taking the 120 hours of training to become Certified Firemen. At this time I would like to congratulate Mike O'Brien, Jason Goyette and Chris Gilbert and wish them good luck when they take the state exam.

The newest piece of equipment Tanker 1 which was received in December of 1992 has been integrated into the department and has worked out well. We have received many compliments on this unit specifically in regards to its foam system and its ease of operation.

Fire Prevention Week saw members of the department visiting students in the nursery and grade schools. These visits gives us the opportunity to speak to the children on fire safety and how they should react if they were involved with a fire. It is not unusual for the department to speak to over 400 children during this week.

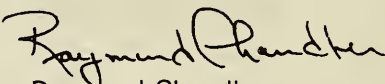
Starting the new year the Gorham Fire Department will respond with the Rescue Truck to vehicle accidents whenever the Ambulance is requested. This will give personnel on the scene better protection especially if there is hazardous materials present and the equipment needed for extrication will be readily available.

The Gorham Fire Department scholarships this year were awarded to Kathy Baillargeon and Jason Nault.

The Ladies Auxiliary gave the Fire Department a gift certificate to have a trophy case built to house the many trophies which the department has won. The Auxiliary is also responsible for the Christmas Party put on at the Gorham Town Hall. My thanks goes out to them.

I would like to use this space to thank all members of the department for their help in making the Gorham Fire Department an outstanding unit.

Fraternally,

  
Raymond Chandler  
Fire Chief

# FIRE DEPARTMENT

Structure Fire	3
Chimney Fires	8
Jaws of Life Rescue	2
Assist Police	2
Refuse Fire	3
Vehicle Fire	3
System Malfunction	3
Controlled Burning	1
False Alarm	1
Mutual Aid to Other Fire Departments	1
Burner Inspections	17
Training Hours	384
Building & Fire Inspections	93
Calls to James River	2
Dryer Fires	2
Trash Can Fires	1
Unattended Cooking Fires	1
Heat Tape Problems	1
Grass Fires	9
Power Line Problems	4
Service Calls	13
Hazardous Materials	10

## FIRE DEPARTMENT OFFICERS

Raymond Chandler  
Raymond Chandler, Chief

W. E. Johnson  
Warren Johnson, Asst. Chief

Wallace Corrigan Jr.  
Wallace Corrigan, Asst. Chief

Clinton J. Savage Jr.  
Clinton J. Savage, Asst. Chief

Ronald Riendeau  
Ronald Riendeau, Captain

Ronald Smith  
Ronald Smith, Captain

Dana Horne  
Dana Horne, 2nd. Lieut.

Paul A. Nault  
Paul Nault, 2nd. Lieut.

Maurice M. Tanguay  
Maurice Tanguay, Clerk

Norman Demers  
Norman Demers, Clerk

Arthur Tanguay  
Arthur Tanguay, Pump Officer

## REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

During the Calendar Year 1993, the State of New Hampshire experienced an average number of wildfires. The three leading causes of these wildfires were campfires left unattended, unsupervised children and debris fires that escaped control. All of these fires are preventable, but ONLY with your help.

Please help your town and state forest fire officials with forest fire protection. New Hampshire State Law (RSA 224:27 II) requires that, "No person, firm or corporation shall kindle or cause to be kindled any fire or burn or cause to be burned any material in the open, except when the ground is covered with snow, without first obtaining a written fire permit from the Forest Fire Warden of the town where the burning is to be done."

Violations of RSA 224:27 II and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$1,000 and/or a year in jail and you are also liable for all fire suppression costs.

The State of New Hampshire, Division of Forests and Lands assisted many towns in wildland fire suppression during 1993 and participated in many fire prevention programs. This year, the nation is celebrating Smokey Bear's 50th anniversary. The State of New Hampshire Forest Protection Bureau will be working with many communities to spread the fire prevention message - "Remember...Only YOU can prevent forest fires." Fire prevention is the most cost effective fire suppression tool. Please be careful around fires and help us and our communities have a fire safe year.

**"REMEMBER...SMOKEY HAS FOR FIFTY YEARS!"**

### FOREST FIRE STATISTICS - 1993

	<u>STATE</u>	<u>DISTRICT</u>	<u>TOWN OF GORHAM</u>
Number of Fires	545	9	1
Acres Burned	224	7	.2

Richard C. Belmore  
Forest Ranger

Raymond Chandler  
Forest Fire Warden



## CONSERVATION COMMISSION AND TOWN FOREST COMMITTEE

Several members of both the Conservation Commission and the Town Forest Committee serve with both groups. For that reason, this is a combined report.

The Conservation Commission has continued to follow, and keep abreast of all conservation issues of both local and state wide interest. During 1993, all town Intent To Cut forms have been reviewed, including on the ground inspections of cutting operations, as have all dredge and fill permits and other forms received from the State Water Resources Commission.

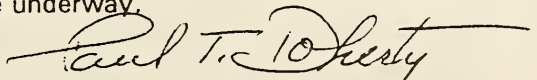
The Conservation Commission still supports and follows with interest, the proposed trail that will connect the village with the summit of Pine Mountain. Few local folks, today, are aware that such a trail was laid out early in this century by the Village Improvement Society and was a popular trail until the great hurricane of 1938 resulted in its abandonment.

The Town Forest Committee, responsible for the management of the 4000 acre Icy Gulch Town Forest, has, during 1993, met with officials of the James River Forestry Division on several occasions. James River is under contract with the Town of Gorham for forestry management and logging operations on this unique large parcel of wild land.

The Forest Committee meets on a regular basis with James River officials and approves any cutting to be done each winter (the months of January and February only), the location of skid trails, wood yards and other forestry related matters. The Committee also approves the annual stumpage rates to be paid to the town.

Income from logging, which has proven to be substantial over the past several years is being held in a special forest account.

The Icy Gulch Town Forest had two inholdings within its boundaries. One, the so-called Libby Lot of some 125 acres, has been purchased (approved 1991 Town Meeting). The other, known as the Fogg lot of some 100 acres, should in the opinion of the Committee, be acquired if possible. Discussion with the present owner have begun and are underway.



Paul T. Doherty, Chairman  
Conservation Commission  
Town Forest Committee

## **NORTH COUNTRY COUNCIL INC.**

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### **1993 ANNUAL REPORT**

1993 has been a busy year for North Country Council. Our membership stands at forty-four communities, representing 99 percent of the region's population.

The year has seen major successes under the Council's senior staff leadership: David Beauchesne, Regional Planning Coordinator; Cathy Conway, Civil Engineering Coordinator; Claire Douglass, Community Planning Coordinator; and Liz Ward, Small Business Development Coordinator. This team has supervised projects that run the gamut from master planning and sewer system designs to traffic corridor planning, GIS mapping, and micro-enterprise lending. Marghie Seymour, our Solid Waste Planner, continues to provide valuable assistance to the region's solid waste management districts and communities on issues of recycling and solid waste management. Sharon Penney, Transportation Planner, has been providing the support and guidance for the Council's ISTEPA Transportation Planning Program. This new program will give NCC members a much greater say in how the New Hampshire Department of Transportation prioritizes transportation construction activities in the North Country in the future.

Other activities completed this year include the third annual business survey, the North Country Ingenuity Fair, household hazardous waste collections, wood products market development planning, business counseling, regionwide computerized wetlands mapping, Northern Forest Lands representation, floodzone management, completion of an industrial environmental site assessment, completion of feasibility studies for industrial development, design of solid waste transfer stations, implementation of the rural plastics recycling program, and regional telecommunications system planning.

In October, the Council celebrated its 20th anniversary year of service to the region with a gathering of former board members, friends, community representatives and staffers in Franconia, our old home town.

The Council is here to serve you. If there is any service we can provide, please do not hesitate to call me or Berta Clark, our Executive Secretary, at our offices in Littleton 444-6303.

Sincerely,

Preston S. Gilbert  
Executive Director

## REPORT TO DISTRICT ONE CITIZENS

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### REPORT BY RAYMOND S. BURTON, EXECUTIVE COUNCILOR

The five-member Executive Council acts much like a Board of Directors within the Executive Branch of your State Government. We have the authority granted to the Governor and Council by constitutional and statutory law for the overall administration of the affairs of State as defined by the NH Constitution, NH statutes, advisory opinions of the Attorney General and opinions of the NH Supreme Court.

We each represent one-fifth of the population divided into five districts. Our District consists of 98 towns and four cities spread over all or parts of five of New Hampshire's ten counties. The current population of our District is 221,000 people - basically the land area north of Concord.

Of prime importance to this region is the development of the highway transportation program throughout the State. The NH Legislature by law set in motion a two-year cycle which will start July 1, 1994 which requires each Councilor to hold public hearings to ascertain highway and transportation needs. We then meet make our recommendations to the Governor who then will make a recommended plan for highways to the NH Legislature by February 1997. Governor Merrill will be making his 1994 recommendations to the NH Legislature by February 15, 1994. Towns, cities, counties and citizens having an interest in this should contact their local State Representatives and State Senator.

Another project that is of continuing interest to this District is the nomination and confirmation of individuals to the dozens of State boards and commissions on which the Governor and Council are required to fill with qualified and interested citizens. If you are interested, please forward a copy of your resume to me.

Individuals having an interest in these duties and responsibilities should contact my office or Governor Merrill's office at the State House, Concord, NH 03301.

Raymond S. Burton  
State House  
Room 207, Concord, NH 03301  
Phone 603-271-3632

## FUR, FEATHER & FIN CLUB

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In 1952 a group of local sportsmen met and formed a hunting and fishing club which they called the Fur, Feather and Fin Club. The Club operates under a very democratic system which consists of a President, Vice President, Secretary, Treasurer and a Board of Directors. The Officers and Board of Directors suggest ideas for the direction of the club with the membership having the last say.

Officers elected for the year 1994 are as follows: President, Rosaire Brault; Vice President, Prudence Treamer; Secretary, Martin Boyle; and Treasurer, Mary Agnes Brault. The Board of Directors elected for the next 3 years are Marcel Arseneau, Raymond Labbe, Ted Miller, Brian Lamarre, Joe Springer, Guy Maure, Gerald Turcotte, Darrell Hewitt, Howard Murphy, and Walter Stone.

In 1961 a hunter safety course was initiated. It was called the NRA Course. The purpose of the course was to instruct hunters about safe gun handling, conservation ethics, land owner relations, some first aid and animal trapping. Because of this program the fatalities and accident incidents have been reduced.

In 1962 the State took over the program and changed the name to New Hampshire Hunter Safety Program. This program is now compulsory for first time hunters and the applicant must be 14 years of age in order to be enrolled in the course. The course is run once a year before the hunting season begins. For the past 32 years many Hunter Safety instructors have come and gone with only President Rosaire Brault and Leroy Springer remaining as active Hunter Safety instructors.

One of our annual events is the deer pool. This is a contest among hunters for the largest deer, large mystery weight, medium mystery weight, small mystery weight, nearest average weight and largest coyote



## FUR, FEATHER & FIN CLUB

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for which prizes are awarded at the annual supper. The hunter must sign up before the hunting season in order to compete in this contest.

The club has formed an OHRV group being active in maintaining trails, building OHRV bridges, education on riding and being courteous to land owner.

Meetings of the Fur, Feather and Fin Club are held on the first Wednesday of the month except during July and August or as posted in the newspaper and on the radio. If you want to become a member attend one of our meetings to sign up or contact one of the club members.



Fur, Feather & Fin Club 1991 Club Event

## NORTHERN WHITE MOUNTAIN CHAMBER OF COMMERCE

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### 1993 INFORMATION BOOTH REPORT

During the summer of 1993, the Information Booth experienced at 52% increase in tourist traffic over the summer of 1992.

The booth opened for the season on May 28, and closed on October 11. As in the past seasons, the booth was staffed by paid personnel daily from 9 A.M. to 5 P.M. This summer we were fortunate to have RSVP volunteers man the booth from 5 to 7 each evening, enabling the booth to remain open 10 hours daily.

Moose Tour ticket sales went exceptionally well this season, with the tour bus leaving at full capacity about 60% of the days.

The visitors to the booth fell into the following categories:

9,239 total visitors  
 4,374 of those were passing through  
 3,704 stayed in our area 1,2, or 3 days  
 570 stayed for 4,5,or 6 days and  
 260 stayed for a week or longer

Visitors from the New England states made up the majority of our 1993 summer visitors. Canadian travelers made up our next highest group with the majority coming from the Ontario Province.

The following is the complete list of the 1993 visitor figures:

<u>STATE</u>	<u>PEOPLE</u>	<u>STATE</u>	<u>PEOPLE</u>
Alabama	42	New Brunswick	357
Alaska	10	New Hampshire	898
Alberta	10	New Jersey	263
Arizona	13	New Mexico	8
Arkansas	20	New York	458
British Columbia	70	Newfoundland	54
California	80	North Carolina	12
Colorado	22	North Dakota	0
Connecticut	393	Nova Scotia	378

# NORTHERN WHITE MOUNTAIN CHAMBER OF COMMERCE

<u>STATE</u>	<u>PEOPLE</u>	<u>STATE</u>	<u>PEOPLE</u>
Delaware	54	Ohio	164
Florida	110	Oklahoma	3
Georgia	31	Ontario	987
Hawaii	4	Oregon	10
Idaho	6	Pennsylvania	303
Illinois	57	Prince Edward	22
Indiana	35	Quebec	515
International	507	Rhode Island	439
Iowa	13	Saskatchewan	6
Kansas	16	South Carolina	13
Kentucky	16	South Dakota	0
Louisiana	8	Tennessee	24
Maine	1052	Texas	51
Manitoba	5	Utah	0
Maryland	68	Vermont	346
Massachusetts	801	Virginia	44
Michigan	144	Washington	25
Minnesota	15	Washington, DC	0
Mississippi	3	West Virginia	17
Missouri	46	Wisconsin	84
Montana	0	Wyoming	7
Nebraska	6	Yukon	3
Nevada	12	TOTAL PEOPLE	9,239

## INTERNATIONAL VISITORS

<u>STATE</u>	<u>PEOPLE</u>	<u>STATE</u>	<u>PEOPLE</u>
Australia	16	Jamaica	0
Austria	4	Japan	1
Belgium	5	Netherlands	4
Bermuda	0	New Zealand	0
Denmark	1	Poland	5
England	219	Portugal	0
France	38	Scotland	21
Germany	146	Sweden	0
Holland	14	Switzerland	15
Honduras	0	Thailand	0
Iran	0	Vancouver	0
Ireland	4	Wales	0
Israel	13	Yugoslavia	1
		TOTAL PEOPLE	507

## REPORT OF 4TH OF JULY COMMITTEE

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### 1993 FINANCIAL STATEMENT

<u>CASH ON HAND:</u>	\$ 6,379.09	
American Legion	500.00	
Gorham Fire Department	500.00	
Knights of Columbus	500.00	
White Mountain Chamber of Commerce	<u>500.00</u>	
Beginning Balance For 1993		\$ 8,379.09

### INCOME FOR 1993:

Town of Gorham	\$ 7,000.00	
Tish's Food Concessions	740.00	
Ray Sandifier	350.00	
Andrew Scheider	50.00	
Party Tyme Balloons	50.00	
Games	150.00	
Fury Friends Petting Zoo	441.00	
PSNH Reimbursement	414.44	
Road Toll For Fireworks	500.00	
Interest From Checkbook	<u>143.19</u>	
Total Income For 1993		<u>9,838.63</u>
Total Available		\$ 18,217.72

### EXPENSES:

Robert Boucher (stamps)	\$ 38.00	
Northland Press	10.00	
Central Maine Pyrotechnics	5,000.00	
Bands	5,550.00	
Sun World Printers	90.00	
Clinton Savage (Stage Stairs)	43.78	
Miss New Hampshire	123.60	
Nickel Find	50.00	
MB Electric	45.00	
Awards and Trophy Center	462.40	
Boy Scouts Troop 202 (Clean Common)	100.00	
Flowers By Lynne	18.00	
Riendeau Industrial Service	420.00	
Abbott's Rental	<u>500.00</u>	
Total Expenses:		<u>12,450.78</u>
Checkbook Balance		\$ 5,766.94

Respectfully Submitted,

Darrell Bernier



## **HISTORICAL SOCIETY**

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### **THE GORHAM HISTORICAL SOCIETY NEEDS YOU!**

The Gorham Historical Society is committed to the promotion of community projects and the encouragement of citizen involvement in the development of the community. The primary focus for the Historical Association is the preservation and restoration of our unique railroad station.

Enough financial resources have been committed to this idea so far to make it possible to secure whatever other funding may become necessary. Infinitely more important than money, however, is the involvement of people who are interested in the future and the past of their area and who are willing to participate actively at any level in what may be an exciting and rewarding undertaking. **Please take the time to read and return the simple questionnaire below to: Gorham Historical Society, Gorham, NH 03581.**

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Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

I am interested in planning and policy \_\_\_\_\_

I would like to be involved in historical work \_\_\_\_\_

I would like to work on museum exhibits \_\_\_\_\_

I would like to be an exhibit interpreter \_\_\_\_\_

I would like to renew or establish my membership

in the Gorham Historical Society and enclose

\$ 8.00 for the current year. \_\_\_\_\_

I would like to pledge a cash contribution of: \_\_\_\_\_

## HISTORICAL SOCIETY

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**Gorham Historical Society Rail Station and Museum**

**President - Lawrence Kelly**

**Vice President - Tim Sappington**

**Secretary & Treasurer - Bobbi Smith**

**Membership Director & Public Relations - Don Provencher**

1993 saw people from many states and countries pass through our Museum Rail Station and sign our register book. We also had some local folks getting more involved and finding out what we are all about. Groups of Cub and Boy Scouts also came to visit.

A mini train has been loaned to the society and we hope that sometime in 1994 it will be put in operation.

In November, further history was made when our huge 1951 Russell Snowplow was moved by cranes to the west side of the station and our historic boxcars and caboose were placed behind our steam locomotive display on the east side of the Rail Station Museum. 1994 will see two of the boxcars restored to become a walk through museum of displays and a special model railroad showing.

On behalf of the Gorham Historical Society, I would like to thank the volunteers who spent many hours of their time to further our goals. I would also like to thank everyone who made donations to the museum, it is because of these donations that the museum continues to grow and attract interest of many that visit us.

## HISTORICAL SOCIETY

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We would like to see more tourists and residents visit the museum and become members. The Gorham Historical Society is always looking for new members and volunteers that are interested in furthering the goals of the society. If anyone would like information contact any of the Officers or please call me at 466-5570 and I would be more than glad to talk with you.

Respectfully Submitted,

*Donald Provencher*

Donald Provencher



1951 Russell Snowplow being placed on the west side of Railroad Station Museum. Crane work done by Taillon Crane Service.

Photo Courtesy W. Carl Perreault of the Berlin Reporter

## **RECREATION AND PARKS DEPARTMENT**

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### **1993 REPORT**

The Recreation and Parks Department enjoyed another successful and productive season in 1993. I would like to thank the many volunteers who helped to make the programs successful. I would also like to thank members of the Ed Fenn School staff, Gorham High School, Water Department, Fire Department, and the Highway Department for their continued support in 1993.

#### **LIBBY FIELD HOCKEY/SOCCER FIELD**

The successful completion of the new field hockey/soccer field at Libby Pool was very exciting and rewarding, in that it was truly a community wide effort. Many different individuals and businesses donated countless hours of time, materials, and equipment enabling us to provide our community with a first rate facility at a greatly reduced cost. Having the new field will have a positive impact on programs for people of all ages for many years to come. Once again, I want to thank the many dedicated people who were responsible for the completion of this project.

#### **LIBBY BALL FIELD**

Work continued in 1993 toward the completion of the Libby ball field. The major project which was completed was the construction of dugouts. I would like to thank Rich Landry, Greg Etter, Isaacson's, Caron Building Center, Maynard Knapp and his Building and Trade students for their help on this project. Plans for continued improvements in 1994 include fencing, infield material, and concession stand.

#### **GORHAM FRIENDS OF RECREATION**

The GFOR is a volunteer non profit fund raising group working to improve recreation facilities in our community. The GFOR purchased lights for the Libby Ball field and hopes to install them in 1994. This is one of the most exciting developments regarding facilities in many years. Lights will greatly expand scheduling opportunities for our programs. Plans are underway for two major tournaments involving Little League baseball and mens softball. The GFOR appreciates your support and encourages you to become involved in 1994.



## RECREATION AND PARKS DEPARTMENT

In conclusion I would like to thank the many sponsors of our programs. Without the generosity of many different merchants in both Gorham and Berlin many of our programs would not be possible. We look forward to 1994 with enthusiasm and plan to work together as a community to meet our goals.

Respectfully Submitted,

*Vint M. Choiniere*

Vint Choiniere  
Recreation & Parks Department

### 1993 PROGRAMS

Boys & Girls Basketball	Bambino Baseball Tournament
Adult Basketball	Boys and Girls Soccer
Bambino Baseball	Summer Playground Program
Coed T-Ball	Arts and Crafts
Babe Ruth Baseball	Sing Alongs
Little League Softball	Libby Pool Operation
Babe Ruth Softball	Summer Concert Series
Field Trips	Senior Citizens Picnic
Swim Lessons	Fishing Derby
Youth Soccer Tournament	Golf Lessons
Fenway Park Trip	Hiking Program
Odyssey of the Mind	
Harry Corrigan Basketball Tournament	
National Youth Sports Coach's Association	

# GORHAM PUBLIC LIBRARY

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## 1993 REPORT

	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>
Librarian's Salary	\$ 14,816.03	\$ 14,814.80
Assistant Librarian's	11,672.73	10,948.11
Books & Periodicals	14,200.00	14,585.41
Office Equipment & Supplies	1,700.00	741.61
Telephone	<u>600.00</u>	<u>831.50</u>
Total	\$ 42,988.76	\$ 41,921.43
Balance unexpended	\$ 1,067.33	

The Board of Trustees and the Library Staff would like to thank all who donated to the Library this year.

William Adams  
 Eleanor Appleton  
 Lynda Bartashevich  
 Barbara Brooks  
 Maggie Cook  
 Jean Cormier  
 Greg Corrigan  
 Margaret Dalphonse  
 Doug Daniels (framed picture of  
     Jasper Hogan)  
 Diane DeMink  
 Don & Sue D'Ercole  
 Rick Desfosses  
 Marj Ellis  
 Mrs. Faulkner  
 Evelyn Fogg  
 Jean Gauthier  
 Albert Gilbert

Gorham Women's Club  
 Mary Jane Jordan  
 Debbie LaPointe  
 Jean Lary  
 Coleen Leville  
 Elsie Marcou  
 Kim Moulton  
 David Murphy  
 Anita Pelchat  
 Ruben Rajala  
 Joseph Ramsdell  
 Rita Reisch  
 Mrs. Shreenan  
 Muriel Smith  
 Donald & Betty Therrien  
 Joseph Trask  
 Diane White  
 Mr. & Mrs. Roger Westcott  
 (Anniversary of Mr. & Mrs.  
     Lloyd Carpenter)

A special thanks to all who helped with our two Craft, Food and Book Fairs. With your help we were able to put \$ 4,125.95 into the Building Fund

**GORHAM PUBLIC LIBRARY****LIBRARY RESOURCES**

Bound Books 01/01/93	66,764
Books Purchased	917
Books Donated	204
Books Discarded	<u>17</u>
Total Bound Books	67,902

Records	336
Magazines	38
Papers - Two daily	

Paperbacks 01/01/93	11,037
Paperbacks Purchased	94
Paperbacks Donated	122
Paperbacks Discarded	<u>181</u>
Total Paperbacks	11,434

**CIRCULATION**

Adult Nonfiction	3,490
Adult Fiction	9,024
Juvenile Nonfiction	1,079
Juvenile Fiction	2,633
Magazines	1,428
Paperbacks	2,954
Records	10
State Library	<u>10</u>
Total Circulation	20,628

**RECEIPTS**

Cash On Hand 01/01/92	\$ 185.00
Fines Collected	895.64
Book Sales	<u>29.16</u>
Cash On Hand 12/31/92	\$ 1,109.80

New members	158
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Respectfully Submitted,

*Ida M. Bagley*  
Ida M. Bagley, Librarian

## PLANNING BOARD

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### 1993 REPORT

Throughout most of the first half of the year, the Planning Board was kept busy with the Master Plan, and the Stony Brook and Gorham Heights Roads. Also reviewed a number of small lot line adjustments. Approval has been granted to the continued development of Stony Brook, and conditional approval of the Gorham Heights Roads.

In the fall we began meeting with the Zoning Board of Adjustment regarding changes to the Zoning Ordinance that we may bring before the public in 1995.

Our immediate plans for the future are to finish the Master Plan, and then work with the Selectmen on a Capitol Improvements Plan. We are also meeting with North Country Council on zoning districting and possibly site plan review in the future.

Respectfully submitted,

Paul Robitaille,  
Chairman



Mr. & Mrs. Christopher Otis donated frisbees and yoyos to the students who participated in the DARE program. Officer Sam Daisey was instrumental in setting up the program at the Gorham Schools.

Photo Courtesy Berlin Reporter



## ZONING BOARD OF ADJUSTMENT

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### REPORT FOR 1993

During 1993 the Board of Adjustment heard 29 cases. The following is a breakdown of those cases compared to 1992.

	<u>1993</u>	<u>1992</u>
Special Exceptions Granted:	15	25
Special Exceptions Denied	0	0
Variances Granted:	7	22
Variances Denied:	5	3
Applications Withdrawn:	2	0
Administrative Decision Appeal:	<u>0</u>	<u>2</u>
Total	29	52

In addition to hearing zoning cases several board members were also involved in the Community Profile process which will lead to the updating of the Town's Master Plan. Other members were involved in meeting with the Planning Board to help formulate changes to the Zoning Ordinance.

I would like to thank Jean Lary, Joann Watson, Kathy Merrill, Joann Lakin, and Tom Cote for their continued involvement with the board and the time and energy they donate for the good of the town. I would also like to thank everyone at the town office for their help with paperwork generated by the board.

Again this year I would like to appeal to the citizens of the town to become involved in the process to update the town's zoning needs. Whether it is offering to become involved in the Community Profile or just letting a board member know what changes you would like to see in the ordinance. Your input is needed.



Wayne Flynn, Chairman  
Zoning Board of Adjustment

**DEPARTMENT OF PUBLIC WORKS**

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**1993 ANNUAL REPORT**

The Department's theme "Building for the Future". Again we will discuss the activities and challenges found during 1993 by the Department of Public Works. During 1993 the Department continued to make significant progress in maintenance and construction progress while improving the quality of services provided.

**ADMINISTRATION DIVISION**

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- . Participated in North Country Council Transportation Committee.
- . Participated in the State of New Hampshire Emergency Management Program
- . Participated in the State of New Hampshire Hazardous Material Program.
- . Participated in the Compensation Fund of New Hampshire Loss Prevention Program.
- . Participated in the State of New Hampshire Safety Council Program.
- . Participated in the National and 10 Year Member of the National Safety Council Program.
- . Participated in Accredited Investigation Training.
- . Participated in the Governor's Recycling Program.
- . Member of the New Hampshire Road Agents Committee and also New Hampshire Good Roads Committee.

**HIGHWAY DIVISION**

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- . Repaired winter damage.
- . Cleaned and repaired catch basins.
- . Swept all streets and sidewalks.
- . Cleaned all parks and playgrounds in preparation for summer months.
- . Cleaned winter equipment and put away for the season.
- . Clean and prepare 4 cemeteries for Memorial Day.
- . Clean and prepare Libby Pool for summer season.
- . Construction completed on Cascade Hill Bridge.
- . In cooperation with Water and Highway Department Washington Street completed.
- . In cooperation with Water and Highway Department Normand Avenue Project completed.

## **DEPARTMENT OF PUBLIC WORKS**

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I would like to take this opportunity to thank those crew members that donated their weekends and after hour time to different community projects that took place in 1993. With their dedication and involvement it makes the community that much better.

I would also like to thank the Water Department and all other departments that have cooperated with the Highway Department in 1993.

To name a few of the projects that took place:

1. The Easter Seal Ride In.
2. Field hockey field in back of Libby's Pool.
3. The work completed at the Historical Society.
4. All those that gave their time for the recycling program.

## **CONSTRUCTION SERVICES**

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- . In cooperation with the Water Department and Highway Department we started and completed Phase 1 of Evans Street Project.
- . In cooperation with the Water Department and Highway Department we completed Wilfred Drive and School Street.
- . Completed gas and fuel tank removal and also completed new gas and fuel tank facility.
- . Completed new drop off facility for recycling at town garage.
- . Completed paving program for 1993.

## **EQUIPMENT MAINTENANCE DIVISION**

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- . Continued to maintain and service all town owned fleet of trucks, cars and equipment.
- . Rebuilt the engine in truck 11, a 1983 International plow truck.
- . Rebuilt front shaft and new sprockets on 1982 spreader body.
- . Acquired 2 new 1985 Chevy 1 ton 4 wheel drive trucks from the Federal Government.
- . Installed 2 fisher plow set ups on the 1985 chassis.
- . Took the 1984 Ford 3/4 ton off the road .
- . Continued state inspections of all town owned vehicles.
- . Assisted State of New Hampshire Safety Inspectors by letting them use the Highway Department garage for their annual bus inspections.

## DEPARTMENT OF PUBLIC WORKS

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### BUILDING AND GROUNDS

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- |                          |   |  |
|--------------------------|---|--|
| Information Booth        | - | Painted and repaired outside.  |
|                          | - | Installed bathroom facilities.   |
|                          | - | Replaced door locks.   |
|                          | - | Replaced railing and polls.  |
| Playground Equipment     | - | Painted and sanded all playground equipment.   |
|                          | - | Replaced 2 new bearings on merry-go-round.   |
|                          | - | Replaced playground from sand to chips and added 4x4's on edging.  |
| Libby's Pool             | - | Painted outside of building, bathroom and life guard tower.  |
|                          | - | Replaced bathroom facilities.  |
|                          | - | Replaced raft and two swings.  |
| Mowing and Raking        | - | 36 acres continuously including Libby's, Promenade St. Ball park, Cascade, Bellevue, Bellevue Park, Cascade Hill, Fire Departments, Schools, Upper Village Playground. |
| Cascade Playground       | - | Replaced and painted sandbox, picnic table, ice rink, basketball backstop.   |
| Upper Village Playground | - | Loom and seeded playground area.   |
|                          | - | Replaced fencing facing car wash.  |
| Ball Park                | - | Libby Pool ball park new project.  |
|                          | - | Common ball park new storage shed and benches.   |
|                          | - | Ed Fenn added new storage box and three benches.   |
|                          | - | Promenade new storage shed and benches.  |

Maintained all furnaces at Town Hall, Cascade and Gorham Fire Departments.

Regular maintenance at Town Hall.



## DEPARTMENT OF PUBLIC WORKS

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### CEMETERY

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- . Routine maintenance was done in the three cemeteries including mowing, trimming and when time allowed filling in graves and other repairs.
- . Looming and seeding was done to the front of the Mt. Hayes Cemetery and several lots in the back side were repaired because of winter damage.
- . The cutting of dead limbs in the Lary was done, although quite a few of the higher dead limbs need to be cut.
- . Water was restored to the three cemeteries and is now metered.
- . The Evans was fully restored after repairing a break in the main highway.
- . The Lary has service on the left hand side bordering Smith St.
- . The Mt. Hayes has one faucet for service.
- . Flags were purchased and were kept flying during the regular season, including the holidays of July Fourth, Memorial Day and Veterans Day.
- . Roads were opened whenever possible for winter burials.
- . There were twelve burials and five cremations during the year of 1993.

### SOLID WASTE

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- . Continued scrap metal and tires recycling program at the town garage.
- . Continued yard waste (brush) and (leaves) recycling program.
- . Implemented a voluntary drop off program for magazines, cardboard boxes, brown paper bags, clean office paper and junk mail.
- . Constructed new recycling facility at east end of town garage which will pick up glossy print that will go with magazines.

Through the efforts of the residents of the Town of Gorham our recycling program has increased and hope to see a larger increase in 1994.

**TOWN VEHICLE INVENTORY**

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1861 Hand Pumper  
1916 Federal Antique Fire Engine  
1948 Maxim Fire Truck/Ladder Truck  
1960 International/Maynard Fire Truck  
1968 Maxim Fire Truck  
1975 International Fire Truck  
1976 Ford Rescue Truck  
1992 T800 Kenworth Fire Truck  
1989 Ford LTD - Fire Department  
1991 Ford Crown Victoria - Police Department  
1991 Ford Crown Victoria - Police Department  
1991 Nissan Maxima - Police Department  
1993 Ford Crown Victoria - Police Department  
1994 GMC Van - Recreation Department  
1991 Ford E350 Ambulance - Ambulance Department  
1982 Ford Ranger Pickup Truck  
1977 Dodge Pickup Truck  
1985 Chevy 1 Ton Pickup  
1985 Chevy 1 Ton Pickup  
1991 Holder Tractor  
1991 International Truck w/Fisher Plow  
1989 Dresser Loader/Snow Blower  
1989 Case Backhoe/Bucket Loader  
1986 Bombardier Sidewalk Tractor  
1980 Case Bulldozer  
1983 International Plow Truck  
1982 Ford Truck w/Plow & Spreader  
1973 Gravely Lawn mower  
1991 International Recycling Truck  
1980 International Garbage Truck W/Packer  
1988 International Garbage Truck W/Packer  
1981 Chevy Van

**DEPARTMENT OF PUBLIC WORKS**

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**DIRECTOR OF PUBLIC WORKS**

Roger Guilmette

**SECRETARY**

Sharon Dalphonse

**HIGHWAY DIVISION****ASSISTANT FOREMAN OF PUBLIC WORKS  
HIGHWAYS & CONSTRUCTION**

Robert Bagley

**HIGHWAY CREW**

Bob Mackay

Peter Dupont

Ted LaPointe

**EQUIPMENT MAINTENANCE DIVISION**

Nick Rano

Roland Blais

**SOLID WASTE DIVISION**

Chuck Cote

Karl Daisey

Oscar Patry

**BUILDING GROUND AND MAINTENANCE DIVISION**

Tom Eafрати

Summer Help

**CEMETERY SEXTON**

Casey Hodgdon

Summer Help

# WATER DEPARTMENT

## 1993 REPORT

- DR -

### Water Billed in 1993:

Water Rents	\$ 265,627.07	
Job Work & Materials	<u>14,073.61</u>	\$ 279,700.68

Outside Sales		2,872.58
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Reimbursements		580.22
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Interest on Delinquent Accounts		723.38
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### Uncollected Revenue from 1992:

Water Rents	\$ 8,497.54	
Job Work & Materials	<u>618.97</u>	\$ <u>9,116.51</u>

TOTAL DEBITS		\$ 292,993.37
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- CR -

### Remittances To Treasurer in 1993:

Water Rents	\$ 265,307.37	
Job Work & Materials	12,455.63	

Outside Sales	2,872.58	
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Reimbursements	580.22	
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Interest Collected	<u>723.38</u>	\$ 281,939.18
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Abatements in 1993		259.04
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### Uncollected Revenue as of 12/31/93:

Water Rents	\$ 8,558.20	
Job Work & Materials	<u>2,236.95</u>	\$ <u>10,795.15</u>

TOTAL CREDITS		\$ 292,993.37
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## OPERATION & MAINTENANCE

1993 Appropriation	\$ 241,006.00
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Less Expenditures	<u>-227,206.95</u>
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Unexpended Balance	\$ 13,799.05
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**WATER DEPARTMENT**

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**Expenditures:**

Commissioners' Salary	\$ 1,500.00
Payrolls	97,876.24
Fringe Benefits (BCBS, Retirement, SS, etc)	31,023.31
Fuel Cost	5,120.45
Insurance Cost (Buildings, Auto, etc)	3,007.93
Electric Power	4,545.23
Office Expenses	3,777.01
Materials & Supplies	29,462.20
Building & Maintenance	3,327.99
Professional Services	14,079.47
Chemicals	14,715.80
Vehicle Operations	5,943.69
State Mandated Payments	393.26
Outside Sales (Reimbursed)	2,872.58
Gorham Hill Spring	2,030.56
Perkins Brook	7,422.00
Randolph Taxes	<u>109.23</u>
Total	\$ 227,206.95
Transferred to Water Capital Reserve	<u>54,732.23</u>
	\$ 281,939.18

**WATER ATTACHMENT FEE****- DR -**

Water Attachment Fee Billed in 1993	\$ 8,850.00
Uncollected Revenue as of 12/31/92	<u>7,537.50</u>
<b>TOTAL DEBITS</b>	<b>\$ 16,387.50</b>

**- CR -**

Remittances to Treasurer in 1993	\$ 15,737.50
Uncollected Revenue as of 12/31/93	<u>650.00</u>
<b>TOTAL CREDITS</b>	<b>\$ 16,387.50</b>

**WATER DEPARTMENT****WATER ATTACHMENT FEE ACCOUNT**

Carried Forward from 1992	\$ 15,784.77
Deposited in 1993	15,737.50
Interest Earned	<u>792.68</u>
Balance in Account December 31, 1993	\$ 32,314.95

**WATER CAPITAL RESERVE FUND**

Balance on Hand January 1993	\$ 186,151.73
Interest Earned	<u>4,335.62</u>
	\$ 190,487.35
Less Expenditures	<u>-106,484.64</u>
Balance December 31, 1993	\$ 84,002.71
1993 Surplus Revenue Invested	<u>54,732.23</u>
Balance in Account January 1994	\$ 138,734.94

**Expenditures:**

Paving (School, Wilfred & Railroad St)	\$ 16,379.93
Engineering (Gorham Hill Spring, Evans St)	11,392.50
Final Payment on Telemetry	1,676.92
Gorham Hill Spring	13,053.93
Pipe for Various Streets	26,879.00
Power Vent Kits for WFP	1,295.00
Thaw Machine Power Unit, Cover, Trailer	7,343.91
Materials for Washington, Main & Wilfred St	16,419.45
New 1 Ton Chevy Dump Truck (60% of cost)	11,999.00
Bank Service Charges	<u>45.00</u>
Total	\$ 106,484.64

**WATER DEPARTMENT****SUGAR HILL RESERVOIR - WATER FILTRATION PLANT**

- DR -

## Billed in 1993:

Sugar Hill Reservoir	\$ 28,882.69	
Water Filtration Plant	<u>85,769.00</u>	\$ 114,651.69

## Interest on Delinquent Accounts:

Sugar Hill Reservoir	\$ 62.39	
Water Filtration Plant	<u>189.63</u>	\$ 252.02

## Uncollected Revenue from 1992:

Sugar Hill Reservoir	\$ 633.71	
Water Filtration Plant	<u>1,953.13</u>	\$ 2,586.84

TOTAL DEBITS		\$ 117,490.55
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- CR -

## Remittances to Treasurer in 1993:

Sugar Hill Reservoir	\$ 28,624.73	
Water Filtration Plant	<u>84,954.97</u>	\$ 113,579.70

## Interest Collected

252.02

## Abatements in 1993:

Sugar Hill Reservoir	\$ 38.21	
Water Filtration Plant	<u>70.07</u>	108.28

## Uncollected Revenue as of 12/31/93:

Sugar Hill Reservoir	\$ 853.46	
Water Filtration Plant	<u>2,697.09</u>	\$ 3,550.55

TOTAL CREDITS		\$ 117,490.55
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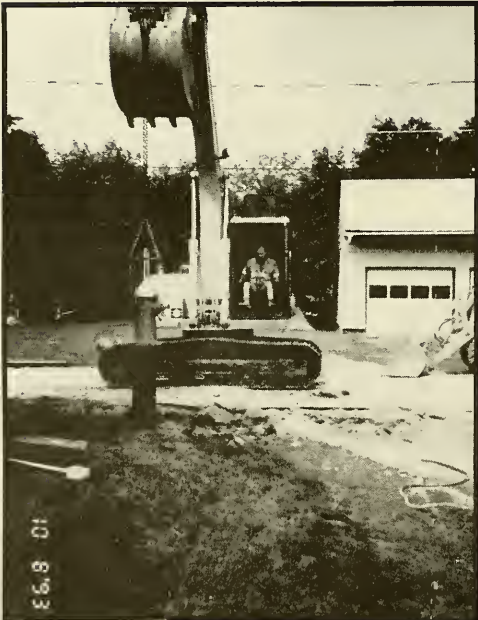
**SUGAR HILL RESERVOIR ACCOUNT**

Carried Forward from 1992	\$ 40,855.79
Deposited in 1993	28,687.12
Reimbursed Bank Charge	6.64
Interest Earned	<u>950.56</u>
	\$ 70,500.11
Bond Payment to GECC Principal & Interest	<u>-34,253.90</u>
Balance in Account December 31, 1993	\$ 36,246.21

**WATER DEPARTMENT**

**WATER FILTRATION PLANT ACCOUNT**

Carried Forward from 1992	\$ 56,045.55
Deposited in 1993	85,144.60
Reimbursed Bank Charge	6.64
Interest Earned	<u>2,374.72</u>
	\$ 143,571.51
Bond Payment to FHA Principal & Interest	<u>-88,296.00</u>
Balance in Account December 31, 1993	\$ 55,275.51



David Patry of the Gorham Water and Sewer Department lowers a new fire hydrant into position as part of the new water main and appurtenance installed on Wilfred Street



Brian Lamarre and Richard Leveille of the Gorham Water and Sewer Department secure a 6 inch valve and tee onto a new 6" watermain at the intersection of School and Wilfred Street



**SEWER DEPARTMENT****1993 REPORT****- DR -****Sewer Billed in 1993:**

Sewer Rents	\$ 295,207.52	
Job Work & Materials	<u>22,757.25</u>	\$ 317,964.77

Outside Sales		3,669.94
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Reimbursements		441.81
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Interest on Delinquent Accounts		618.49
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**Uncollected Revenue from 1992:**

Sewer Rents	\$ 6,532.17	
Job Work & Materials	<u>- 0 -</u>	\$ <u>6,532.17</u>

<b>TOTAL DEBITS</b>		<b>\$ 329,227.18</b>
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**- CR -****Remittances To Treasurer in 1993:**

Sewer Rents	\$ 291,609.30	
Job Work & Materials	20,763.24	
Outside Sales	3,669.94	
Reimbursements	441.81	
Interest Collected	<u>618.49</u>	\$ 317,102.78

Abatements in 1993		436.47
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**Uncollected Revenue as of 12/31/93:**

Sewer Rents	\$ 9,693.92	
Job Work & Materials	1,994.01	\$ <u>11,687.93</u>

<b>TOTAL CREDITS</b>		<b>\$ 329,227.18</b>
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**OPERATION & MAINTENANCE**

1993 Appropriation	\$ 287,663.00
Less Expenditures	<u>-287,124.59</u>
Unexpended Balance	\$ 538.41

**SEWER DEPARTMENT**

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## Expenditures:

Commissioners' Salary	\$ 1,500.00
Payrolls	99,789.75
Fringe Benefits (BCBS, Retirement, SS, etc)	31,072.15
Fuel Cost	5,908.94
Insurance Cost (Buildings, Auto, etc)	5,733.79
Electric Power	60,835.28
Office Expenses	2,898.11
Materials & Supplies	22,548.03
Building & Maintenance	2,551.51
Professional Services	7,879.73
Chemicals	9,244.64
Vehicle Operations	4,883.65
State Mandated Payments	153.26
Outside Sales (Reimbursed)	3,669.94
Sludge Disposal	20,955.81
Highland Ave & Washington St	7,500.00
Total	\$ 287,124.59
Transferred to Sewer Capital Reserve	<u>29,978.19</u>
	\$ 317,102.78

**SEWER ATTACHMENT FEE**

## - DR -

Billed in 1993	\$ 2,156.25
Uncollected Revenue from 1992	<u>1,593.75</u>
TOTAL DEBITS	\$ 3,750.00

## - CR -

Remittances to Treasurer in 1993	\$ 3,618.75
Uncollected Revenue as of 12/31/93	<u>131.25</u>
TOTAL CREDITS	\$ 3,750.00

**SEWER ATTACHMENT FEE ACCOUNT**

Carried Forward from 1992	\$ 3,407.37
Deposited in 1993	3,618.75
Interest Earned	<u>145.31</u>
Balance in Account December 31, 1993	\$ 7,171.43

## SEWER DEPARTMENT

SEWER CAPITAL RESERVE

Balance on Hand January 1993	\$ 171,520.75
Interest Earned	<u>4,300.13</u>
	\$ 175,820.88
Less Expenditures	<u>-41,365.11</u>
Balance December 31, 1993	\$ 134,455.77
1993 Surplus Revenue Invested	<u>29,978.19</u>
Balance in Account January 1994	\$ 164,433.96

## Expenditures:

Engineering Fees (Evans St)	\$ 816.50
Telemetry	1,676.93
Filter Press Rental	3,250.00
Washing St. Ext & Bell St. Project	6,654.50
1993 Chevy 1 Ton Dump Truck (40% of cost)	8,000.00
School St. & Wilfred St. Project	7,849.38
Engineering for Sludge Dewatering System	<u>13,117.80</u>
	\$ 41,365.11



Snowmobilers on Main Street in Gorham

Photo Courtesy Berlin Reporter

**WATER & SEWER DEPARTMENT EQUIPMENT INVENTORY**

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1991 CAT Excavator (leased)  
1992 3500W Generator  
1990 Ford Tractor (Water Filter Plant)  
1988 GMC 4X4 Pickup  
1990 Chevrolet Utility Truck  
1993 Chevrolet 4x4 1 Ton Dump Truck  
1987 Case Loader/Backhoe  
1980 Ford Dump Truck  
1991 International Dump Truck  
1981 Pilot Sewer Tapping Machine  
1989 Homemade Sewer Jetter  
1980 ITT Marlow Pump  
1980 Gravely Tractor Mower/Snow Blower  
1977 Jonsereds Chain Saw  
1975 Keenan Thawing Machine  
1968 Steam Thawing Boiler/Homemade Trailer  
1967 Sewer Rod Machine on Homemade Trailer  
1992 Small Steam Water Line Thawer  
1949 Engressor Thawing Machine rebuilt in 1993  
with Continental Motor  
1977 Schonstedt Valve & Box Locator  
1980 Schonstedt Valve & Box Locator  
1989 Gas Detector  
1989 Homelite Disc Saw  
1987 Metrotech Line Tracing Machine  
1987 90 lb. Breaker  
1991 Multi Quip Jumping Jack Compactor  
1983 Homelite Disc Saw  
1983 Joy Breaker  
1984 Small Water Line Thawer  
1985 Sullivan Compressor  
1985 Leak Detector  
1987 3" Stow Trash Pump  
1986 3" CH&E Diaphragm Pump (Briggs & Stratton)  
1982 Husqvarna Pipe Saw  
1984 3 Motorola Portable Radios  
1987 3 Motorola Vehicle Radios  
1990 CH&E Diaphragm Pump (Honda Motor)  
1965 CH&E Trash Pump  
One Ton Roller  
1 - 2" Stow Submersible Pump



## **WATER AND SEWER COMMISSION**

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### **1993 REPORT**

The Water & Sewer Department in 1993 supplied a total of 158,881,743 gallons of water. The Water Filtration Plant, located on Jimtown Road, supplied 156,781,743 gallons and 2,100,000 gallons were supplied by Well #2, located at the Gorham Airport. On a percentage basis, the Water Filtration Plant supplied 98.68% and Well #2 supplied 1.32% for 1993. As water use continues to stabilize, the Water Department will concentrate its efforts on lowering the percentage of unaccounted water loss. Major reductions in the loss of unaccounted water have been made in the past few years. As the need to supply more water in the future increases, it is imperative that we continue reducing the percentage of unaccounted for water.

### **WATER QUALITY**

Once again the list of State and Federally regulated contaminants in drinking water continues to grow. In 1992 the list totaled 83, in 1993 the list exceeded 100 newly regulated contaminants. Many other water contaminants await final promulgation before they are enacted into law. As the list grows from year to year, the Department has been actively addressing the desire to remain in compliance and try to stay one step ahead of the regulations. This year we are pleased to announce that we are in compliance with every existing regulation. In addition, we are under the recommended level for all drinking water contaminants, most of which are below laboratory detection limits.

The Lead and Copper Rule is just one of the many new and complex contaminants that all water purveyors must address. Most utilities struggle with the thought of how to comply with this rule, and how best to mitigate the potential health effects of lead and copper. We are pleased to announce that we are one of the few utilities in the State that have successfully addressed the problem and are in full compliance. All 20 of our latest lead and copper samples taken in October of 1993 were in compliance. This accomplishment has made the Department a show piece of how well the baking soda and PH adjustment method of corrosion control works. As a result, the EPA has requested that we share our expertise with other communities, and to assist them with this technical rule.

## **WATER AND SEWER COMMISSION**

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### **COMMITMENT TO EXCELLENCE**

As with water quality issues, the Water & Sewer Department has taken a proactive approach to water and sewer services. With proper planning and management, this Department once again is one of the few that takes customer service seriously. No longer are there planned water outages without prior notification, or hydrant flushing that is conducted during the daytime hours when most customers are in need of clean water for showers, laundry, cooking and cleaning. The following is a short list of just what we do to provide better service:

- Flush fire hydrants at night when traffic and water use is minimized.
- Notify residents of planned water outages prior to work commencing.
- Send letters to residents of why, how long, and where major infrastructure repairs are to be made.
- Repair all unexpected water main breaks without interrupting service if it is safe and feasible.
- Provide meter and backflow device testing.
- Provide certified water testing at the Wastewater Treatment Facility.
- Require that all Water and Sewer Department employees are valid State Licensed operators.

The Water & Sewer Department, in cooperation with the Town Highway Department, has completed five major infrastructure projects totaling in excess of \$110,000 in cost savings. 1993 concludes the third consecutive year that this Department has completed the installation of at least one mile of new water, sewer and drain pipe. This accomplishment is astounding considering the fact the Water & Sewer Department maintains the same level of staffing that it has for decades. In addition to the increased level of infrastructure repairs, the Department continues to provide a superior level of services. Our professional office staff has decreased its amount of part time help while increasing its billing and records keeping by more than two thirds. The staffing of the new Water Filtration Plant, meter reading, backflow prevention device testing and increased levels of water testing are all duties that have been added to our already busy schedules. However, we continue to excel, while maintaining award winning multi million dollar water and sewer plants and completing the task at hand.

## **WATER AND SEWER COMMISSION**

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The following is a partial list of the major projects completed in 1993:

### **NORMAND AVENUE**

- Installed - 220 feet of 6 inch PVC sewer and one precast manhole.
- Installed - 235 feet of 1 inch copper water line and new service lines from the main to the property line.

### **WASHINGTON STREET EXTENSION**

- Abandoned - 2 inch galvanized water main that crossed private property from Washington to Bell Street.
- Installed - and relocated 800 feet of 6 inch ductile iron water main onto Town property.
- Installed - two 6 inch resilient seat valves.
- Installed - the addition of a new fire hydrant. Prior to this, fire protection in this area was virtually non-existent.
- Removed - all existing water service lines from other property owners land and installed an additional 400 feet of copper service line.
- Installed - 280 feet of 6 inch PVC sewer pipe and 80 feet of new sewer laterals from the main to the property line.
- Regraded - and widened roadway to improve drainage and traffic flow.

### **SCHOOL STREET**

- Installed - 480 feet of 6 inch ductile iron water main, three 6 inch resilient seat gate valves and one new fire hydrant.
- Installed - 400 feet of 6 and 8 inch PVC sewer and 2 precast concrete manholes.
- Replaced - all sewer laterals and water service lines from the main to the property line.
- Installed - 380 feet of 8 inch drainage pipe and one precast catch basin.

### **WILFRED STREET**

- Removed - 350 feet of severely corroded 2 inch galvanized iron water main and service lines.

## WATER AND SEWER COMMISSION

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- Removed - existing catch basin from center of left hand side of street replaced it with a precast catch basin. Regraded street and relocated catch basin at edge of new pavement.
- Removed - existing sewer system from private property.
- Installed - 450 feet of 6 and 8 inch PVC sewer main, 2 precast concrete manholes, and new sewer service laterals from the main to the property line.
- Installed - 530 feet of 6 inch ductile iron water main and three 6 inch resilient seat valves.
- Installed - the addition of a new fire hydrant. Prior to this, fire protection for this area was only available from the end of School Street.

### RAILROAD STREET

- Installed - 260 feet of 8 inch ductile iron water main, three 8 inch resilient seat gate valves and looped Wilfred, School and Exchange Street water mains together.

### EVANS STREET

Worked in conjunction with the Town Highway Department to install in excess of 1800 feet of 12 through 24 inch corrugated PVC drainage pipe. Said installation included the addition of 5 precast concrete manholes, 6 catch basins and 5 sanitary sewer manholes.



1993 Improvements To Gorham Hill Water Supply



## **WATER AND SEWER COMMISSION**

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### **GORHAM HILL SPRING**

Commenced work on the required improvements to the Gorham Hill Water System. Said work involved:

- Clearing and grubbing of 3 acres of land.
- Construction - of an additional 325 feet of gravel road.
- Installation of 820 feet of underground electrical conduit.
- Installation of 250 feet of 6 inch ductile iron process piping.
- Excavation and construction of a 12 x 20 foot concrete foundation and slab for a new disinfection and corrosion control building.
- Installation of new siding, eaves and soffit for the existing reservoir and well pump building.
- Installed 60 feet of 15 inch drainage piping.
- Installed 300 feet of 1 1/2 inch PVC water pipe.

### **WASTEWATER TREATMENT FACILITY**

The Wastewater Treatment Facility has, as in the past, surpassed requirements in the removal of dissolved and particulate organic material mandated by the E.P.A.

The average daily flow through the plant was 594,000 gallons. In addition to this, the plant treated 235,400 gallons of septage. The amount of waste activated sludge received and treated from Woodstock was 78,000 gallons. The plant achieved 96.2% removal of the suspended solids entering the plant and 94.9% removal of the biochemical oxygen demand. State requirements are 85% removal minimum.

The Gorham W.W.T.F. achieved certification in microbiological analysis of water. The laboratory is restricted to testing total coliform and E. Coli only. this certification allows the lab to test the Town's water supply and insure compliance with State and EPA laws.

Unlike in the past, the W.W.T.F. reported no new major equipment upgrades.

## **WATER AND SEWER COMMISSION**

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### **1993 W.W.T.F. MAJOR "ISSUE"**

Though the Wastewater Treatment Facility reported no major equipment upgrades this year, a considerable amount of thought was given to the advent of a new discharge permit. After meeting with EPA representatives, the staff of the W.W.T.F. reported that the requirements of the new permit suggest increased frequency of sampling and analysis of various parameters and also includes new parameters, which till now the W.W.T.F. was not responsible for. Although the amount of work will increase significantly, the staff feels that once a routine is developed and "appropriate equipment is either replaced or modified", the staff should be able to cope with the additional workload.

### **FEDERAL REGULATION 503**

"Federal Regulation 503" is a major concern for the Water & Sewer Department. "503" addresses specifically the issue of sludge monitoring, reporting, record keeping and achieving acceptable "sludge characteristics" i.e. inorganic pollutants, (metals) pathogen reduction (disease causing organisms) and vector attraction characteristics (reduced putrescibility). An immediate concern is the ability to achieve a 25% solids concentration of the sludge to allow disposal at the Mt. Carberry Landfill.

With the present dewatering equipment at the W.W.T.F. neither of the above requirements can be met efficiently. After a considerable amount of research and testing, the Department has narrowed down our options to a specific sludge dewatering system known as a Plate & Frame Press. We feel that this is the most intelligent choice available because it not only addresses our immediate concern of achieving a 25% sold cake, but also allows for flexibility in addressing Federal Regulation 503.

The staff at the W.W.T.F. have worked with a small version of the proposed Plate & Frame Press and feel that this equipment will provide increased efficiency of the plant in general, will provide flexibility and at the same time decrease the complexity and time requirements associated with the present equipment.


As a final word, I would personally like to take this opportunity to thank all the water and sewer customers for their continued support and understanding during our busy construction season.

**WATER AND SEWER COMMISSION**

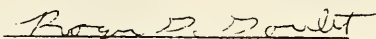
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The 1993 construction season began in mid April and ceased on December 5th. The Water & Sewer Department, along with the Wastewater Treatment Plant personnel, worked very hard and diligently this past year, as a result, I wish to extend my gratitude to them and to each and every member of the Highway Department as well. For it is their dedication and commitment that is responsible for the milestones this Department has achieved thus far.

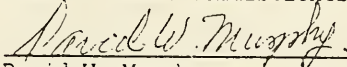
Respectfully submitted,



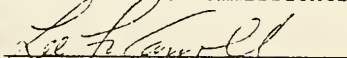
David P. Bernier  
Superintendent



Roger G. Goulet  
Water & Sewer Commissioner



David W. Murphy  
Water & Sewer Commissioner



Lee F. Carroll  
Water & Sewer Commissioner

# SOLID WASTE AND RECYCLING

## HOLIDAY SCHEDULE

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### HOLIDAY SCHEDULE FOR 1994 - 1995

<u>Holiday</u>	<u>Date</u>	<u>Pickup</u>
Memorial Day	May 30th	May 31st
4th of July	July 4th	July 5th
Labor Day	Sept 5th	Sept 6th
Columbus Day	Oct 10th	Oct 11th
Veteran's Day	Nov 11th	Nov 19th
Thanksgiving Day	Nov 24th	Dec 8th
Day after Thanksgiving	Nov 25th	Dec 9th
Christmas Day	Dec 26th	Dec 27th
New Year's Day	Jan 2nd, 1995	Jan 3rd, 1995
President's Day	Feb 20th, 1995	Feb 21st, 1995



RECYCLING/SOLID WASTE SCHEDULES

GORHAM CARES

RECYCLING/SOLID WASTE

CURBSIDE PICKUP

STREETS

LOWER MAIN STREET	ALPINE STREET
WOODLAND PARK	PLEASANT STREET
BANGOR STREET	COTTAGE STREET
GLEN STREET	PALMER STREET
ANDROSCOGGIN STREET	JEWELL STREET
MCFARLAND STREET	HOWLAND AVENUE
WILLIS PLACE	PROSPECT TERRACE
CORBIN AVENUE	



GARBAGE PICKUP DAYS

EVERY MONDAY



RECYCLING PICKUP DAYS

EVERY OTHER THURSDAY

IF THE HOLIDAY FALLS ON YOUR RECYCLING DAY, THEN YOUR RECYCLABLES WILL BE PICKED UP ON YOUR NEXT REGULAR RECYCLING DAY.

Calendar for 1994					
JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
<div>1</div> <div>2 3 4 5 6 7 8</div> <div>9 10 11 12 13 14 15</div> <div>16 17 18 19 20 21 22</div> <div>23 24 25 26 27 28 29</div> <div>30 31</div> <div>1 New Year's Day</div> <div>17 Martin Luther King Jr. Day (USA)</div>	<div>1 2 3 4 5</div> <div>6 7 8 9 10 11 12</div> <div>13 14 15 16 17 18 19</div> <div>20 21 22 23 24 25 26</div> <div>27 28</div> <div>12 Lincoln's Birthday (USA)</div> <div>16 Ash Wednesday</div> <div>21 Presidents' Day (USA)</div> <div>22 Washington's Birthday (USA)</div>	<div>1 2 3 4 5</div> <div>6 7 8 9 10 11 12</div> <div>13 14 15 16 17 18 19</div> <div>20 21 22 23 24 25 26</div> <div>27 28 29 30 31</div> <div>17 St. Patrick's Day</div> <div>27 Palm Sunday</div> <div>27 Passover</div>	<div>1 2</div> <div>3 4 5 6 7 8 9</div> <div>10 11 12 13 14 15 16</div> <div>17 18 19 20 21 22 23</div> <div>24 25 26 27 28 29 30</div> <div>1 Good Friday</div> <div>3 Easter</div>	<div>1 2 3 4 5 6 7</div> <div>8 9 10 11 12 13 14</div> <div>15 16 17 18 19 20 21</div> <div>22 23 24 25 26 27 28</div> <div>29 30 31</div> <div>8 Mother's Day</div> <div>23 Victoria Day (Can)</div> <div>30 Memorial Day (USA)</div>	<div>1 2 3 4</div> <div>5 6 7 8 9 10 11</div> <div>12 13 14 15 16 17 18</div> <div>19 20 21 22 23 24 25</div> <div>26 27 28 29 30</div> <div>14 Flag Day (USA)</div> <div>19 Father's Day</div>
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
<div>1 2</div> <div>3 4 5 6 7 8 9</div> <div>10 11 12 13 14 15 16</div> <div>17 18 19 20 21 22 23</div> <div>24 25 26 27 28 29 30</div> <div>31</div> <div>1 Canada Day (Can)</div> <div>4 Independence Day (USA)</div>	<div>1 2 3 4 5 6</div> <div>7 8 9 10 11 12 13</div> <div>14 15 16 17 18 19 20</div> <div>21 22 23 24 25 26 27</div> <div>28 29 30 31</div>	<div>1 2 3</div> <div>4 5 6 7 8 9 10</div> <div>11 12 13 14 15 16 17</div> <div>18 19 20 21 22 23 24</div> <div>25 26 27 28 29 30</div> <div>5 Labor Day (USA)</div> <div>6 Rosh Hashana</div> <div>15 Yom Kippur</div>	<div>1</div> <div>2 3 4 5 6 7 8</div> <div>9 10 11 12 13 14 15</div> <div>16 17 18 19 20 21 22</div> <div>23 24 25 26 27 28 29</div> <div>30 31</div> <div>10 Columbus Day (USA)</div> <div>10 Thanksgiving (Can)</div>	<div>1 2 3 4 5</div> <div>6 7 8 9 10 11 12</div> <div>13 14 15 16 17 18 19</div> <div>20 21 22 23 24 25 26</div> <div>27 28 29 30</div> <div>11 Veterans Day (USA)</div> <div>11 Remembrance Day (Can)</div> <div>24 Thanksgiving (USA)</div> <div>28 Hanukkah</div>	<div>1 2 3</div> <div>4 5 6 7 8 9 10</div> <div>11 12 13 14 15 16 17</div> <div>18 19 20 21 22 23 24</div> <div>25 26 27 28 29 30 31</div> <div>25 Christmas</div>

RECYCLING/SOLID WASTE SCHEDULES

GORHAM CARES

RECYCLING/SOLID WASTE

CURBSIDE PICKUP

STREETS

WASHINGTON STREET  
 BELL STREET  
 MILL STREET  
 NORTH SIDE OF MAIN STREET  
 FROM MECHANIC STREET  
 TO MOOSE BROOK BRIDGE  
 MECHANIC STREET  
 PROMENADE STREET  
 MAROIS AVENUE  
 OLD GLEN ROAD  
 GLEN ROAD

WILSON STREET  
 BROADWAY  
 FIRST AVENUE  
 SMITH STREET  
 MADISON AVENUE  
 ELM STREET  
 PINE STREET  
 RIVER STREET  
 HAMLIN AVENUE  
 STONY BROOK



GARBAGE PICKUP DAYS

EVERY MONDAY



RECYCLING PICKUP DAYS

EVERY OTHER FRIDAY

FOR ALL HOLIDAYS EXCEPT THANKSGIVING YOUR RECYCLABLES WILL BE PICKED UP ON YOUR NEXT REGULAR RECYCLING DAY.

Calendar for 1994

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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1 New Year's Day 17 Martin Luther King Jr. Day (USA)	12 Lincoln's Birthday (USA) 16 Ash Wednesday 21 Presidents' Day (USA) 22 Washington's Birthday (USA)	17 St. Patrick's Day 27 Palm Sunday 27 Passover	1 Good Friday 3 Easter	8 Mother's Day 23 Victoria Day (Can) 30 Memorial Day (USA)	14 Flag Day (USA) 19 Father's Day
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
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1 Canada Day (Can) 4 Independence Day (USA)		5 Labor Day (USA) 6 Rosh Hashana 15 Yom Kippur	10 Columbus Day (USA) 10 Thanksgiving (Can)	11 Veterans Day (USA) 11 Remembrance Day (Can) 24 Thanksgiving (USA) 28 Hanukkah	25 Christmas

# RECYCLING/SOLID WASTE SCHEDULES

## GORHAM CARES

### RECYCLING/SOLID WASTE

#### CURBSIDE PICKUP

#### STREETS

LANCASTER ROAD  
UP FROM HIGH STREET  
GATEWAY TRAILER PARK  
LARY STREET  
JIMTOWN ROAD  
GORHAM HILL AREA  
GORHAM HEIGHTS  
LIBBY DRIVE  
BROOK STREET



#### GARBAGE PICKUP DAYS

EVERY TUESDAY



#### RECYCLING PICKUP DAYS

EVERY OTHER FRIDAY

IF THE HOLIDAY FALLS ON YOUR RECYCLING DAY, THEN YOUR RECYCLABLES WILL BE PICKED UP ON YOUR NEXT REGULAR RECYCLING DAY.

### Calendar for 1994

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
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# RECYCLING/SOLID WASTE SCHEDULES

## GORHAM CARES

### RECYCLING/SOLID WASTE

#### CURBSIDE PICKUP

#### STREETS

##### CASCADE AREA

FROM CARPET BARN, NORTH  
TO BUSTON'S MARKET, SOUTH  
BERLIN ROAD, CASCADE  
RIVER STREET, CASCADE  
CASCADE FLATS  
FIRST STREET  
SECOND STREET  
CASCADE STREET

WESTERN AVENUE  
WENTWORTH AVENUE  
GORDON AVENUE  
SIMMONS AVENUE  
GILL STREET  
RAY STREET  
PISANI STREET



#### GARBAGE PICKUP DAYS

EVERY TUESDAY



#### RECYCLING PICKUP DAYS

EVERY OTHER WEDNESDAY

IF THE HOLIDAY FALLS ON YOUR RECYCLING DAY, THEN YOUR RECYCLABLES  
WILL BE PICKED UP ON YOUR NEXT REGULAR RECYCLING DAY.

### Calendar for 1994

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
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S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 Canada Day (Can) 4 Independence Day (USA)	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 12 Lincoln's Birthday (USA)	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 5 Labor Day (USA) 6 Rosh Hashana 15 Yom Kippur	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 10 Columbus Day (USA) 10 Thanksgiving (Can)	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 11 Veterans Day (USA) 11 Remembrance Day (Can) 24 Thanksgiving (USA) 28 Hanukkah	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 25 Christmas



# RECYCLING/SOLID WASTE SCHEDULES

## GORHAM CARES

### RECYCLING/SOLID WASTE

#### CURBSIDE PICKUP

##### STREETS

SOUTH SIDE OF MAIN STREET  
FROM PARK STREET TO  
MUNCE'S QUIK STOP  
EXCHANGE STREET  
SCHOOL STREET  
RAILROAD STREET  
CHURCH STREET  
WILSON DRIVE  
UNION STREET  
DUBLIN STREET  
LANCASTER ROAD  
DOWN FROM HIGH STREET

NORMAND AVENUE  
WIGHT STREET  
MALLOY AVENUE  
SUNSET STREET  
POTTER STREET  
HIGHLAND AVENUE  
CROSS STREET  
BELLEVUE PLACE  
EVANS STREET  
HIGH STREET



##### GARBAGE PICKUP DAYS

EVERY WEDNESDAY



##### RECYCLING PICKUP DAYS

EVERY OTHER THURSDAY

IF THE HOLIDAY FALLS ON YOUR RECYCLING DAY, THEN YOUR RECYCLABLES WILL BE PICKED UP ON YOUR NEXT REGULAR RECYCLING DAY.

Calendar for 1994					
JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 New Year's Day 17 Martin Luther King Jr. Day (USA)	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 12 Lincoln's Birthday (USA) 16 Ash Wednesday 21 Presidents' Day (USA) 22 Washington's Birthday (USA)	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 17 St. Patrick's Day 27 Palm Sunday 27 Passover	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 1 Good Friday 3 Easter	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 8 Mother's Day 23 Victoria Day (Can) 30 Memorial Day (USA)	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 14 Flag Day (USA) 19 Father's Day
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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
## RECYCLING INFORMATION


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### RECYCLING BINS:

Colored recycling bins are provided by the Public Works Facility. The three bins shall be utilized in the following manner:

- (a) Red Bin - shall hold two (2) types of plastics. Plastics shall be completely drained of all liquids and completely rinsed. All caps and rings shall be removed.

Polyethylene Teraphthalate (PET) Plastics - includes clear and green soda bottles which have a  symbol on or near the bottom of the bottle. If an unmarked container looks like a standard soda bottle, it should be collected with other PET. If a generator is unsure of the type of plastic form which a product is made it should be deposited with general refuse.

High Density Polyethylene (HDPE) Plastics - includes narrow-mouthed containers which have screw-on or snap-on caps, and which have seams down the side and a  symbol on or near the bottom of the container. Acceptable containers include milk jugs and containers used for items such as windshield washer, orange juice, mustard, vinegar, chocolate syrup, ammonia, dish washing detergent, laundry detergent, bleach, fabric softener, shampoo and conditioner.

Not all of the containers which are marked with the #2 symbol are the correct type of plastic. Seamless wide-mouthed containers with nipples on the bottom of the container, such as yogurt, cottage cheese and ice cream containers, are not acceptable and shall be deposited with general refuse.

The following items should not be placed in the Red Recycling Bin:

Wide-mouth containers  
Foam plastics  
Plastic bags  
Toys  
Motor oil containers  
Hazardous product containers

Yogurt containers  
Margarine containers  
Windshield wash jugs  
Peanut butter containers  
Aspirin bottles  
Medicine bottles

All plastic containers with a symbol of three (3) or greater

## RECYCLING INFORMATION

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Acceptable plastics consists of PET plastic, which are clear and green bottles with narrow necks and a #1 PET symbol on the bottom; and natural (clear) and colored narrow-necked #2 HDPE containers with a bottom and side seams. Acceptable items include soda bottles, milk jugs, laundry product containers and juice containers.

If you mistakenly place unacceptable items at the curb for pickup, they will be left in the bin at the curb. Please remove these items from the bin and place them in your regular rubbish for pickup

- b) Green Bin - newspaper, newsprint magazines and newsprint flyers shall be place securely into the green bin and covered tightly with the provided lid.

- (c) Blue Bin - shall hold commingled glass, aluminum and tin.

### Glass:

Bottles shall be completely drained and rinsed and lids and rings shall be removed.

Both colored and clear bottles shall be included.

### Aluminum and tin cans:

Cans shall be completely drained, rinsed and flattened. All labels shall be removed from tin cans. Aluminum cans include beverage containers. Tin cans include those utilized to store foods such as soup and vegetables.

Acceptable glass, aluminum and tin does not include: food cans made from material other than tin or aluminum; other types of aluminum such as aluminum chairs or car parts; or tin or steel that is in a form other than a can. (Other steel and tin shall be collected with other scrap metal.)

**RECYCLING DROP OFF SCHEDULE**

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Residents will be responsible for dropping off the items listed below at the Gorham Public Works Facility. The hours for drop off shall be:

MONDAY	3:00 P.M. - 6:00 P.M.
WEDNESDAY	9:00 A.M. - 11:00 A.M.

**TIRES:**

Residents must present their vehicle registration in order to dispose of tires at the Public Works Facility. Each resident will be allowed a maximum of two (2) tires per vehicle registration. All steel rims must be removed from the tires prior to disposal.

**MOTOR OIL:**

Please do not mix oil with gas, anti-freeze, etc. Do not dump oil on the ground or down storm drains. Should you have polluted oil, disposal arrangements can be made via the Public Works Facility. All oil can be disposed of at the Public Works Facility during the specified hours.

**BATTERIES:**

Motor vehicle batteries only will be accepted at the Public Works Facility the specified hours.

**CORRUGATED CARDBOARD:**

Clean, dry, brown corrugated cardboard boxes and material may be dropped off at a designated area at the Public Works Facility. Tape and staples must be removed. Boxes must be flattened and bundled. Wax coated, wet cardboard, colors that are not brown, cereal boxes and white cardboard are not acceptable.

**OFFICE/PAPER:**

Mixed paper consisting of all light colored or white paper, copier paper, note pad paper, letters, envelopes, computer paper, carbonless forms, manila envelopes and legal pad paper shall be placed in sealed plastic bags or paper brown bags and dropped off at a designated area at the Public Works Facility. All metal clasps and plastic windows must be removed.



**RECYCLING DROP OFF SCHEDULE**

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**GLOSSY PAPER:**

Magazines, glossy flyers and glossy paper catalogs must be separated from other types of paper, bundled and dropped off at a designated area at the Public Works Facility.

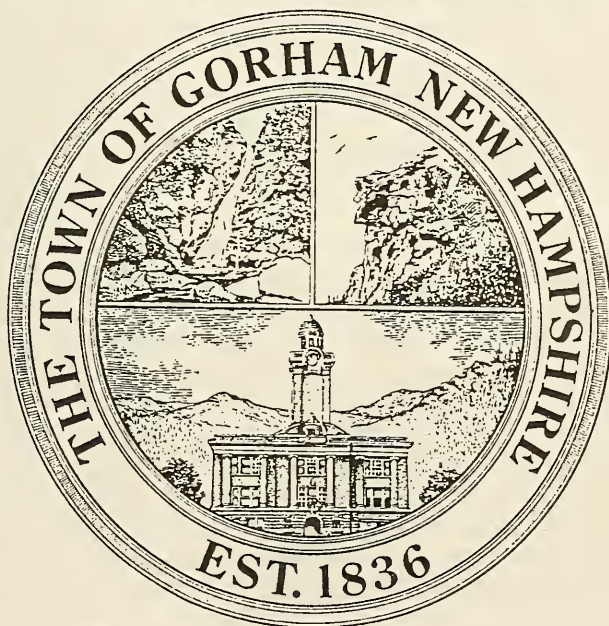
**TELEPHONE BOOKS:**

Telephone books may be dropped off at a designated area of the Public Works Facility.

**SCRAP METAL:**

Contact Public Works Facility for information at 466-5025.

# GORHAM CARES



# RECYCLE

## ANDROSCOGGIN VALLEY REGIONAL REFUSE DISPOSAL DISTRICT

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### SUBJECT: Annual Report of District Activities

The District ended 1993 with unaudited assets of \$826,631.78 which consisted of the Route 110 Materials Recovery Facility, recycling equipment, land, miscellaneous equipment, office equipment, operating capital and capital reserve accounts. Liabilities were \$600,000.00 which consists of longterm debt to the New Hampshire Municipal Bond Bank for borrowed money used to build and equip the Materials Recovery Facility.

#### Assets and Liabilities

Operating Capital (Cash on Hand)	56,063.82
Coos County 1992 Disposable Credit (Cash on Hand)	9,979.23
Household Hazardous Waste Reserve	23,100.60
Equipment Capital Reserve	30,604.74
Landfill Closure Reserve	2,984.63
Landfill Longterm Monitoring Reserve	2,984.62
Landfill Environmental Upset Reserve	2,984.61
Land (Route 110)	47,740.16
Recycling Equipment	117,431.00
Materials Recovery Facility (MRF)	524,458.37
Office Equipment	<u>8,400.00</u>
<b>Total Assets</b>	<b>\$826,631.78</b>
<b>Longterm Debt</b>	<b>(600,000.00)</b>
<b>Net Worth</b>	<b>\$226,631.78</b>

During the period November 1, 1992 through October 31, 1993, the fiscal accounting year for municipal solid waste (MSW), 7,705.56 tons of MSW were disposed of in District approved landfills which represents a 3.17% increase over the previous year. The nominal cost of disposing of this waste at a commercial facility other than Mt. Carberry would have been \$446,922.48. Our Materials Recovery Facility processed 1,429.88 tons of recyclable materials saving an additional \$82,933.04 in tipping fees had this materials been disposed of at a commercial landfill. The amount of materials recycled was a 19.16% increase over the previous year. The Materials Recovery Facility also paid net revenues to the District in the amount of \$44,825.78 for those materials marketed by FERCO.

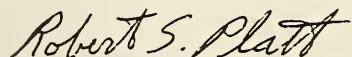
## ANDROSCOGGIN VALLEY REGIONAL REFUSE DISPOSAL DISTRICT

In April 1993, Raymond Chagnon of Berlin was re-elected as District Chairman and John Normand of Northumberland was elected Vice Chairman. Joanna Fyon of Jefferson was re-elected as District Secretary/Treasurer. Other District Representatives are Bryan Lamirande of Milan, Fred King of Coos County, Clara Grover of Errol, Earl Wadsworth of Dummer, Yves Zornio of Gorham, Dave Tomlinson of Randolph and Diane Vinyard of Stark.

In June 1993, the District conducted its second Hazardous Waste Collection Day which was held at the Northumberland Transfer Station. The project was funded through a charge of 75 cents per capita for the population of each member municipality based on the 1990 federal census population count. The charge was 25 cents per capita less than the charge levied for the 1992 collection. The State of New Hampshire reimbursed the District at the rate of twenty-five cents per capita after the collection was completed. Numerous hazardous materials were collected including DDT and other dangerous pesticides.

In July, 1993 the District implemented a magazine recycling program and FERCO Recycling, Inc., added additional MRF heating equipment and interior insulation to our recycling facility at their expense. During 1993 the District municipalities maintained their 40% plus recycling rate which included materials processed by FERCO, composting and the Northumberland animal bedding program.

During 1993, the Administrator/Coordinator charged 981 hours of work completed to the District. 1,198 pieces of incoming correspondence were processed and 1,169 of outgoing correspondences. 877 telephone calls were received or made and 22,390 copies were reproduced on the office copier. 108 meetings on numerous subjects and issues were attended.



ROBERT S. PLATT, CET  
Administrator/Coordinator

## **CATES HILL BULKY WASTE FACILITY - OPERATING RULES**

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### Cates Hill Bulky Waste Facility

#### *Operating Rules*

January 1994

On December 14th, 1992, the City Council adopted the following revised rules for the operation of the Cates Hill Bulky Waste Facility. These rules became effective on February 1, 1993.

#### 1. Operating Hours

Summer operating hours shall be 10:00 AM to 5:45 PM, Tuesday through Saturday, beginning the first full week of May. Winter operating hours shall be 8:00 AM to 3:45 PM, Tuesday through Saturday, beginning the first full week of October.

Loads larger than a pickup truck will not be accepted after fifteen minutes before closing time.

#### 2. Origin of Wastes

This facility will accept waste originating from Berlin and the following surrounding communities only:

Gorham	Milan
Dummer	
Stark	
Northumberland	
Errol	

#### 3. Permits Required

No person shall be allowed to use the facility without first having purchased a permit from the City of Berlin. Five types of permits shall be available: Resident (for Berlin residents only), Non-Resident, Commercial, Non-Resident Commercial and One Time Only Permits. One or more of the following forms of identification shall be required in order to purchase a Resident permit:

1. a (paid) resident tax receipt from Berlin, or
2. a valid driver's license showing Berlin as the legal address, or
3. a paid Berlin property tax receipt and
4. a current vehicle registration

For the purpose of these rules, a commercial hauler is defined as a person or company who deposits more than ten pickup truck loads of waste per year at the facility, or one who uses any vehicle larger than a 3/4 ton pickup truck to haul waste to the facility, or any person who accepts payment for hauling waste to the facility (ie. private haulers, building contractors, etc.). Any person or company who fits any of these definitions shall be required to purchase a Commercial permit and shall be subject to all of the rules pertaining to commercial haulers.

Any person who deposits wastes at the facility without the proper permit or without a valid permit shall immediately be restricted from using it from that point forward until such permit is obtained, and will be subject to any penalties imposed by local ordinance or state law.



## **CATES HILL BULKY WASTE FACILITY - OPERATING RULES**

### **4. Fees and charges**

Permit fees shall be as shown in Table 1.

**Table 1 - Permit Fees**

Type of Permit	Annual Fee
Resident	\$10.00
Non-Resident	\$20.00
Commerical (Berlin Only)	\$50.00
Non-Resident Commercial	\$100.00
One Time Only Permits	\$5.00

Permits shall be issued on a calendar year basis, with no pro-ration of fees for purchase of a permit in the middle of a calendar year.

Holders of valid permits shall be allowed unlimited access to the facility, with the following exceptions:

- Resident Permits entitle the permit holder to dispose of up to and including ten loads at the facility per year for free. After ten loads, a Commercial Permit must be obtained which entitles the permit holder to unlimited access thereafter for the term of the permit.
- Berlin residents shall be allowed to dispose of up to four (4) tires per year per registered vehicle for free, without purchasing a Resident Permit, upon presentation of a valid disposal voucher obtained from City Hall. These vouchers shall be issued from City Hall at the time of vehicle registration starting in January, 1992. Disposal of additional tires shall require a valid Permit and shall be subject to the disposal rates shown in Table 2.
- All commercial loads, regardless of size, shall be assessed a bulldozer fee as shown in Table 2, unless alternate bulldozing arrangements are made in advance with the City. All loads larger than a 3/4 ton pickup truck or small trailer must be weighed, both empty and full, prior to entering the facility. Haulers will be required to maintain copies of liability insurance certificates at City Hall in order to be able to use their own bulldozer(s) at the landfill. Refer to Section 9 for additional requirements regarding insurance. Any costs for weighing of trucks shall be at the hauler's expense.
- Refrigerators and other appliances containing refrigerant gases shall be assessed the fee of \$15.00 each. Also note the additional restrictions and requirements noted in Section 8 of these rules.

# CATES HILL BULKY WASTE FACILITY - OPERATING RULES

Table 2: Disposal Fees

Item	Unit Price		Bulldozer Fee¹
	per each	per ton	
Demolition and General Debris:			
Resident & Non-Resident Permit Holders			
Automobile, pickup truck, small trailer, or van	No Charge	No Charge	No Charge
Commercial Permit Holders			
Pickup truck, small trailer, or van	No Charge	No Charge	\$3.50 per load
Larger than a 3/4 ton pickup truck or small trailer	No charge	No charge	\$7.00 per ton
Tires:			
Up to and including 15"	\$3.00	--	included
16" to 24½"	\$9.00	--	included
25" or larger	\$25.00	--	included
Mixed loads larger than a pickup truck	--	\$75.00	\$5.00 per ton
Appliances containing refrigerants:			
Refrigerators, air conditioners, etc.	\$15.00	--	N/A

<sup>1</sup>Hauler may, upon approval of Public Works Director, provide his own bulldozer to level those materials which he has brought in, in which case bulldozer fees would be waived. Hauler must notify the clerk if he will be providing bulldozer for each load, and must have prior permission from Public Works Director. The landfill attendant shall have full discretion in determining how many loads may be stockpiled before they must be bulldozed, and shall have the authority to limit dumping of additional loads until bulldozing has been performed satisfactorily.

## **CATES HILL BULKY WASTE FACILITY - OPERATING RULES**

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### **5. Certificate of Origin**

Commercial haulers will be required to identify the origin(s) (address or project name) of any loads containing demolition debris. This information will be subject to verification by the City.

The certificate of origin may also be required for any other loads of questionable origin, at the discretion of the landfill attendant.

### **6. Unacceptable Items**

The following items will not be accepted at the landfill:

- Waste oil
- Batteries
- Stumps
- Hazardous wastes
- Infectious medical wastes
- Sewage or sewage sludge
- Asbestos
- Liquid wastes
- Recyclable wastes (ie. those items accepted for recycling at the ANVARRDD MRF)
- Automobile fluids
- Paint in liquid form
- Any residential litter-type material, paper or plastic as determined by the attendant

### **7. Sorting of Wastes**

UNSORTED OR UNSEPARATED LOADS OF DEMOLITION DEBRIS WILL BE REJECTED. Materials must be properly sorted into the following categories, prior to entering the landfill, and disposed of in the proper locations, as directed by the landfill operator:

#### *Wood Pile:*

- clean, unpainted wood, with no other materials attached (ie no asphalt shingles, sheetrock, etc.)
- brush

#### *General Landfill:*

- demolition debris, except bricks, rocks, cement, etc.
- asphalt roofing and siding materials, plaster, sheetrock
- mattresses and bedding materials, cloth and fabrics

#### *Metals Pile:*

- metals, except refrigerators and other appliances containing refrigerants (air conditioners, etc.)

#### *Refrigerator Area:*

- refrigerators, air conditioners, etc. (see also special rules for these items)

#### *Compost Pile:*

- compostable yard waste (no plastic bags or brush larger than ¼" in diameter)

#### *Tire Pile:*

- tires, without rims

## **CATES HILL BULKY WASTE FACILITY - OPERATING RULES**

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### **8. Appliances containing refrigerants:**

In accordance with the Federal Clean Air Act Amendments of 1990, § 608 (a) and (b), after July 1st, 1992, refrigerants may not be released into the atmosphere, during maintenance, servicing, and disposal of refrigeration and air conditioning equipment. We will be required to reclaim the refrigerants from these appliances before they are shipped to a scrap metal recycler, or face the possibility of fines up to \$25,000.00 per day. Residents desiring to dispose of refrigerators, freezers, and air-conditioning equipment will be required to provide the serial number of each unit to the landfill attendant and then unload the appliance in such a way as to avoid damage to the coils and compressor units. Any units which have been drained of refrigerants prior to entering the landfill must be accompanied by documentation of the manner in which the refrigerants were disposed of, including the name of the company that performed the recovery, the type of equipment and process used, the type and quantity of refrigerants removed, the model and serial numbers of the unit or other unique identifier, and the destination of the recovered CFC's. *Appliances that have had their refrigerants removed prior to entering the landfill will not be accepted without this documentation.*

### **9. Contractors Working at the Landfill:**

Contractors who will be working for the City at the landfill or those who will be providing their own bulldozer(s) to level waste shall also be required to provide a copy of insurance certificates evidencing the following coverage, prior to performing any work at the landfill:

*Insurance shall be written with a limit of liability of not less than \$500,000 for all damages arising out of bodily injury, including death, at any time resulting therefrom, sustained by any one person in any one accident; and a limit of liability of not less than \$1,000,000 aggregate for any such damages sustained by two or more persons in any one accident. Insurance shall be written with a limit of liability of not less than \$500,000 for all property damage sustained by any one person in any one accident; and a limit of liability of not less than \$1,000,000 aggregate for any such damage sustained by two or more persons in any one accident. Property damage insurance shall include vehicle coverage for owned, non-owned, and hired vehicles. This insurance shall include the City as a named insured. In addition to the insurance required above, the Contractor shall maintain in force during the contract, additional bodily injury and property damage limits up to \$1,000,000 for comprehensive, general, and liability coverage. The Contractor shall also maintain full Worker's Compensation coverage for all persons in his employ.*

### **10. Payment Terms - Residential Permit Holders:**

All fees must be paid in full, in advance. Payment shall be made at the Public Works Office at City Hall.

### **11. Payment Terms - Commercial Permit Holders:**

Terms are net amount due within 30 days from the date of invoice. Accounts not paid in full shall subject the hauler to loss of access to the facility until payment in full is made.



## **CATES HILL BULKY WASTE FACILITY - OPERATING RULES**

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### **12. Additional Rules for Commercial Credit Account Holders:**

The name of the company must be prominently displayed on the driver's side of the vehicle. The name shown on the vehicle must match the name given in the credit application in order to have the load billed to the account.

Commercial vehicles which are larger than a pickup truck must be weighed empty and this weight must be prominently displayed on the driver's side of the vehicle, preferably near the bottom of the driver's door, or just to the rear of the driver's door. If the vehicle carries interchangeable containers, the truck must be weighed empty (without containers) and each container must also be weighed empty and the container weight shall be prominently displayed on both sides of the container, so that the weight may be read at any time from the driver's side of the vehicle.

All loads larger than a pickup truck must be weighed just prior to entry to the facility. The date and time of weighing must be shown on the tare slip and this tare slip must be presented to the landfill attendant. The weight of the load shall be obtained by subtracting the vehicle and container weights from the gross loaded weight. The tare slip must also show the location of the scales used or the name of the firm that owns said scales. Weights may be rounded to the nearest five pounds.

PLEASE NOTE: THESE RULES ARE SUBJECT TO UPDATES AND REVISIONS BY THE STATE OF NEW HAMPSHIRE.



**Highway Crew Tom Eafrazi and Peter Dupont on the Sidewalk plows**

Photo Courtesy Berlin Reporter

**REPORT OF TREASURER**

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**RESUME OF ALL ACCOUNTS**

Balance on Hand - January 1, 1993	\$ 1,042,561.15
Receipts during 1993	<u>6,467,382.13</u>
	7,508,371.28
Expenditures during 1993	<u>6,391,366.83</u>
Balance on Hand - December 31, 1993	\$ 1,118,576.45

**GENERAL FUND**

Balance on Hand - January 1, 1993	\$ 885,884.61
Receipts during 1993	<u>6,285,003.20</u>
	7,169,315.81
Expenditures during 1993	<u>6,232,891.89</u>
Balance on Hand - December 31, 1993	\$ 937,995.92

**SUGAR HILL SURCHARGE**

Balance on Hand - January 1, 1993	\$ 40,862.43
Receipts during 1993	<u>29,378.63</u>
	70,241.06
Expenditures during 1993	<u>34,253.90</u>
Balance on Hand - December 31, 1993	\$ 35,987.16

**WATER TREATMENT PLANT SURCHARGE**

Balance on Hand - January 1, 1993	\$ 56,052.19
Receipts during 1993	<u>87,260.27</u>
	143,312.46
Expenditures during 1993	<u>88,296.00</u>
Balance on Hand - December 31, 1993	\$ 55,016.46

**IMPACT FEE - WATER**

Balance on Hand - January 1, 1993	\$ 15,784.77
Receipts during 1993	<u>16,301.12</u>
Balance on Hand - December 31, 1993	32,085.89

## REPORT OF TREASURER

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### IMPACT FEE - SEWER

Balance on Hand - January 1, 1993	\$ 3,407.37
Receipts during 1993	<u>3,712.52</u>
Balance on Hand - December 31, 1993	\$ 7,119.89

### AMBULANCE DONATION FUND

Balance on Hand - January 1, 1993	\$ 2,937.44
Receipts during 1993	<u>181.82</u>
Balance on Hand - December 31, 1993	\$ 3,119.26

### FOREST FUND

Balance on Hand - January 1, 1993	\$ 26,955.51
Receipts during 1993	<u>34,076.33</u>
	61,031.84
Expenditures during 1993	<u>21,651.40</u>
Balance on Hand - December 31, 1993	\$ 39,380.44

### MOTOR VEHICLE SURCHARGE

Balance on Hand - January 1, 1993	\$ 10,676.83
Receipts During 1993	<u>11,468.24</u>
	22,145.07
Expenditures During 1993	<u>14,273.64</u>
Balance on Hand - December 31, 1993	\$ 7,871.43

### ON HAND

Berlin City Bank (General Fund)	\$ 937,995.92
Sugar Hill Surcharge	35,987.16
Water Treatment Plant Surcharge	55,016.46
Impact Fee - Water	32,085.89
Impact Fee - Sewer	7,119.89
Ambulance Donation Fund	3,119.26
Forest Fund	39,380.44
Motor Vehicle Surcharge	<u>7,871.43</u>
Total on Hand - December 31, 1993	\$ 1,118,576.45

## TAX COLLECTOR'S REPORT

FOR THE MUNICIPALITY OF GORHAMYEAR ENDING December 31, 1993

MS-61 DR.	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
	1993	1992	1991	1990, 1989, 1988
UNCOLLECTED TAXES -BEG. OF YEAR*: Property Taxes		\$537,891.14	-0-	-0-
Resident Taxes	XXXXXXXXXXXXXX	2,150.00	490.00	360.00
Land Use Change	XXXXXXXXXXXXXX	-0-	-0-	-0-
Yield Taxes	XXXXXXXXXXXXXX	-0-	-0-	-0-
Utilities	XXXXXXXXXXXXXX	-0-	-0-	-0-
	XXXXXXXXXXXXXX			
TAXES COMMITTED -THIS YEAR: Property Taxes	\$3,771,697.34	948.60	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Resident Taxes	18,090.00	50.00	XXXXXXXXXXXXXX	10.00
Land Use Change	-0-	-0-	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Yield Taxes	684.29	10,721.92	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Utilities	-0-	-0-	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Boat Tax	1,691.93	-0-	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
OVERPAYMENT: Property Taxes	465.38	-0-	-0-	-0-
Resident Taxes	-0-	-0-	-0-	-0-
Land Use Change	-0-	-0-	-0-	-0-
Yield Taxes	-0-	-0-	-0-	-0-
Interest Collected on Delinquent Tax	6,826.17	34,335.36	-0-	-0-
Collected Resident Tax Penalties	25.00	125.00	13.00	12.00
TOTAL DEBITS	\$ 3,799,480.11	\$ 586,222.02	\$ 503.00	\$ 382.00

\*This amount should be the same as last year's ending balance. If not, please explain.



## TAX COLLECTOR'S REPORT

FOR THE MUNICIPALITY OF GORHAMYEAR ENDING December 31, 1993

CR.	Levy for Year of this Report 1993	PRIOR LEVIES (Please specify years)		
		1992	1991	1990, 1989, 1988
MS-61				
REMITTED TO TREAS. DURING FY:				
Property Taxes	\$3,365,947:00	\$538,331:18	-0-	-0-
Resident Taxes	15,440:00	1,250:00	130:00	130:00
Land Use Change	-0-	-0-	-0-	-0-
Yield Taxes	684:29	10,663:74	-0-	-0-
Utilities	-0-	-0-	-0-	-0-
Interest	5,826:17	34,335:36	-0-	-0-
Penalties	25:00	125:00	13:00	12:00
Boat Tax	1,691:93	-0-	-0-	-0-
Discounts Allowed:	-0-	-0-	-0-	-0-
Abatements Made:				
Property Taxes	1,522:80	508:56	-0-	-0-
Resident Taxes	360:00	520:00	250:00	190:00
Land Use Change	-0-	-0-	-0-	-0-
Yield Taxes	-0-	-0-	-0-	-0-
Utilities	-0-	-0-	-0-	-0-
Curr. Levy Deeded	-0-	-0-	-0-	-0-
UNCOLLECTED TAXES				
-END OF YEAR:				
Property Taxes	404,692:92	-0-	-0-	-0-
Resident Taxes	2,290:00	430:00	110:00	50:00
Land Use Change	-0-	-0-	-0-	-0-
Yield Taxes	-0-	58:18	-0-	-0-
Utilities	-0-	-0-	-0-	-0-
TOTAL CREDITS	\$ 3,799,480:11	\$586,222:02	\$ 503:00	\$ 382:00

## TAX COLLECTOR'S REPORT

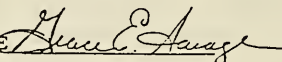
FOR THE MUNICIPALITY OF GORHAMYEAR ENDING 12/31/93

MS-61 DR.	Last Year's Levy 1992	PRIOR LEVIES (Please specify years)		
		1991	1990	1989
Unredeemed Liens Balance at Beg. of Fiscal Yr.		\$146,435:77	\$60,543:67	\$4,808:17
Liens Executed During Fiscal Yr.	\$183,579:99	-0-	-0-	-0-
Interest & Costs Coll. After Lien Execution	2,161:40	12,752:38	17,294:23	11:91
TOTAL DEBITS	\$ 185,741:39	\$ 159,188:15	\$ 77,837:90	\$ 4,820:08
CR. REMITTANCE TO TREASURER:	\$ 57,837:23	\$ 67,345:88	\$50,355:25	\$ 619:38
Redemptions				
Int./Costs(After Lien Execution)	2,161:40	12,752:38	17,294:23	11:91
Abatements of Unredeemed Taxes	-0-	-0-	-0-	-0-
Liens Deeded To Municipalities	-0-	-0-	-0-	-0-
Unredeemed Liens Bal. End of Year	125,742:76	79,089:89	10,188:42	4,188:79
TOTAL CREDITS	\$ 185,741.39	\$ 159,188.15	\$ 77,837.90	\$ 4,820.08

If you are a tax sale municipality, please use the alternate page 3.

Does your municipality commit taxes on a semi-annual basis (RSA  
76:15-a)? Yes

TAX COLLECTOR'S SIGNATURE

DATE: January 14, 1994

## REPORT OF THE TOWN CLERK

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### FINANCIAL REPORT - DECEMBER 31, 1993

#### Collected during 1993:

Auto Permits (3,737 issued)	\$292,744.00	
Dog Licenses & Fines	2,430.00	
Title Certificates	1,216.00	
UCC Filings	2,857.75	
Certified Birth, Death & Marriage Copies	525.00	
Marriage Licenses	1,240.00	
Filing Fees	9.00	
TOTAL DEBITS		\$301,021.75

#### Remitted to Treasurer during 1993:

Auto Permits	\$292,744.00	
Dog Licenses & Fines	2,430.00	
Title Certificates	1,216.00	
UCC Filings	2,857.75	
Certified Birth, Death & Marriage Copies	525.00	
Marriage Licenses	1,240.00	
Filing Fees	9.00	
TOTAL CREDITS		\$301,021.75

### VITAL STATISTICS

#### Vital Statistics Recorded during 1993

##### MARRIAGES

Marriages of Gorham Residents - Performed		
out of Town	1	
Marriages performed in Gorham	31	
Total Marriages Recorded		32

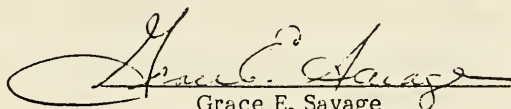
##### DEATHS:

Deaths of Gorham Residents - Occurring out		
of Town	13	
Deaths occurring in Gorham	10	
Total Deaths Recorded		23

##### BIRTHS:

Children born out of Town to Gorham Residents	24	
Total Births Recorded		24

TOTAL VITAL STATISTICS RECORDED		79
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 Grace E. Savage  
 Town Clerk

**SCHEDULE OF LONG TERM INDEBTEDNESS AS OF DECEMBER 31, 1993**  
**ANNUAL MATURITIES OF OUTSTANDING BONDS**

OWED TO:	GECC	GECC	NE MERCHANTS	GECC	GECC
DATE ISSUED:	1972	1977	1979	1980	1986
ACCOUNT NUMBER:	#9104	#9101	#	#9202	#9103
PURPOSE OF BOND:	Water Line (Cascade)	Deep Wells (Airport)	*Sewer Project #1	*Sewer Project #2	Sugar Hill Reservoir
INTEREST RATE:	5%	5%	5.40%	5%	6.125%
ORIGINAL:	\$500,000.00	\$150,000.00	\$2,025,000.00	\$747,000.00	\$375,000.00
MATURITIES					
1973	25,000.00				
1974	25,000.00				
1975	25,000.00				
1976	25,000.00				
1977	25,000.00				
1978	25,000.00	7,500.00			
1979	25,000.00	7,500.00			
1980	25,000.00	7,500.00	105,000.00		
1981	25,000.00	7,500.00	105,000.00	37,350.00	
1982	25,000.00	7,500.00	105,000.00	37,350.00	
1983	25,000.00	7,500.00	105,000.00	37,350.00	
1984	25,000.00	7,500.00	105,000.00	37,350.00	
1985	25,000.00	7,500.00	100,000.00	37,350.00	
1986	25,000.00	7,500.00	100,000.00	37,350.00	
1987	25,000.00	7,500.00	100,000.00	37,350.00	18,750.00
1988	25,000.00	7,500.00	100,000.00	37,350.00	18,750.00
1989	25,000.00	7,500.00	100,000.00	37,350.00	18,750.00
1990	25,000.00	7,500.00	100,000.00	37,350.00	18,750.00
1991	25,000.00	7,500.00	100,000.00	37,350.00	18,750.00
1992	25,000.00	7,500.00	100,000.00	37,350.00	18,750.00
1993	--	7,500.00	100,000.00	37,350.00	18,750.00
1994	--	7,500.00	100,000.00	37,350.00	18,750.00
1995	--	7,500.00	100,000.00	37,350.00	18,750.00
1996	--	7,500.00	100,000.00	37,350.00	18,750.00
1997	--	7,500.00	100,000.00	37,350.00	18,750.00
1998	--	--	100,000.00	37,350.00	18,750.00
1999	--	--	100,000.00	37,350.00	18,750.00
2000	--	--	--	37,350.00	18,750.00
2001	--	--	--	--	18,750.00
2002	--	--	--	--	18,750.00
2003	--	--	--	--	18,750.00
2004	--	--	--	--	18,750.00
2005	--	--	--	--	18,750.00
2006	--	--	--	--	18,750.00
Original	500,000.00	150,000.00	2,025,000.00	747,000.00	375,000.00
Paid to 12/31/93	<u>500,000.00</u>	<u>120,000.00</u>	<u>1,425,000.00</u>	<u>485,550.00</u>	<u>131,250.00</u>
Balance Outstanding	0.00	30,000.00	600,000.00	261,450.00	243,750.00

\*Sewer Bond payments refunded by State of New Hampshire

\*\* Town's share



**SCHEDULE OF LONG TERM INDEBTEDNESS AS OF DECEMBER 31, 1993**  
**ANNUAL MATURITIES OF OUTSTANDING BONDS**

OWED TO:	FIRST NH BANK	DARTMOUTH BANK	KDC FINANCIAL	FHA	DARTMOUTH BANK
DATE ISSUED:	1988	1991	1989	1990	1990
ACCOUNT NUMBER:	#	#	#	Water	Re-Valuation
PURPOSE OF BOND:	Garbage Truck	Plow Truck	Front End Loader/Lease	Filtration Plant	
INTEREST RATE:	6.99%	7.79%	8.5%	6%	7.75%
ORIGINAL:	\$81,000.00	\$36,000.00	\$96,500.00	\$1,200,000.00	\$80,000.00
MATURITIES					
1989	20,250.00	--	11,624.00		
1990	20,250.00	--	15,747.50		
1991	20,250.00	--	17,741.24	16,296.00	40,000.00
1992	20,250.00	17,251.31	19,281.28	17,273.76	40,000.00
1993	--	18,748.69	20,955.02	18,310.19	--
1994	--	--	11,150.96	19,408.80	--
1995	--	--	--	20,573.32	--
1996	--	--	--	21,807.72	--
1997	--	--	--	23,116.19	--
1998	--	--	--	24,503.16	--
1999	--	--	--	25,973.35	--
2000	--	--	--	27,531.75	--
2001	--	--	--	29,183.65	--
2002	--	--	--	30,934.67	--
2003	--	--	--	32,790.75	--
2004	--	--	--	34,758.20	--
2005	--	--	--	36,843.69	--
2006	--	--	--	39,054.31	--
2007	--	--	--	41,397.57	--
2008	--	--	--	43,881.43	--
2009	--	--	--	46,514.31	--
2010	--	--	--	49,305.17	--
2011	--	--	--	52,263.48	--
2012	--	--	--	55,399.29	--
2013	--	--	--	58,723.25	--
2014	--	--	--	62,246.64	--
2015	--	--	--	65,981.44	--
2016	--	--	--	69,940.33	--
2017	--	--	--	74,136.74	--
2018	--	--	--	78,584.95	--
2019	--	--	--	83,265.89	--
	81,000.00	36,000.00	96,500.00	1,200,000.00	80,000.00
Paid 12/31/93	81,000.00	36,000.00	60,394.02	33,569.76	80,000.00
Balance Outstanding	0.00	.00	\$32,105.98	\$1,166,430.24	\$ 0.00

**TRUSTEES OF TRUST FUNDS**

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**1993 REPORT**

Low interest rates continue to impact the Capital Reserve and Trust Funds. The Trust Funds specify that only the interest may be expended. Interest from the Common Trusts is paid annually for care of cemetery lots, repairs and flowers for designated lots. Two scholarships were presented at the Gorham High School Graduation in June, funded by interest in Trust Funds.

Through the Town Repurchase Agreement with Berlin City Bank we have invested substantial monies, at a higher rate of interest. This is a viable alternative to Certificates of Deposit. I would like to thank Susan Goupil, Vice President and Finance Officer of Berlin City Bank for her assistance.

Capital Reserve Funds are disbursed as directed by the Town Manager, the School Administrator, and Commissioners of the Water and Sewer Departments. We work closely with these individuals to invest the funds at the highest possible rate, with an eye to availability when the need is anticipated.

Interest in the amount of \$598.01 was disbursed to the Gorham Middle School Library, from the Fanny Philbrook Trust Fund.

Equipment necessary to complete the fitting of the Fire Truck ordered in 1992 was purchased through the Fire Department Capital Reserve Account. The new Recreation Van, and equipment for the Highway Department were paid through their respective Capital Reserve Accounts. The Water and Sewer Departments funds were disbursed, as directed, and those items would be included in their reports.

On December 31, 1993 there were twenty eight various Capital Reserve and Trust Fund Accounts, totalling \$866497.86. The detailed report follows.

Respectfully Submitted

Marie L. Andrews, Clerk

Marie L. Andrews  
Patricia A. Lapointe  
Oliver Berube

**TRUSTEES OF TRUST FUNDS**

# CAPITAL RESERVE AND TRUST FUNDS

## TRUST FUNDS DECEMBER 31, 1993

ACCOUNT	PRINCIPAL	INCOME	TOTAL
<u>#1 TOWN CEMETERIES</u>			
Balance 1/1/93	62224.00	0.00	62224.00
1993 New Accounts	500.00		500.00
1993 Int. Income		2091.98	2091.98
Paid to Town		(1441.80)	(1441.80)
Balance 12/31/93	\$ 62724.00	\$ 650.18	\$ 63374.18
<u>#2 CATHOLIC CEMETERY</u>			
Balance 1/1/93	\$ 7920.00		\$ 7920.00
1993 Int. Income		266.18	266.18
Paid to Holy Family			
Balance 12/31/93	\$ 7920.00	\$ 266.18	\$ 8186.18
<u>#3 FLOWER FUND</u>			
Balance 1/1/93	\$ 1347.73	\$ 67.22	\$ 1414.95
1993 Int. Income		48.58	48.58
1993 Added To Acct.		100.00	100.00
Expended 1993		(35.00)	(35.00)
Balance 12/31/93	\$ 1347.73	\$ 180.80	\$ 1528.53
<u>#4 REPAIR FUND</u>			
Balance 1/1/93	\$ 2312.16	\$ 1150.97	\$ 3463.13
1993 Int. Income		109.12	109.12
Paid to Town		(1150.97)	(1150.97)
Balance 12/31/93	\$ 2312.16	\$ 109.12	\$ 2421.28
<u>MILES MULLEN TRUST</u>			
Balance 1/1/93	\$ 10000.00		\$ 1000.00
1993 Int. Income		\$ 391.12	391.12
Expended 1993			
Balance 12/31/93	\$ 10000.00	\$ 391.12	\$ 10391.12
<u>HENRY B WALKER TRUST</u>			
Balance 1/1/93	\$ 5000.00	\$ 224.62	\$ 5224.62
1993 Int. Income		172.61	172.61
1993 Scholarship		(225.00)	(225.00)
Balance 12/31/93	\$ 5000.00	\$ 172.23	\$ 5172.23
<u>FANNY PHILBROOK TRUST</u>			
Balance 1/1/93	\$ 1000.00	\$ 557.98	\$ 1557.98
1993 Int. Income		40.03	40.03
Interest Expended		(598.01)	(598.01)
Balance 12/31/93	\$ 1000.00	\$ 0.00	\$ 1000.00
<u>JUDITH LESSARD TRUST</u>			
Balance 1/1/93	\$ 2285.00	\$ 98.86	\$ 2383.86
1993 Donations	25.00		25.00
1993 Int. Income		78.54	78.54
1993 Scholarship		(100.00)	(100.00)
Balance 12/31/93	\$ 2310.00	\$ 77.40	\$ 2387.40

# CAPITAL RESERVE AND TRUST FUNDS

## CAPITAL RESERVE ACCOUNTS

### LONGEVITY EXP. TRUST

Balance 1/1/93	\$ 9468.81		\$ 9468.81
Int. Income		<u>266.26</u>	<u>266.26</u>
Balance 12/31/93	\$ 9468.81	\$ 266.26	\$ 9735.07

### NURSING EXP. TRUST

Balance 1/1/93	\$ 1557.85		\$ 1557.85
1993 Int. Income		<u>46.52</u>	<u>46.52</u>
Balance 12/31/93	\$ 1557.85	\$ 46.52	\$ 1604.37

### FIRE TRUCK CAP RES.

Balance 1/1/93	\$ 44121.07		\$ 44121.07
1993 Appropriation	10000.00		10000.00
1993 Int. Income		\$ 1011.20	1011.20
Expended 1993	<u>(12116.60)</u>		<u>(12116.60)</u>
Balance 12/31/93	\$ 42004.47	\$ 1011.20	\$ 43015.67

### RECREATION VAN REPL.

Balance 1/1/93	\$ 12616.05		\$ 12616.05
1993 Appropriation	5000.00		5000.00
1993 Int. Income		\$ 275.48	275.48
Expended 1993	<u>(17693.00)</u>		<u>(17693.00)</u>
Balance 12/31/93	\$ (76.95)	\$ 275.48	\$ 198.53

### AMBULANCE CAP. RES.

Balance 1/1/93	\$ 11645.01		\$ 11645.01
1993 Appropriation	20000.00		20000.00
1993 Int. Income		<u>337.99</u>	<u>337.99</u>
Balance 12/31/93	\$ 31645.01	\$ 337.99	\$ 31983.00

### HIGHWAY EQUIP C.R.

Balance 1/1/93	\$ 30582.62		\$ 30582.62
1993 Int. Income		\$ 571.56	571.56
Expended 1993	<u>(28500.00)</u>		<u>(28500.00)</u>
Balance 12/31/93	\$ 2082.62	\$ 571.56	\$ 2654.18

### EAST MILAN CLOSURE

Balance 1/1/93	\$ 25000.00		\$ 25000.00
1993 Appropriation	50000.00		50000.00
1993 Int. Income		<u>747.41</u>	<u>747.41</u>
Balance 12/31/93	\$ 75000.00	\$ 747.41	\$ 75747.41

### WATER DEPT C.R.

Balance 1/1/93	\$ 186151.73		\$ 186151.73
1993 Int. Income		4335.62	4335.62
1993 Surplus	54732.23		54732.23
1993 Expended	<u>(106484.64)</u>		<u>(106484.64)</u>
Balance 12/31/93	\$134399.32	\$ 4335.62	\$ 138734.94

### SEWER DEPT C.R.

Balance 1/1/93	\$ 171520.75		\$ 171520.75
1993 Int. Income		4300.13	4300.13
1993 Surplus	29978.19		29978.19
1993 Expended	<u>(41365.11)</u>		<u>(41365.11)</u>
Balance 12/31/93	\$ 160133.83	\$ 4300.13	\$ 164433.96



# CAPITAL RESERVE AND TRUST FUNDS

## DREDGING MAINT C.R.

Balance 1/1/93	\$ 26673.94		\$ 26673.94
1993 Int. Income		\$ 674.30	\$ 674.30
Balance 12/31/93	\$ 26673.94	\$ 674.30	\$ 27348.24

## CASCADE PLAYGROUND

Balance 1/1/93	\$ 2909.24		\$ 2909.24
1993 Int. Income		\$ 52.92	\$ 52.92
Balance 12/31/93	\$ 2909.24	\$ 52.92	\$ 2962.16

## CASCADE BRIDGE REPL.

Balance 1/1/93	\$ 20600.81		\$ 20600.81
1993 Int. Income		\$ 694.95	\$ 694.95
Balance 12/31/93	\$ 20600.81	\$ 694.95	\$ 21295.76

## POLICE CRUISER REPL.

Balance 1/1/93	\$ 117.53		\$ 117.53
1993 Int. Income		\$ 3.37	\$ 3.37
Balance 12/31/93	\$ 117.53	\$ 3.37	\$ 120.90

## SCHOOL BOILER C.R.

Balance 1/1/93	\$ 53466.96		\$ 53466.96
1993 Surplus	18804.65		18804.65
1993 Int. Income		\$ 1860.25	\$ 1860.25
Balance 12/31/93	\$ 72271.61	\$ 1860.25	\$ 74131.86

## SCHOOL BUS C.R.

Balance 1/1/93	\$ 56579.54		\$ 56579.54
1993 Surplus	18804.64		18804.64
1993 Int. Income		\$ 1772.01	\$ 1772.01
Balance 12/31/93	\$ 75384.18	\$ 1772.01	\$ 77156.19

## SCHOOL ROOF C.R.

Balance 1/1/93	\$ 3602.64		\$ 3602.64
1993 Int. Income		\$ 102.25	\$ 102.25
Balance 12/31/93	\$ 3602.64	\$ 102.25	\$ 3704.89

## SCHOOL ASBESTOS REM.

Balance 1/1/93	\$ 65433.51		\$ 65433.51
1993 Int. Income		\$ 1776.30	\$ 1776.30
Balance 12/31/93	\$ 65433.51	\$ 1776.30	\$ 67209.81

## OLD GLEN ROAD C.R.

1993 Appropriation	\$ 10000.00		\$ 10000.00
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## TOWN HALL REPAIRS C.R.

1993 Appropriation	\$ 10000.00		\$ 10000.00
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## STONEY BROOK PAV C.R.

1993 Appropriation	\$ 10000.00		\$ 10000.00
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TOTAL TRUST FUNDS	\$ 92613.89	\$ 1847.03	\$ 94460.92
TOTAL RESERVE ACCTS	<u>753208.42</u>	<u>18828.52</u>	<u>772036.94</u>
GRAND TOTAL	\$ 845822.31	\$ 20675.55	\$ 866497.86

# CAPITAL RESERVE AND TRUST FUND ACCOUNT INVESTMENTS

BERLIN CITY BANK

Fire Dept Capital Reserve	PB	\$	12243.85	
Common Trust #1	MM		505.43	
Common Trust #2	PB		103.28	
Common Trust #3	PB		146.12	
Common Trust #4	PB		49.64	
Cruiser Capital Reserve	PB		120.90	
Judith Lessard Scholarship	PB		43.62	
Henry B. Walker Scholarship	PB		43.59	
Miles Mullen Trust Fund	PB		185.29	
Highway Equipment C.R.	PB		2654.18	
Sewer Dept Capital Reserve	PB		41873.76	
Water Dept Capital Reserve	PB		16447.01	
Dredging Maint Cap. Res.	PB		27348.24	
East Milan Closure Cap. Res.	PB		50000.00	
Stony Brook Paving C.R.	PB		10000.00	
Old Glen Road Cap. Res.	PB		10000.00	
Town Hall Repairs C.R.	PB		10000.00	
School Boiler Capital Res.	PB		18807.27	
				\$ 200572.18

FIRST NH WHITE MT BANK

School Bus Capital Reserve	MM	\$	39910.06	
School Roof Capital Reserve	MM		3704.89	
Sewer Dept. Capital Reserve	MM		47339.04	
				\$ 90953.99

BERLIN CITY BANK REPURCHASE (BANK OF BOSTON)

Fire Dept Capital Res.	128	\$	30771.82	
E. Milan Closure Res.	129		25747.41	
Sewer Dept. Cap. Res.	130		41029.09	
Cascade Bridge Replace C.R.	131		21295.76	
Miles Mullen Trust Fund	132		8205.83	
Henry B. Walker Scholarship	133		5128.64	
Judith Lessard Scholarship	134		2343.78	
Common Trust #1	135		62868.75	
Common Trust #2	136		8082.90	
Common Trust #3	137		1382.41	
Common Trust #4	138		2371.64	
				\$ 209228.03

NEW DARTMOUTH BANK

Longevity Expendable Trust	MM	\$	9735.07	
Nursing Expendable Trust	MM		1604.37	
Water Dept. Cap. Res.	MM		65082.54	
Sewer Dept. Cap. Res.	MM		34192.07	
School Bus Cap. Res.	PB		18804.64	
				\$ 129418.69

FLEET BANK

School Asbestos Cap. Res.	MM	\$	49855.83	\$ 49855.83
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HOME BANK FSB

Fanny Philbrook Trust Fund	PB	\$	1000.00	\$ 1000.00
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LANCASTER NATIONAL BANK

School Asbestos Cap. Res.	MM	\$	17353.98	\$ 17353.98
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## CAPITAL RESERVE AND TRUST FUND ACCOUNT INVESTMENTS

### SIWOOGANOCK BANK

School Boiler Cap. Res.	PB	\$ 55324.59
School Bus Cap. Res.	PB	18441.49

\$ 73766.08

### ANGEL GUARDIAN CREDIT UNION

Water Dept Membership Acct.	PB	\$ 5.64
Water Dept Capital Res.	CD	57199.75
Recreation Van Replace C.R.	PB	198.53
Ambulance Replacement C.R.	PB	31983.00
Cascade Playground C.R.	PB	2962.16

\$ 92349.08

### U.S. TREASURY BONDS

Miles Mullen Trust Fund	Series H	\$ 2000.00	\$ 2000.00
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GRAND TOTAL

\$ 866497.86



Officer Sam Daisey - DARE Program in Schools

Photo Courtesy Berlin Reporter

**AUDITOR'S REPORT**

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**FRANCIS J. DINEEN & CO.**

CERTIFIED PUBLIC ACCOUNTANTS

FRANCIS J. DINEEN, C.P.A.

KYEONG WHAN KIM, C.P.A.

5 MIDDLE STREET - LANCASTER, N.H. 03584

INDEPENDENT AUDITORS' REPORT ON FINANCIAL PRESENTATION

To the Members of  
the Board of Selectmen  
Town of Gorham  
Gorham, New Hampshire 03581

We have audited the accompanying general purpose financial statements and the combining individual fund financial statements of the Town of Gorham, New Hampshire as of, and for the year ended December 31, 1992, as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town has not maintained a complete record of its Water or Sewer Fund fixed assets as required by generally accepted accounting principles. Accordingly, statements of Water and Sewer Fund fixed assets are not included in the financial statements. The amounts that should be recorded as Water and Sewer Fund fixed assets are not known.

As explained in Note 2, the Water and Sewer Funds are reported as Special Revenue Funds, whereas generally accepted accounting principles require that they be reported as Enterprise Funds.



## AUDITOR'S REPORT

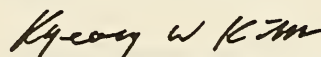
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Board of Selectmen  
Town of Gorham

In our opinion, except for the effect on the financial statements of the omission described in the third paragraph and except as noted in the fourth paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Gorham, New Hampshire as of December 31, 1992, and the results of its operations and cash flows of its similar trust fund types for the year then ended in conformity with generally accepted accounting principles. Also, in our opinion, the combining and individual fund financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds of the Town of Gorham, New Hampshire as of December 31, 1992, and the results of operations of such funds and the cash flows of nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining and individual fund financial statements. The accompanying financial information listed as the supplemental schedule in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Town of Gorham, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose, combining, and individual fund financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements of each of the respective individual funds taken as a whole.

Very truly yours,



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Kyeong Whan Kim, C.P.A.

May 14, 1993

# AUDITOR'S REPORT

## SCHEDULE 2

## TOWN OF GORHAM GENERAL FUND

### STATEMENT OF APPROPRIATIONS AND EXPENDITURES FOR THE FISCAL YEAR ENDED DECEMBER 31, 1992

	Encumbered 1991	Appropriations 1992
<u>General Government</u>		
Town Officer's Salaries	\$ 0.00	\$ 70,420.00
Town Officer's Expenses	0.00	106,439.00
Election & Registration Expenses	0.00	3,950.00
Cemeteries	0.00	15,779.00
General Government Buildings	0.00	37,237.00
Planning, Zoning & Code		
Enforcements	0.00	11,981.00
Legal	0.00	23,500.00
Adv. & Regional Associations	0.00	3,800.00
FICA, Retirement & Pension	0.00	106,990.00
Insurance	0.00	297,979.00
Information Booth	0.00	7,844.00
Reappraisal of Property	0.00	0.00
Overlay	0.00	34,957.00
Total General Government	0.00	720,876.00
<u>Public Safety</u>		
Police Department	0.00	291,042.00
Fire Department	0.00	97,009.00
Answering Service	0.00	63,145.00
Building Inspection	0.00	5,500.00
Emergency Management	0.00	7,084.00
Total Public Safety	0.00	463,780.00
<u>Highways and Bridges</u>		
Street Lighting	0.00	35,000.00
Town Maintenance	0.00	338,968.00
Gas Account	0.00	7,300.00
Total Highways, Streets and Bridges	0.00	381,268.00
<u>Sanitation</u>		
Solid Waste District	29,776.57	76,159.00
Garbage Collection Dept	0.00	96,422.00
Recycling	0.00	38,605.00
Total Sanitation	29,776.57	211,186.00
<u>Health</u>		
A.V.H. Mental Health	0.00	3,165.00
Health Department	0.00	44,420.00
Ambulance	0.00	67,981.00
Animal Control	0.00	600.00
Total Health	0.00	116,166.00
<u>Welfare</u>		
General Assistance	0.00	18,000.00
Community Action Program	0.00	2,200.00
Total Welfare	0.00	20,200.00

# AUDITOR'S REPORT

TOWN OF GORHAM  
GENERAL FUND  
STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1992

SCHEDULE 2

<u>Expenditures</u> <u>Net of Refunds</u>	<u>Encumbered</u> <u>To 1993</u>	(Over) Under <u>Budget</u>
\$ 70,350.85	\$ 0.00	\$ 69.15
111,399.64	0.00	( 4,960.64)
4,154.54	0.00	( 204.54)
11,832.56	0.00	3,946.44
33,719.79	0.00	3,517.21
12,210.45	0.00	( 229.45)
14,638.95	8,861.05	0.00
3,387.21	0.00	412.79
81,436.73	0.00	25,553.27
289,272.91	0.00	8,706.09
7,786.41	0.00	57.59
0.00	0.00	0.00
<u>43,386.73</u>	<u>0.00</u>	<u>( 8,429.73)</u>
<u>683,576.77</u>	<u>8,861.05</u>	<u>28,438.18</u>
285,508.90	0.00	5,533.10
79,212.45	0.00	17,796.55
59,362.31	0.00	3,782.69
4,891.10	0.00	608.90
<u>3,648.25</u>	<u>0.00</u>	<u>3,435.75</u>
<u>432,623.01</u>	<u>0.00</u>	<u>31,156.99</u>
33,706.57	0.00	1,293.43
329,966.32	0.00	9,001.68
<u>7,783.41</u>	<u>0.00</u>	<u>( 483.41)</u>
<u>371,456.30</u>	<u>0.00</u>	<u>9,811.70</u>
86,805.85	12,839.31	6,290.41
63,970.56	0.00	32,451.44
<u>29,218.06</u>	<u>0.00</u>	<u>9,386.94</u>
<u>179,994.47</u>	<u>12,839.31</u>	<u>48,128.79</u>
3,165.00	0.00	0.00
38,748.89	0.00	5,671.11
62,809.42	0.00	5,171.58
<u>180.00</u>	<u>0.00</u>	<u>420.00</u>
<u>104,903.31</u>	<u>0.00</u>	<u>11,262.69</u>
13,828.24	0.00	4,171.76
<u>2,200.00</u>	<u>0.00</u>	<u>0.00</u>
<u>16,028.24</u>	<u>0.00</u>	<u>4,171.76</u>

# AUDITOR'S REPORT

## SCHEDULE 2 (continued)

## TOWN OF GORHAM GENERAL FUND

### STATEMENT OF APPROPRIATIONS AND EXPENDITURES FOR FISCAL YEAR ENDED DECEMBER 31, 1992

	Encumbered 1991	Appropriations 1992
<u>Culture and Recreation</u>		
Library	0.00	41,843.00
Parks and Recreation	0.00	92,944.00
Patriotic Purposes	0.00	9,112.00
Gorham Historical Society	0.00	1,500.00
Conservation Commission	0.00	350.00
Total Culture and Recreation	0.00	145,749.00
<u>Debt Service</u>		
Principal - Long-term Bonds	0.00	302,656.00
<u>Interest on Debt</u>		
Long-term Bonds	0.00	161,634.00
Tax Antic. Notes	0.00	10,000.00
Total Debt Service	0.00	474,290.00
<u>Capital Outlay</u>		
Cascade Hydro	3,261.48	0.00
Fire Truck	119,099.00	0.00
Police Cruisers	0.00	17,034.00
Culverts/Catch Basins Replace.	0.00	14,000.00
Ambulance	50,000.00	0.00
Pending Litigation	0.00	7,000.00
Asphalt Paving	0.00	50,000.00
Cemetery Improvement	0.00	5,000.00
Church Street RR Crossing	0.00	8,000.00
Special Insurance Reserve Fund	6,977.38	0.00
Total Capital Outlay	179,337.86	101,034.00
<u>Transfers to Other Government</u>		
<u>Divisions</u>		
School District Assessment	0.00	2,385,292.00
County Tax	0.00	453,442.00
Total Transfers	0.00	2,838,734.00
Total Expenditures	209,114.43	5,473,283.00
<u>Other Financing Uses</u>		
Operating Transfers Out:		
To Capital Reserve	0.00	50,000.00
To Trust Funds	0.00	15,000.00
Total Operating Trans.	0.00	65,000.00
<u>Total Expenditures and Other Financing Uses</u>	<u>\$209,114.43</u>	<u>\$5,538,283.00</u>



## AUDITOR'S REPORT

TOWN OF GORHAM  
GENERAL FUND  
STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR FISCAL YEAR ENDED DECEMBER 31, 1992

SCHEDULE 2  
(cont.)

<u>Expenditures</u> <u>Net of Refunds</u>	<u>Encumbered</u> <u>To 1993</u>	<u>(Over)</u> <u>Under</u> <u>Budget</u>
40,638.67	0.00	1,204.33
88,143.43	0.00	4,800.57
8,849.83	0.00	262.17
1,500.00	0.00	0.00
<u>226.00</u>	<u>0.00</u>	<u>124.00</u>
<u>139,357.93</u>	<u>0.00</u>	<u>6,391.07</u>
 302,656.00	 0.00	 0.00
161,641.92	0.00	( 7.92)
<u>5,197.11</u>	<u>0.00</u>	<u>4,802.89</u>
<u>469,495.03</u>	<u>0.00</u>	<u>4,794.97</u>
 1,342.49	 1,918.99	 0.00
119,099.00	0.00	0.00
15,016.00	0.00	2,018.00
12,087.20	0.00	1,912.80
50,000.00	0.00	0.00
1,856.11	5,143.89	0.00
50,000.00	0.00	0.00
3,385.13	0.00	1,614.87
7,965.00	0.00	35.00
<u>1,790.37</u>	<u>5,187.01</u>	<u>0.00</u>
<u>262,541.30</u>	<u>12,249.89</u>	<u>5,580.67</u>
 2,385,292.00	 0.00	 0.00
<u>453,442.00</u>	<u>0.00</u>	<u>0.00</u>
<u>2,838,734.00</u>	<u>0.00</u>	<u>0.00</u>
<u>5,498,710.36</u>	<u>33,950.25</u>	<u>149,736.82</u>
 50,000.00	 0.00	 0.00
<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>
<u>65,000.00</u>	<u>0.00</u>	<u>0.00</u>
 <u>\$5,563,710.36</u>	 <u>\$33,950.25</u>	 <u>\$ 149,736.82</u>

## AUDITOR'S REPORT

EXHIBIT A

TOWN OF GORHAM  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
DECEMBER 31, 1992

	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
<u>ASSETS</u>			
Cash	\$ 926,747.04	\$ 59,761.92	\$56,045.55
Temporary Invest.	0.00	0.00	0.00
Taxes Receivable (Net of Allowances for Uncollectables)	665,154.30	0.00	0.00
Accounts Receivable	50,098.11	161,980.86	22,564.01
Due From Other Funds (Note 1)	7,313.90	0.00	3,254.72
Due From Other Governments	0.00	0.00	0.00
Other Assets - Tax Deeded Property	0.00	0.00	0.00
Fixed Assets	0.00	0.00	0.00
Amount to Be Provided For Vacation and Sick Pay	0.00	0.00	0.00
Amount to Be Provided For Retirement of General Long-term Debt and Other Obligations	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Assets	<u>\$1,649,313.35</u>	<u>\$221,742.78</u>	<u>\$81,864.28</u>

# AUDITOR'S REPORT

## TOWN OF GORHAM COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS DECEMBER 31, 1992

### EXHIBIT A

Fiduciary Fund Type	Account Group		Total (Memorandum Only)
	General Fixed Assets	General Long-term Debt	
Trust and Agency			
\$708,775.65	\$ 0.00	\$ 0.00	\$1,751,330.16
107,460.95	0.00	0.00	107,460.95
0.00	0.00	0.00	665,154.30
0.00	0.00	0.00	234,642.98
0.00	0.00	0.00	10,568.62
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	3,076,492.11	0.00	3,076,492.11
0.00	0.00	153,724.17	153,724.17
0.00	0.00	2,516,084.91	2,516,084.91
<u>\$816,236.60</u>	<u>\$3,076,492.11</u>	<u>\$2,669,809.08</u>	<u>\$8,515,458.20</u>

## AUDITOR'S REPORT

EXHIBIT A  
(Cont.)TOWN OF GORHAM  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
DECEMBER 31, 1992

	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
<u>LIABILITIES AND FUND EQUITY</u>			
<u>Liabilities</u>			
Accounts Payable	\$ 7,254.76	\$ 0.00	\$ 0.00
Due to Other			
Governments (Note 9)	1,110,292.00	0.00	0.00
Due to Other Funds			
(Note 1)	3,254.72	7,313.90	0.00
Accrued Vacation and			
Sick Pay (Note 1)	0.00	0.00	0.00
Lease Obligations (Note 4)	0.00	0.00	0.00
General Obligation			
Bonds Payable (Note 3)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities	<u>1,120,801.48</u>	<u>7,313.90</u>	<u>0.00</u>
<u>Fund Equity</u>			
Investment in General			
Fixed Assets	0.00	0.00	0.00
Fund Balance: (Note 6)			
Reserved for			
Encumbrances	33,950.25	0.00	0.00
Reserved by Trust			
Instruments	0.00	0.00	0.00
Unreserved:			
Designated for Capital			
Acquisitions	0.00	0.00	0.00
Designated for Debt			
Service	48,176.33	0.00	78,609.56
Designated by Trust			
Instruments	0.00	0.00	0.00
Designated for Specific			
Capital Projects	0.00	0.00	3,254.72
Designated for Specific			
Projects/Purposes	0.00	214,428.88	0.00
Undesignated	<u>446,385.29</u>	<u>0.00</u>	<u>0.00</u>
Total Fund Equity	<u>528,511.87</u>	<u>214,428.88</u>	<u>81,864.28</u>
Total Liabilities			
& Fund Equity	<u>\$1,649,313.35</u>	<u>\$221,742.78</u>	<u>\$81,864.28</u>



## AUDITOR'S REPORT

TOWN OF GORHAM  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
DECEMBER 31, 1992

EXHIBIT A  
(Cont.)

<u>Fiduciary</u> <u>Fund Type</u>	<u>Account Group</u>		<u>Total</u> <u>(Memorandum</u> <u>Only)</u>
<u>Trust and</u> <u>Agency</u>	<u>General</u> <u>Fixed</u> <u>Assets</u>	<u>General</u> <u>Long-term</u> <u>Debt</u>	
\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,254.76
0.00	0.00	0.00	1,110,292.00
0.00	0.00	0.00	10,568.62
0.00	0.00	153,724.17	153,724.17
0.00	0.00	32,105.98	32,105.98
<u>0.00</u>	<u>0.00</u>	<u>2,483,978.93</u>	<u>2,483,978.93</u>
<u>0.00</u>	<u>0.00</u>	<u>2,669,809.08</u>	<u>3,797,924.46</u>
0.00	3,076,492.11	0.00	3,076,492.11
0.00	0.00	0.00	33,950.25
92,088.89	0.00	0.00	92,088.89
711,021.40	0.00	0.00	711,021.40
0.00	0.00	0.00	126,785.89
13,126.31	0.00	0.00	13,126.31
0.00	0.00	0.00	3,254.72
0.00	0.00	0.00	214,428.88
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>446,385.29</u>
<u>816,236.60</u>	<u>3,076,492.11</u>	<u>0.00</u>	<u>4,717,533.74</u>
<u>\$816,236.60</u>	<u>\$3,076,492.11</u>	<u>\$2,669,809.08</u>	<u>\$8,515,458.20</u>

## AUDITOR'S REPORT

EXHIBIT BTOWN OF GORHAMCOMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCESALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 1992

	<u>Governmental Fund</u>	
	<u>General</u>	<u>Special Revenue</u>
<u>Revenues</u>		
Taxes	\$ 3,898,551.58	\$ 0.00
Licenses and Permits	330,865.46	0.00
Intergovernmental	836,787.20	0.00
Local Sources, Except Taxes	173,495.79	613,558.10
Interest and Dividends	22,804.20	4,528.63
Miscellaneous	<u>42,807.75</u>	<u>29,033.85</u>
Total Revenues	<u>5,305,311.98</u>	<u>647,120.58</u>
<u>Expenditures</u>		
Town:		
General Government	683,576.77	17,370.86
Public Safety	432,623.01	0.00
Highways, Streets & Bridges	371,456.30	0.00
Sanitation	179,994.47	0.00
Health	104,903.31	0.00
Welfare	16,028.24	0.00
Culture & Recreation	139,357.93	0.00
Debt Service: Principal	302,656.00	0.00
Interest	166,839.03	0.00
Water & Sewer	0.00	469,182.98
Capital Outlay	<u>262,541.30</u>	<u>24,560.00</u>
Total Town Expenditures	2,659,976.36	511,113.84
Other Governmental Units:		
School District Assessment	2,385,292.00	0.00
County Taxes	<u>453,442.00</u>	<u>0.00</u>
Total Expenditures	<u>5,498,710.36</u>	<u>511,113.84</u>
<u>Excess of Revenues Over</u>		
<u>(Under) Expenditures</u>	<u>( 193,398.38)</u>	<u>136,006.74</u>

## AUDITOR'S REPORT

TOWN OF GORHAM  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 1992

EXHIBIT B

<u>Types</u>	<u>Fiduciary Fund Types</u>	<u>Total (Memorandum Only)</u>
Capital Projects	Expendable Trust	
\$ 0.00	\$ 0.00	\$ 3,898,551.58
0.00	0.00	330,865.46
0.00	71,244.29	908,031.49
84,994.69	0.00	872,048.58
4,142.79	22,955.95	54,431.57
0.00	0.00	71,841.60
<u>89,137.48</u>	<u>94,200.24</u>	<u>6,135,770.28</u>
0.00	626.00	701,578.63
0.00	0.00	432,623.01
0.00	0.00	371,456.30
0.00	0.00	179,994.47
0.00	0.00	104,903.31
0.00	0.00	16,028.24
0.00	0.00	139,357.93
0.00	0.00	302,656.00
0.00	0.00	166,839.03
0.00	0.00	469,182.98
<u>1,785.85</u>	<u>149,433.72</u>	<u>438,320.87</u>
1,785.85	150,059.72	3,286,935.77
0.00	0.00	2,385,292.00
<u>0.00</u>	<u>0.00</u>	<u>453,442.00</u>
<u>1,785.85</u>	<u>150,059.72</u>	<u>6,161,669.77</u>
<u>87,351.63</u>	<u>( 55,859.48)</u>	<u>( 25,899.49)</u>

## AUDITOR'S REPORT

EXHIBIT B TOWN OF GORHAM  
 (Cont.) COMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCES  
 ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS  
 FOR THE YEAR ENDED DECEMBER 31, 1992

	<u>Governmental Fund</u>	
	<u>General</u>	<u>Special Revenue</u>
<u>Other Financing Sources (Uses)</u>		
Proceeds From Long-term Debt	0.00	0.00
Operating Transfers In	153,620.14	0.00
Operating Transfers (Out)	( 65,000.00)	(134,916.18)
Total Other Financing Sources (Uses)	<u>88,620.14</u>	<u>(134,916.18)</u>
<u>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses</u>	( 104,778.24)	1,090.56
<u>Fund Balance, January 1</u>	<u>633,290.11</u>	<u>213,338.32</u>
<u>Fund Balance, December 31</u>	<u>\$ 528,511.87</u>	<u>\$ 214,428.88</u>



# AUDITOR'S REPORT

TOWN OF GORHAM  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 1992

EXHIBIT B  
 (cont.)

<u>Types</u>	<u>Fiduciary Fund Types</u>	<u>Total</u>
<u>Capital Projects</u>	<u>Expendable Trust</u>	<u>(Memorandum Only)</u>
0.00	0.00	0.00
0.00	172,286.71	325,906.85
<u>(122,724.37)</u>	<u>0.00</u>	<u>( 322,640.55)</u>
 <u>(122,724.37)</u>	 <u>172,286.71</u>	 <u>3,266.30</u>
 ( 35,372.74)	 116,427.23	 ( 22,633.19)
<u>117,237.02</u>	<u>605,620.83</u>	<u>1,569,486.28</u>
<u>\$ 81,864.28</u>	<u>\$ 722,048.06</u>	<u>\$ 1,546,853.09</u>

## AUDITOR'S REPORT

## EXHIBIT C

## TOWN OF GORHAM

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
GENERAL AND SPECIAL REVENUE FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 1992

		<u>General Fund</u>
	<u>Budget</u>	<u>Actual</u>
<u>Revenues</u>		
Taxes	\$ 3,835,778.00	\$ 3,898,551.58
Licenses and Permits	299,602.00	330,865.46
Intergovernmental	838,848.00	836,787.20
Local Sources, Except Taxes	146,031.00	173,495.79
Interest and Dividends	17,220.00	22,804.20
Miscellaneous	<u>28,197.00</u>	<u>42,807.75</u>
Total Revenues	<u>5,165,676.00</u>	<u>5,305,311.98</u>
<u>Expenditures</u>		
Town:		
General Government	720,876.00	683,576.77
Public Safety	463,780.00	432,623.01
Highways, Streets & Bridges	381,268.00	371,456.30
Sanitation	240,962.57	179,994.47
Health	116,166.00	104,903.31
Welfare	20,200.00	16,028.24
Culture and Recreation	145,749.00	139,357.93
Debt Service: Principal	302,656.00	302,656.00
Interest	171,634.00	166,839.03
Water and Sewer	0.00	0.00
Capital Outlay	<u>280,371.86</u>	<u>262,541.30</u>
Total Town Expenditures	2,843,663.43	2,659,976.36
Other Governmental Units:		
School District Assessment	2,385,292.00	2,385,292.00
County Taxes	<u>453,442.00</u>	<u>453,442.00</u>
Total Expenditures	<u>5,682,397.43</u>	<u>5,498,710.36</u>
<u>Excess of Revenues Over</u>		
<u>(Under) Expenditures</u>	<u>( 516,721.43)</u>	<u>( 193,398.38)</u>

**AUDITOR'S REPORT**

TOWN OF GORHAM  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
GENERAL AND SPECIAL REVENUE FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 1992

EXHIBIT C

		<u>Special Revenue Funds</u>	
<u>Variance</u> <u>Favorable</u> <u>(Unfavorable)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavorable)</u>
\$ 62,773.58	\$ 0.00	\$ 0.00	\$ 0.00
31,263.46	0.00	0.00	0.00
( 2,060.80)	0.00	0.00	0.00
27,464.79	500,395.00	613,558.10	113,163.10
5,584.20	0.00	4,528.63	4,528.63
<u>14,610.75</u>	<u>0.00</u>	<u>29,033.85</u>	<u>29,033.85</u>
<u>139,635.98</u>	<u>500,395.00</u>	<u>647,120.58</u>	<u>146,725.58</u>
37,299.23	0.00	17,370.86	( 17,370.86)
31,156.99	0.00	0.00	0.00
9,811.70	0.00	0.00	0.00
60,968.10	0.00	0.00	0.00
11,262.69	0.00	0.00	0.00
4,171.76	0.00	0.00	0.00
6,391.07	0.00	0.00	0.00
0.00	0.00	0.00	0.00
4,794.97	0.00	0.00	0.00
0.00	500,395.00	469,182.98	31,212.02
<u>17,830.56</u>	<u>0.00</u>	<u>24,560.00</u>	<u>( 24,560.00)</u>
183,687.07	500,395.00	511,113.84	( 10,718.84)
0.00	0.00	0.00	0.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>183,687.07</u>	<u>500,395.00</u>	<u>511,113.84</u>	<u>( 10,718.84)</u>
<u>323,323.05</u>	<u>0.00</u>	<u>136,006.74</u>	<u>136,006.74</u>



AUDITOR'S REPORT

TOWN OF GORHAM  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
GENERAL AND SPECIAL REVENUE FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 1992

EXHIBIT C  
 (cont.)

<u>Variance</u> <u>Favorable</u> <u>(Unfavorable)</u>	<u>Special Revenue Funds</u>		<u>Variance</u> <u>Favorable</u> <u>(Unfavorable)</u>
	<u>Budget</u>	<u>Actual</u>	
0.00	0.00	0.00	0.00
( 9,275.86)	0.00	0.00	0.00
<u>0.00</u>	<u>0.00</u>	<u>(134,916.18)</u>	<u>(134,916.18)</u>
 ( 9,275.86)	 0.00	 (134,916.18)	 (134,916.18)
 314,047.19	 0.00	 1,090.56	 1,090.56
<u>0.00</u>	<u>213,338.32</u>	<u>213,338.32</u>	<u>0.00</u>
<u>\$ 314,047.19</u>	<u>\$213,338.32</u>	<u>\$ 214,428.88</u>	<u>\$ 1,090.56</u>



## VITAL STATISTICS

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### Births Registered in the Town of Gorham For the Year Ending December 31, 1993

Date of Birth	Place of Birth	Name of Child	Sex	Name of Parents
February 10	No. Conway	Sean Patrick Goodrich	M	Donna R. Tourangeau William M. Goodrich
February 21	Berlin	Valerie Rae King	F	Nancy Cyr Claude R. King
March 10	Lancaster	Jacob Donald Torres	M	Veronica A. Cahill Donald J. W. Torres
March 13	Lancaster	Allison Marie Thompson	F	Patricia A. Bonney Hugh R. Thompson
March 25	Berlin	Krysta Mamie Arguin	F	Nancy C. Lizzie Dennis L. Arguin
May 26	Berlin	Lori Nicole Robichaud	F	Carol-Ann Martin Richard J. Robichaud
May 27	Berlin	Christopher Jos. Mercauto	M	Darlene A. Griffin Joseph D. Mercauto
May 27	Berlin	Kyle John Aikens	M	Angela M. Addario Douglass C. Aikens
May 27	Berlin	Benjamin Jefferson Carlson	M	Melinda J. Penniman David P. Carlson
May 30	Berlin	Kara Susan Vachon	F	Kim S. Clement Steven D. Vachon
June 4	Berlin	Spencer Brian Bilodeau	M	Bernice Skaradosky Brian M. Bilodeau
June 9	No. Conway	Cameron Joseph Lepage	M	Joanne M. Olin John R. Lepage
July 14	Berlin	Alicia R. Vaillancourt-Locke	F	Valerie Vaillancourt Scott A. Locke
July 14	Berlin	Brandon Oliver Flynn	M	Patricia S. Koons Steve A. Flynn
July 18	No. Conway	Elizabeth Anne Fuller	F	Mimi Wong John G. Fuller
August 3	Berlin	Caitlin Rae Boisselle	F	Lori A. Hutchins Matthew P. Boisselle
August 26	Berlin	Tyler Christopher Binette	M	Christina F. Toth Allen F. Binette
September 21	Lebanon	Corey Marcel Baillargeon	M	Lise Gingues Roland P. Baillargeon
September 25	Lebanon	Branden Patrick Clark	M	Gail S. Fiske Alan T. Clark
October 2	Berlin	Michael Paul Turgeon	M	Karen R. Brodeur Roland R. Turgeon
October 27	Berlin	Katelyn Marie Sirois	F	Tara L. O'Neil Carl R. Sirois

## VITAL STATISTICS

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November 23	Berlin	Samantha Joan Megan Porter	F	Michelle Y. Wood Benjamin W. Porter
December 2	Berlin	Patrick James Pike	M	Sandra E. Nichols James P. Pike
December 2	Berlin	Samuel Jacob Sibulkin	M	Lisa R. Sibulkin

### Marriages Registered in the Town of Gorham For the Year Ending December 31, 1993

Date of Marriage	Place of Marriage	Name and Surname of Bride and Groom	Residence of Each at Time of Marriage
January 1	Gorham	Chris Duane Saunders Patricia Ann LaPointe	Gorham Gorham
February 14	Gorham	Michel Paul Galipeau Laurie Anne Silloway	Gorham Gorham
March 6	Berlin	Brian Norman Cusson Joan Mildred Donaldson	Berlin Gorham
April 3	Pinkham Notch	Michael Joseph Reardon Sheila Marie Tolland	Tewksbury, MA Tewksbury, MA
April 3	Jackson	Allen Francis Binette Christina Frances Toth	Gorham Gorham
May 22	Gorham	Colin Robert Horne Denise Marie Lavigne	Gorham Gorham
May 22	Gorham	Austin Sterling Holmes, Jr. Rhonda Elaine Smith	Gorham Gorham
June 5	Gorham	Mark Richard St. Hilaire Lee Ann Cloutier	Gorham Gorham
June 12	Gorham	Terry Donald Oliver Sharon Louise Harwell	Gorham Gorham
June 18	Lancaster	Steven Paul Rivard Jennifer Jeanne Godin	Gorham Gorham
June 19	Gorham	Jeffrey Scott Stewart Jennifer Lynda Watson	Gorham Gorham
July 7	Gorham	Eric John Gagne Cynthia Ann Elsmore	Gorham East Machias, ME
July 10	Gorham	Jamison Joseph O'Neil Candy Lynn Lavallee	Gorham Milan
July 17	Gorham	Wayne Patrick Eafrazi Rhonda Elizabeth Lyons	Gorham Gorham
July 24	Berlin	Gary James Eastman Angie Helene Melville	Gorham Gorham
August 7	Gorham	Roland Carroll Bowie Beverly Ellen Bowie	Freeport, ME Freeport, ME
August 21	Berlin	Randy Joseph Tanguay Wanda Kay Guerin	Gorham Gorham

## VITAL STATISTICS

September 3	Gorham	Richard Austin Breault	Westboro, MA
		Christine Seale	Westboro, MA
September 3	Gorham	Lloyd Leavitt Leeman	Gorham
		Bobette Marie Long	Gorham
September 8	Milan	Benjamin Bernard	Gorham
		Patricia Jean Roy	Gorham
September 3	Berlin	Dana Paul Brouillette	Gorham
		Barbara Margaret Binette	Gorham
September 4	Gorham	Raymond Pierre Fauteux	Gorham
		Patricia Ann Chabot	Gorham
September 17	Gorham	Steven Francis Swasey	Westminster, CO
		Lori Lee Langlais	Westminster, CO
September 18	Gorham	Richard Lee Allen	Gorham
		Diane Dorothy Downs	Gorham
September 18	Lancaster	Larry Robert Walker	Jefferson
		Patricia Marie Crawford	Gorham
October 3	Gorham	Gary Donald Hoag	Orlando, FL
		Deborah Ann Greene	Orlando, FL
October 10	Gorham	Kurt Daniel Peters	Myrtle Beach, SC
		Dawn Therese Aylward	Myrtle Beach, SC
November 20	Gorham	David Paul Saucier	Gorham
		Elizabeth Marie Kaehler	Gorham
November 24	Dalton	Robert Willard Bagley	Gorham
		Susan Marie Chorette	Gorham
December 3	Gorham	Raymond Harvey Duchesne	Jefferson
		Celeste Jeannine Roy	Gorham
December 9	Gorham	Wayne Michael Forsythe	Gorham
		Ursula Minna Kennedy	Gorham
December 10	No. Conway	Michael Santo DePaolo	Gorham
		Barbara Ellen Coman	Gorham

## Deaths Registered in the Town of Gorham

For the Year Ending December 31, 1993


Date of Death	Place of Death	Name of Deceased	Age	State of Birth
January 12	Lancaster	Edith Morse Houle	86	New Hampshire
January 27	Gorham	Thomas R. Bilodeau	41	New Hampshire
January 29	Gorham	Leon L. Cloutier	81	New Hampshire
March 9	Gorham	William Santy Burlock	22	New Hampshire
March 27	No. Conway	Helen Wight Hurley	98	New Hampshire
April 6	Berlin	James M. Connors	76	New York
April 6	Nashua	Bernice D. Perkins	87	New Hampshire
April 14	Berlin	Leonard L. Rubbo	42	Illinois
April 28	Gorham	Mario V. Adinolfi	76	New York
May 15	Gorham	Hope Marie Davis	70	Rhode Island
May 16	Berlin	Louis E. Micucci	76	New Hampshire
May 4	Lancaster	Alfreda Bernice Boutilier	87	New Hampshire

## VITAL STATISTICS

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June 22	No. Conway	Ruth Marion Hennessey	44	Massachusetts
June 24	Gorham	Herve Fortin	78	Canada
July 8	Berlin	Florence Sullivan Gowdy	92	Massachusetts
July 19	Berlin	Bernice Lynn LaPierre	51	Maine
August 15	Gorham	Sharon L. Belanger	49	Massachusetts
September 9	Berlin	Norman E. Small	64	New Hampshire
September 25	Lebanon	Branden Patrick Clark		New Hampshire
October 24	Gorham	Katherine F. Daniels	88	New Hampshire
November 7	Franconia	Katherine Stevens Hodgdon	81	Vermont
November 18	Gorham	Walter W. Bouchard	73	New Hampshire
December 24	Gorham	Gerard L. St. Onge	72	Canada

I hereby certify that the above returns are correct, according to the best of my knowledge and belief.

  
 Grace E. Savage  
 Town Clerk

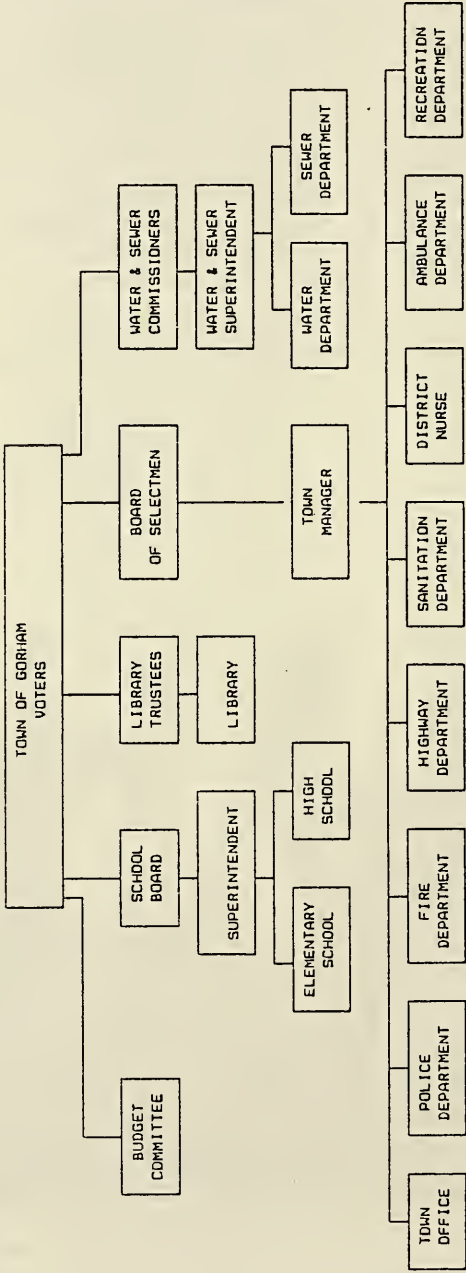


Gorham's American Legion Post # 82

Photo Courtesy Berlin Reporter

ORGANIZATIONAL CHART

TOWN OF GORHAM  
ORGANIZATIONAL CHART





## **TOWN HALL FUNCTIONS**

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### **SELECTMEN/TOWN MANAGER OFFICE:**

**HOURS:** Monday through Friday, 8:00 A.M. - 5:00 P.M.

**PERMITS:** Application for any permit that is required by the town can be picked up at the town office during regular business hours.

### **TAX COLLECTOR/TOWN CLERK OFFICE:**

<b>HOURS:</b>	Monday, Wednesday, Friday	- 8:30 to 12:00	1:00 to 5:00
	Tuesday and Thursday	- 8:30 to 1:00	2:00 to 5:00

**Car Registrations:** Registration in month of birth. Resident Tax for current and prior year must be paid.

**Dog Registration:** Due May 1st if dog is over 3 months old  
 Neutered Male/Spayed Female: \$ 7.00  
 Unneutered Male/Unspayed Female: \$ 9.00  
 Rabies Certificate is required to register dog.

\$15.00 Forfeiture if not licensed by June 1st  
 (RSA 466:13)

**Property Taxes:** Town has semi-annual billing. First issue is due July 1st, Second Issue due December 1st or thirty (30) days after date of issuance.

**Resident Tax:** \$10.00 per resident ages 18 - 65. Due December 1st or at time of car registration.

**Voter Registration:** New voters can register with the Supervisor of the Checklist or the Town Clerk. Proof of age and citizenship are required.

### **PUBLIC LIBRARY:**

**HOURS:** Monday through Friday 1:00 P.M. to 9:00 P.M.

## CALENDAR OF MUNICIPAL DATES

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### ELECTION OF TOWN AND SCHOOL OFFICIALS:

Tuesday, March 8, 1994 9:00 A.M. to 7:00 P.M. Gorham Town Hall and  
Cascade Fire Station

### ANNUAL TOWN BUSINESS MEETING:

Saturday, March 12, 1994 10:00 A.M. Gorham High School Gymnasium

### ANNUAL SCHOOL DISTRICT BUSINESS MEETING:

Wednesday, March 9, 1994 7:00 P.M. Gorham High School Gymnasium

### ANNUAL VOLUNTEER DAY:

Saturday, August 20, 1994 Libby Pool Facility

## HOLIDAY SCHEDULE FOR 1994 - 1995

The Town of Gorham will celebrate the following holidays. All town offices and the Public Library will be closed on these dates. For holiday schedules for garbage pickup see the garbage schedule in this report.

<u>HOLIDAY</u>	<u>DAY/DATE</u>
Memorial Day	Monday, May 30th
4th of July	Monday, July 4th
Labor Day	Monday, September 5th
Columbus Day	Monday, October 10th
Veteran's Day	Friday, November 11th
Thanksgiving Day	Thursday, November 24th
Day after Thanksgiving	Friday, November 25th
Christmas Day	Monday, December 26th
New Year's Day	Monday, January 2nd, 1995
President's Day	Monday, February 20th, 1995

**IMPORTANT DATES TO REMEMBER**

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**INVENTORIES AND APPLICATIONS FOR PROPERTY TAX EXEMPTIONS:**

Must be filed with the Selectmen's office on or before April 15.

**APPLICATIONS FOR WOOD BURNING EXEMPTIONS:**

Are available at the Selectmen's office. Must be filed on or before April 15.

**APPLICATIONS FOR CURRENT USE ASSESSMENT EXEMPTIONS:**

Are available at the Selectmen's office. Must be filed on or before April 15.

**PROPERTY TAX APPEALS:**

An appeal must be made in writing to the Board of Selectmen within two months after the mailing of final tax bill by Tax Collector.

**WARRANT ARTICLES BY PETITION:**

Must be submitted to the Selectmen thirty five days prior to Town Meeting.

For procedures to amend a zoning ordinance or building code by petition see RSA 675:4. For procedure for abolishment of Planning Board by petition see RSA 673:18.

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**RESOURCE INFORMATION**

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**PROPERTY TAX EXEMPTIONS**

A permanent application for the following exemptions must be filed with the Town prior to April 15 in the year of initial application:

**Veteran's Service Exemption (RSA 72:28)**

Must be a resident of New Hampshire for at least one year preceding April 1, must claim exemption on residential real estate and must have served not less than 90 days in the armed forces of the United States in any qualifying war or armed conflict and was honorably discharged; or the spouse or surviving spouse of such resident; was terminated from the armed forces because of a service-connected disability; or the surviving spouse of such resident; and the surviving spouse of any resident who suffered a service-connected death.

**Optional Adjusted Elderly Exemption (RSA 72:43-h)**

The optional exemptions based on assessed value for qualified taxpayers shall be as follows:

For a person 65 years of age up to 75 years	25,000
For a person 75 years of age up to 80 years	50,000
For a person 80 years of age or older	100,000

To qualify, the person must have been a New Hampshire resident for at least five (5) years; own the real estate individually or jointly, or if the real estate is owned by his spouse, must have been married for at least five (5) years. Applicant should have reached the age of 65 on or before April 1st in the year in which the permanent application is filed.

In addition, the taxpayer must have a net income of less than \$10,000 or, if married, a combined net income of less than \$12,000; such net income to be determined by deducting from all monies received from any source whatsoever the amount of any of the following or the sum thereof: (a) life insurance paid on the death of an insured; (b) expenses and costs incurred in the course of conducting a business enterprise; (c) proceeds from the sale of assets; (d) Social Security payments, and own net assets of \$50,000 excluding the value of the person's residence.

## RESOURCE INFORMATION

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### **Blind Exemption (RSA 72:37)**

Must be legally blind as determined by the Blind Services Department of the Vocational Rehabilitation Division of the Education Department and the lawful owner of the real estate which is occupied as the principal place of abode.

### **Wood Heating Energy Systems Exemption (RSA 72:70)**

Must have a wood burning appliance designed to operate as a central heating system to heat the interior of a building. The appliance may burn wood solely or burn wood in combination with another fuel. A central heating system shall include a central appliance to distribute heat by a series of pipes, ducts or similar distribution system throughout a single building or group of buildings. A wood burning appliance shall not include a fireplace, meaning a hearth, fire chamber or similarly prepared place with a chimney intended to be usable in an open configuration whether or not it may also be closed and operated closed; or a wood stove meaning a wood burning appliance designed for space heating purposes which does not operate as a central heating system or as a sole source of heat.

### **Current Use (RSA 79-A)**

The purpose of the Current Use Law is to encourage the preservation of open space land. To qualify for Current Use there must be a minimum of ten (10) acres of open land. Areas of less than ten (10) acres may qualify under special Current Use conditions.



**MEETING SCHEDULES OF TOWN DEPARTMENTS**

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**AMBULANCE DEPARTMENT:** First Monday of every month except July and August.

**BUDGET COMMITTEE:** As published during month of January.

**CONSERVATION COMMISSION & FOREST MANAGEMENT COMMITTEE:**  
As called by their respective Chairman.

**FIRE DEPARTMENT:**

Meetings held on first Tuesday of each month at 6:30 P.M. at Gorham Fire Station unless otherwise scheduled by the Fire Chief.

Every third monthly meeting held at Cascade Fire Station on first Tuesday of the month at 6:30 P.M.

**GORHAM DISTRICT COURT:**

Every Tuesday at 8:30 A.M. in Gorham Town Hall Auditorium

**GORHAM SCHOOL BOARD MEETING:**

Second Thursday of each month at 7:00 P.M. at Gorham Middle High School Library or as posted

**LIBRARY TRUSTEES MEETING:**

As called by their respective Chairperson

**PLANNING BOARD:**

Second and fourth Thursday of the month at 7:00 P.M. at Gorham Town Hall depending on case load.

**SELECTMEN'S MEETING:**

Every other Monday at 7:00 P.M. or as posted at Town Hall

**SUPERVISORS OF CHECKLIST:**

As published preceding each election at Gorham Town Hall

**WATER COMMISSION MEETING:**

Every Monday at 7:00 P.M. at Water & Sewer Building except holidays

**ZONING BOARD OF ADJUSTMENT:**

First and third Thursday of the month at 7:00 P.M. at Gorham Town Hall depending on case load.

## **PERMIT REQUIREMENTS**

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The following regulations are in effect in the Town of Gorham and application for permits and the approval of permits is required:

**Amusement Devices License** - Application to Board of Selectmen

**Application to Construct Outdoor Privy** - Application to Building Inspector

**Building Construction** - Application to Building Inspector for Building Permit, Electrical and Plumbing Permits.

**Certificate of Occupancy/Compliance** - Application to Building Inspector

**Fireworks**-The use or display of Class B Special Fireworks and Class C Common Fireworks - Application to Fire Chief

**Hawkers, Peddlers or Itinerant Vendors** - Application to Board of Selectmen

**Land Use (Zoning) Ordinance** - Application to Zoning Board of Adjustment

**Shows and Open-Air Meetings** - Application to Board of Selectmen

**Sign Permit** - Application to Building Inspector

**Subdivision Regulation** - Application to Planning Board

**Taxi-cab License** - Application to Board of Selectmen

**Use of Public Places - Town Buildings** - Application to Board of Selectmen

Special Collections  
University of New Hampshire  
Durham, NH 03824